POSTED
November 29, 2018

NOTICE AND AGENDA
SPECIAL MEETING

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

GOVERNING BOARD

December 6, 2018, 4:00pm
City of La Cañada Flintridge Council Chambers
1327 Foothill Boulevard
La Cañada Flintridge, CA 91011

MARGARET MCAUSTIN, CHAIR
TERRY WALKER, VICE-CHAIR
PAULA DEVINE, MEMBER
MARINA KHUBESRIAN, MEMBER
DAVID PERRY, MEMBER
SHARON SPRINGER, MEMBER

COMMENTS FROM THE PUBLIC

The public is encouraged to address the Arroyo Verdugo Communities Joint Powers Authority Governing Board on any matter posted on the agenda or on any other matter within its jurisdiction. If you wish to address the Governing Board, you may do so during the ***COMMENTS FROM THE PUBLIC*** period noted on the agenda. Each person is allowed three (3) minutes speaking time.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Governing Board may direct staff to investigate and/or schedule certain matters for consideration at a future Governing Board meeting.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Ann Wilson at (818) 790-8880 no later than Friday prior to the meeting. (28 CFR 34.102.104 ADA TITLE II)

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City of La Cañada Flintridge City Hall, 2nd floor lobby area, during regular business hours. For further information regarding agenda items, please contact the Office of the Executive Director, Ann Wilson at (818) 790-8880, or by e-mail at awilson@lcf.ca.gov.

SB 343: Any writings relating to an agenda item distributed to a majority of the Governing Board less than 72 hours prior to the meeting will be available for public review in the Executive Director's Office during normal business hours.

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROGRESS.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the La Cañada Flintridge City Hall bulletin board at 1327 Foothill Boulevard, La Cañada Flintridge not less than 72 hours prior to the meeting in accordance with Government Code Section 54954.2.

Dated: November 29, 2018

Ann Wilson, Executive Director

4:00 P.M. SPECIAL AVCJPA GOVERNING BOARD MEETING

PRELIMINARY BUSINESS

I. CALL TO ORDER

II. FLAG SALUTE

III. ROLL CALL

IV. COMMENTS FROM THE PUBLIC *(on items not on the agenda)*

V. PRESENTATIONS - None

VI. CONSENT AGENDA - None

VII. PUBLIC HEARING

A. Public Hearing to accept input on the use of Measure M (Subregional) funding for transportation-related projects under the Multi-Year Subregional Program (MSP 5-Year Plan) for the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA)
Presenter: Jonathan Overman, Cambridge Systematics
Staff Recommendation: That the Governing Board:

1. Receive presentation;
2. Conduct the public hearing and receive input;
3. Approve the attached Multi-year Subregional Program 5-year funding plan (MSP Plan) for Arroyo Verdugo Communities Joint Powers Authority in *Table 3* for submission to Metro for Measure M programming; and
4. Approve the reallocation of Arroyo Verdugo MSP program funding through the swapping between future Arroyo Verdugo Communities MSP sources as described in *Table 4*.

VIII. OTHER BUSINESS

A. Logo
Presenter: Executive Director Wilson
Staff Recommendation: That the Governing Board Select a Logo or Give Staff Further Direction

IX. REPORTS – INFORMATION ONLY

A. Report from AVCJPA Executive Director (Oral)
Presenter: Ann Wilson, Executive Director
Staff Recommendation: To Receive and File

X. COMMENTS FROM MEMBERS

XI. ADJOURN

Next Regular Meeting (may be a Special Meeting depending on the time held):
Thursday, February 7, 2019, at 4:00 p.m.
The City of La Cañada Flintridge is moving to a new City Hall in Late January.
If the City Council Chambers construction is complete, the meeting will be held at
Council Chambers, One Civic Center Drive, 1st Floor, La Cañada Flintridge at 4:00pm.
If not, the meeting will be held at:
Lanterman Auditorium, 4491 Cornishon Avenue, La Cañada Flintridge, at 5:30pm.
This information is tentative, and the schedule, time and location are subject to change.

