

REGULAR MEETING

MINUTES

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

Thursday, August 2, 2018 - 4:00 p.m.
City of La Cañada Flintridge Council Chambers
1327 Foothill Boulevard
La Cañada Flintridge, CA 91011

I. CALL TO ORDER

Chair McAustin called the meeting to order at 4:00 p.m.

II. FLAG SALUTE

Member Perry led the Pledge of Allegiance.

III. GOVERNING BOARD REORGANIZATION

- A. Selection of Chair for the Arroyo Verdugo Communities Joint Powers Authority Governing Board

MOTION

Member Devine nominated Vice Chair Walker.

Member Walker suggested Chair McAustin continue. Executive Director Wilson requested confirmation that the bylaws allowed reelection. La Cañada Flintridge City Manager Alexander stated that there was nothing in the bylaws prohibiting the Chair from continuing.

Member Devine withdrew her nomination for Vice Chair Terry Walker to become Chair and nominated Chair McAustin to continue as Chair.

MOTION

Member Devine moved and Member Khubesrian seconded a Staff Recommendation to nominate Chair McAustin to serve as Chair. The Staff Recommendation carried unanimously.

- B. Selection of Vice-Chair for the Arroyo Verdugo Communities Joint Powers Authority Governing Board

MOTION

Member Devine moved and Member Khubesrian seconded a Staff Recommendation to nominate Terry Walker as Vice Chair. The Staff Recommendation carried unanimously.

IV. COMMENTS FROM THE PUBLIC

None.

V. PRESENTATIONS

- A. Report from Cambridge Systematics, Inc. regarding the AVCJPA Measure M Five-Year Subregional Plan Projects
Presenter: Jonathan Overman

John Overman provided an update on the process regarding the Sub Regional Program Plans, including the types of funds and meetings with all six agencies to compile the initial projects.

In response to Chair McAustin, Mr. Overman discussed the anticipated working, prioritized list.

Mr. Overman explained that Metro would allow fund trades or “swaps” from future programs with the approval of the Governing Board.

Member Devine expressed her concern about the \$24.1 million region share for five years. She asked if more funds could be released because there were many expensive projects and not enough money. Mr. Overman responded that subregion funds should increase over time.

Executive Director Wilson stated she had looked into the funds and determined the subregion received less than other subregions due to the submitted projects in 2015.

Chair McAustin expressed concern with the subregion getting its fair share. Executive Director Wilson suggested asking Mr. Washington at the November 1 meeting. She conducted research into the issue of limited funds and has repeatedly received a response that it was the projects.

Member Walker suggested informing Mr. Washington about the Board’s desire to discuss the issue.

Executive Director Wilson stated the projects would be submitted by that time. Mr. Overman explained that the projects could be amended every year.

Executive Director Wilson expressed that the Bus Rapid Transit (BRT) could be a factor.

Member Perry suspected the equity equation included both the Capital projects and MSP. He stated San Fernando Valley was not receiving any funds because they wanted it wrapped up in capital projects. He anticipated the funds in the out years due to the delivery of North Hollywood to Pasadena BRT. Executive Director Wilson stated that she suspected that was a factor.

Mr. Overman explained that the expenditure plan was passed by the voters and could not be changed.

In response to Chair McAustin, Mr. Overman explained the potential of submitting large projects. He informed the Board of the option to swap funding. Chair McAustin asked when the projects would be prioritized. Mr. Overman explained the evaluation for project funding swaps.

Mr. Overman continued the presentation outlining the methods of splitting the funds amongst the agencies, (per capita), project readiness, project prioritization consisting of performance measures, subregional benefit, staffing, and stakeholder input.

Chair McAustin asked if a bus line would receive extra consideration for being cross regional. Mr. Overman explained projects that would be considered cross regional. He reviewed the proposed schedule.

Chair McAustin asked about the upcoming meetings. Mr. Overman responded that the details had not yet been worked out, but he anticipated an overview of the process, full list of projects and maps of the projects.

In response to Member Devine, Mr. Overman explained that proposed 5-year plan would be presented.

Member Devine confirmed that Mr. Overman ensured that the projects followed the Metro funding guidelines. Mr. Overman stated his job was to help the agencies walk through the prioritization process.

Member Perry asked to what degree public input would play in prioritization of projects. Mr. Overman explained that it would be up to each member agency to react to public input.

Member Devine asked if the agency could add projects based on public input. Mr. Overman responded yes.

Executive Director Wilson stated none of the projects on the working list were phased and that there were more projects than funding.

Chair McAustin asked about prioritization at public meetings. Mr. Overman stated each agency would determine the process.

Margaret Lin, Principal Management Analyst in South Pasadena, discussed the TAC's public participation plan, with one City taking the information to its Council.

Executive Director Wilson stated La Canada Flintridge would be paying the additional cost for them to come to Council.

Member Devine stated she thought Glendale was going to go to Council as well. Executive Director Wilson responded that she had not received word of that.

Chair McAustin explained that the City of Pasadena's projects had already been reviewed by the City Council.

City Manager Alexander expressed concern that there might be issues outside the recommendations. He suggested the list go back to the TAC to narrow down a certain number of projects.

In response to Chair McAustin, City Manager Alexander suggested the TAC review the list prior to public meetings.

Member Springer stated the list should go to City Councils prior to the public.

Chair McAustin reiterated that many of the JPA members felt the prioritized list should be confirmed by the Councils. Executive Director Wilson stated it was up to each agency and asked that each city confirm. City Manager Alexander suggested the City Managers determine whether the list should go to the Council. Executive Director Wilson discussed the possibility of a change order to add the meeting. Chair McAustin stated they needed more time to process and would get back to Executive Director Wilson.