AVCJPA

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

DATE: December 6, 2018

TO: Governing Board

FROM: Ann Wilson, Executive Director

SUBJECT: Measure M Multi-Year Subregional Program Plan Approval

BACKGROUND

The Metro Expenditure Plan for Measure M, adopted in June of 2016, prior to the Measure M vote on November 9, 2016, enumerated the types of projects eligible in the Subregional Programs as follows:

> *Section 7 (c.): The Metro Board of Directors shall adopt guidelines regarding Multi-Year Subregional Programs identified in Attachment A. The guidelines shall, at minimum, specify definitions of active transportation, first/last mile, visionary seed project studies, street car and circulator projects, greenway projects, mobility hubs, highway efficiency and operational improvement projects, bus system improvements, highway demand-based programs (such as high occupancy vehicle extensions and connections), transit capital projects, transportation system and mobility improvements, bus rapid transit capital improvements, safe route to schools, multi-modal connectivity projects, arterial street improvements, freeway interchange improvements, goods movement improvements, highway and transit noise mitigations, intelligent transportation systems, transportation technology improvements, streetscape enhancements and Great Streets, public transit state of good repair, and traffic congestion relief improvements.*

This laid the foundation for the Measure M Guidelines which were adopted in June of 2017. Subsequently, the Measure M Procedures were adopted in February of 2018, defining the projects types as well as specifying administrative procedures.

In October of 2017, Metro released the Multiyear Subregional Funding amounts for the Measure M projects. The Governing Board determined that it would like to use the Metro Planning Funds (.5%) to hire a consultant to examine the projects and to provide project recommendations for the Board to consider. The Board took action to both award the consultant contract and to approve the Funding Agreement for the .5% Planning Funds in April 2018. The consultant began working with both the Governing Board and has worked very extensively with the staff Transportation Advisory Committee (TAC) in a review of the projects.

During the past few months, each of the agencies, satisfying the AVCJPA Public Participation Plan for Measure M Funds, have held numerous public meetings, have disseminated a survey developed by the consultant (which most agencies put on their websites), and have heard from

many residents of the communities in developing the list of projects. Additionally, many agencies utilized Social Media and lists of relevant stakeholders. In some cases, there were noticed public hearings. This item is a noticed public hearing to ensure that the Governing Board is receiving all possible public input and so that it is in the spirit of the public participation process desired by Metro.

The consultant will give you the recommendation regarding the projects that are recommended.

Following today's meeting, if the Governing Board approves a project list, that list will be given to Metro, along with documentation of our public participation process, for subsequent Metro Board programming. Following the programming, each agency can then work with Metro on a Funding Agreement for their particular project. After such an agreement is adopted by the individual City Council or Board of Supervisors and executed, work on the project(s) can begin.

Each year, staff will ask the Board to approve a modified list of projects. This will be for items such as, for example, if the agency has not yet spent the funds and will spend them later or has changed its mind about the project, or the list may need to be modified for other reasons. Therefore, these decisions are for only this one year, subject to Board approval for this year, and re-consideration of the list, as well as Metro programming in the subsequent year. Although there is considerable work in doing each subsequent year's list, the process offers some flexibility for agencies with unforeseen circumstances.

FISCAL IMPACT

If all recommended projects are approved, the Board will be recommending $ 24,039,601 in project funding for the next five years.

OPTIONS

1. Adopt the recommendation given by the consultant; or
2. Modify the recommendation given by consultant; or
3. Return the list of projects to staff with specific direction from Board; or
4. Adopt no projects.

RECOMMENDATION

Option #1: Adopt the recommendation given by the consultant

CAMBRIDGE SYSTEMATICS

Think Forward

Report

TO: Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) Governing Board

FROM: Cambridge Systematics on behalf of the AVCJPA Technical Advisory Committee

DATE: November 27, 2018

RE: Measure M Multi-Year Subregional Program Plan Approval

Recommended Actions

That the Governing Board:

1. Receive the presentation;
2. Conduct the public hearing and receive input;
3. Approve the attached Multi-year Subregional Program 5-year funding plan (MSP Plan) for Arroyo Verdugo Communities Joint Powers Authority in ***Table 3*** for submission to Metro for Measure M programming; and
4. Approve the reallocation of Arroyo Verdugo MSP program funding through the swapping between future Arroyo Verdugo Communities MSP sources as described in ***Table 4***.

Background

The Arroyo Verdugo Communities Multi-Year Subregional Program (MSP) plans are five-year funding plans that program available resources to specific projects in specific years. The MSPs were created with the passage of Measure M (the voter-approved Los Angeles County Traffic Improvement Plan of 2016) and administrated by the Los Angeles County Metropolitan Transportation Authority (Metro). The Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) is the governing body charged with creating the MSP funding plans. Based on Metro's allocation, the total funding amount available for the first 5-year MSP funding plan is displayed in **Table 1.**

Table 1: Arroyo Verdugo Communities Multi-year Subregional Program 5-Year Funding Allocation (rounded to nearest thousandth)

Funds by Year ($000) (less 0.5% for Planning)	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	5-Year Total
Transit Projects	$2,547,000	$2,594,000	$2,706,000	$2,774,000	$2,841,000	**$13,462,000**
Modal Connectivity and Complete Streets Projects	$2,002,000	$2,038,000	$2,126,000	$2,180,000	$2,232,000	**$10,577,000**
Total	**$4,549,000**	**$4,632,000**	**$4,833,000**	**$4,954,000**	**$5,073,000**	**$24,040,000**

The proposed MSP funding plan is based on a per capita allocation between each agency based on the agency's share of regional population. This per capita allocation approach is a starting point to ensure each agency benefits from the MSP plan; however, the funding amounts per agency may vary depending on project readiness and may change over time as funding availability and populations fluctuate. The estimated funding shares per agency for the first five-year MSP Plan are displayed in **Table 2.**

Table 2. Estimated MSP Funding Share by Agency by Population (rounded to nearest thousandth)

Agency	% of Pop*	5-Year Total
Burbank	20.3%	$4,888,000
Glendale	39.1%	$9,389,000
La Cañada Flintridge	4.0%	$954,000
La Crescenta-Montrose	3.9%	$928,000
Pasadena	27.7%	$6,671,000
South Pasadena	5.0%	$1,210,000
Total	**100.0%**	**$24,040,000**

*Based on California Department of Finance Estimates

(1) Approve Draft MSP Plan

Table 3 below displays the draft MSP Plan: the 5-year Funding Plan for the Arroyo Verdugo Communities Multi-year Subregional Program. This includes the programming of over $23 million dollars over a four- year period (year one, FY17/18, of the five year plan is already past). To meet Metro's cash flow requirements, the total funding request to Metro for each fiscal year does not exceed the amount allocated and accrued to AVC on a yearly basis (see Cumulative Cash Flow in **Table 3** below). The AVC Technical Advisory Committee (TAC) recommends leaving $1,021,621 un-programmed in the first 5-year MSP Plan, the majority of which is Los Angeles County's share for the unincorporated communities of La Crescenta-Montrose. Any un-programmed funds will stay in the Arroyo Verdugo MSP account and will roll over into future MSP plans. Additionally, the AVCJPA will have the opportunity to amend this MSP Plan on an annual basis to program additional funding and re-program funds if necessary.