Member Khubesrian encouraged additional noticing. Chair McAustin concurred.

CONSENSUS TO RECEIVE AND FILE

VI. CONSENT AGENDA

- A. Approval of the Arroyo Verdugo Subregion Minutes for the Meeting of February 1, 2018
Motion: To Approve Minutes of February 1, 2018
- B. Approval of the Arroyo Verdugo Subregion Minutes for the Meeting of April 19, 2018
Motion: To Approve Minutes of April 19, 2018
- C. Approval of Resolution Authorizing the Use of Citizen’s Business Bank for Banking Services
Motion: To Approve the Resolution
- D. Treasurer’s Report
Motion: To Receive and File

MOTION

Member Perry moved and Member Walker seconded a Staff Recommendation to approve Consent Calendar Items A-D. The Staff Recommendation carried unanimously.

- E. Converting the AVCJPA into a “Council of Governments” - Report from AVCJPA City Managers
Motion: Discuss and Provide Direction

City Manager Alexander explained that Item E would be treated as a Receive and File item.

Member Khubesrian asked if the JPA should set a time to discuss the matter. City Manager Alexander stated it depended on whether the body wanted to expand its responsibilities.

Chair McAustin stated she would like to get through Measure M first. She discussed the need to keep a high profile for the organization.

CONSENSUS

By consensus, the Board received and filed Item E.

VII. PUBLIC HEARINGS: None

VIII. OTHER BUSINESS

- A. Request from League of California Cities Division to Consolidate Two AVCJPA League Division Representatives into One

Motion: To Receive and File

Jennifer Quan, League of California Cities, explained the 16 regional divisions and appointments by regional bodies. She explained the President's request to combine the Legislative Committee and Board of Directors. She stated the Board did not have alternates.

Member Khubesrian stated that she would like to withdraw as representative and recommended Diana Mahmud continue serving.

In response to Chair McAustin, Ms. Quan confirmed that Ms. Mahmud would be the one representative on the Board.

Member Springer confirmed that she was willing to step down.

STAFF RECOMMENDATION

Member Khubesrian moved and Member Springer seconded a Staff Recommendation to appoint Diana Mahmud as the representative. The Staff Recommendation carried unanimously.

- B. Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) Budget for FY 2018-19

Presenter: Executive Director Wilson

Motion: To adopt the FY2018-19 AVCJPA Budget

Executive Director Wilson provided an overview of the proposed budget.

STAFF RECOMMENDATION

Member Walker moved and Member Devine seconded a Staff Recommendation to adopt the FY2018-19 AVCJPA Budget. The Staff Recommendation carried unanimously.

- C. Appointment of New Metro Transportation Advisory Committee (TAC) Alternate
Presenter: Executive Director Wilson

Motion: That the Governing Board appoint Fred Dock, Director of Transportation for the City of Pasadena, as the Metro Transportation Advisory Committee (TAC) Alternate, to serve an indefinite term.

Executive Director Wilson discussed the need to appoint an alternate to the TAC.

Burbank • County of Los Angeles (5th District – La Crescenta/Montrose) • Glendale
La Cañada Flintridge • Pasadena • South Pasadena

MOTION

Member Perry moved and Member Springer seconded the Staff Recommendation to appoint Fred Dock. The motion carried unanimously.

IX. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA Appointee

1. SCAG Community, Economic & Human Development Committee – Alternate Robert Joe – Report Attached
2. SCAG Energy & Environment Committee – Member Paula Devine
3. SCAG Transportation Committee – Emily Gabel-Luddy – Report Attached
4. League of California Cities – L.A. County Division
 - a. Division Representative Report – Marina Khubesrian
 - b. Legislative Committee – Diana Mahmud

Motion: To Receive and File the Report; and to determine that Appointee Reports need only be made at Regular Governing Board Meetings; or, alternatively, provide staff with direction.

Executive Director Wilson proposed reporting only at regular meetings in either written or oral form.

MOTION

Member Khubesrian moved and Member Springer seconded the Staff Recommendation to receive and file the reports and determine reports only be made at regular meetings. The motion carried unanimously.

X. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA TAC Representative (6/7/18 and 8/2/18)

Presenter: David Kriske

Motion: To Receive and File

Executive Director Wilson stated Mr. Kriske was not available and provided the report on his behalf.

Chair McAustin asked if that was something Phil Washington could address in a future meeting. Executive Director Wilson stated that was a great idea.

Wilson responded that it was. She explained that the Metro staff recommendation regarding the future of the Call for Projects will be at the end of the year.

MOTION

Member Walker moved and Member Khubesrian seconded the Staff Recommendation to receive and file the report. The motion carried unanimously.

B. Report from AVCJPA Executive Director (Oral)

Presenter: Ann Wilson, Executive Director

Motion: To Receive and File

Executive Director Wilson explained that they were now truly becoming their own separate entity with the new bank account and Resolution adopted today.

MOTION

Member Perry moved and Member Khubesrian seconded the Staff Recommendation to Receive and File. The Staff Recommendation carried unanimously.

XI. COMMENTS FROM MEMBERS

Member Devine discussed the Metro meeting of Northern Corridor Cities and explained that the BRT was developing the planning and environmental study on the project. She explained the use of dedicated lanes or mixed road lanes and contingency on ridership.

Member Springer asked about Glendale's use of a street car. Member Devine stated it was in the study phase to go from Union Station to Hollywood/Burbank Airport.

Member Khubesrian discussed the completion of the Arroyo Seco Bike and Pedestrian Trail and upcoming grand opening.

Member Springer asked about the proposed potential light rail path. Member Devine stated the streetcar would go that direction.

XII. ADJOURN

Chair McAustin adjourned the meeting at 5:25 p.m.



Ann Wilson, Executive Director