Table 3. Arroyo Verdugo Communities Draft 5-Year Multi-year Subregional Program Plan (MSP Plan)

Agency and Project	Five Year Total MSP Funding	Years 1 & 2 (FY 17-18 & 18-19)*	Year 3 (FY 19-20)	Year 4 (FY 20-21)	Year 5 (FY 21-22)
Burbank	$ 4,888,173	$ 3,000,000	$ -	$ -	$ 1,800,000
Victory Blvd Connectivity Gap Closure and Transit Enhancements - Burbank portion	$ 3,000,000	$ 3,000,000			
BurbankBus State of Good Repair - Bus Replacement 2020	$ 1,800,000				$ 1,800,000
Un-programmed Burbank Funds	$ *88,173*				
Glendale	$ 9,389,231	$ -	$ 4,426,000	$ 4,963,231	$ -
Beeline Maintenance Facility	$ 4,426,000		$ 4,426,000		
Beeline Replacement Buses 2021	$ 832,051			$ 832,051	$ -
Victory Blvd Complete Streets Project	$ 4,131,180			$ 4,131,180	$ -
La Cañada Flintridge	$ 953,919	$ 953,919	$ -	$ -	$ -
Foothill Blvd Link Bikeway and Ped. Greenbelt	$ 953,919	$ 953,919			
La Crescenta-Montrose	$ 927,996	$ -	$ -	$ -	$ -
Un-programmed La Crescenta-Montrose Funds	$ 927,996				

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Agency and Project	Five Year Total MSP Funding	Years 1 & 2 (FY 17-18 & 18-19)*	Year 3 (FY 19-20)	Year 4 (FY 20-21)	Year 5 (FY 21-22)
Pasadena	**$ 6,670,632**	**$ 300,000**	**$ 2,500,000**	**$ 1,870,632**	**$ 2,000,000**
Avenue 64 Complete Street Project	$ 1,800,000	$ 300,000	$ 1,500,000		
N. Hill Complete Street Project	$ 1,135,020		$ 300,000	$ 235,020	$ 600,000
Pasadena Transit Maintenance Facility	$ 3,035,612			$ 1,635,612	$ 1,400,000
Purchase Replacement Buses (FY 2018-2022)	$ 700,000		$ 700,000		
South Pasadena	**$ 1,209,653**	**$ -**	**$ 950,000**	**$ -**	**$ 254,200**
Columbia St and Pasadena Ave Turn Lanes, Columbia St and Orange Grove Ave Striping**	$ 150,000		$ 150,000		
Garfield Ave and Monterey Road Signal**	$ 400,000		$ 400,000		
Garfield Ave and Oak St Signal**	$ 400,000		$ 400,000		
Fremont Ave and Huntington Dr Signage**	$ 100,000				$ 100,000
Grevelia St and Fair Oaks Ave Striping and Signal Timing	$ 20,000				$ 20,000
Fair Oaks Avenue Bikeway	$ 30,000				$ 30,000
El Centro Oxley Bikeway	$ 34,200				$ 34,200
Meridian Bikeway	$ 34,000				$ 34,000
Fremont Bikeway	$ 36,000				$ 36,000
Un-programmed South Pasadena Funds	$ 5,453				
Total AVC MSP Funding Request	**$ 23,017,982**	**$ 4,253,919**	**$ 7,876,000**	**$ 6,833,863**	**$ 4,054,200**
Total AVC MSP Available Funding	**$ 24,039,603**	**$ 9,180,566**	**$ 4,953,657**	**$ 5,072,544**	**$ 4,832,836**
Cumulative Cash Flow (End of Year Balance)		**$ 4,926,647**	**$ 1,883,483**	**$ 3,277**	**$ 1,021,621**
Un-programmed Funds	*$ 1,021,621*				

* Fiscal year 17/18 ended June 30th, 2018. Un-programmed funds roll over into the next fiscal year; therefore, Years 1 and 2 for this MSP are combined.

**Projects to be funded with *Highway Efficiency, Noise Mitigation, and Arterial Projects* MSP funding source. See Section 2 below.

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(2) Approve Reallocation of MSP Fund Amounts

As shown in **Table 1** above, the Arroyo Verdugo Communities have two programs funded in the first five years of Measure M: *Transit Projects* and *Modal Connectivity and Complete Streets* (active programs). However, Arroyo Verdugo has four additional programs that are not funded until later years (inactive programs), including 1) *Active Transportation Projects*; 2) *Goods Movement Projects*; 3) *Highway Efficiency, Noise Mitigation, and Arterial Projects*; and 4) *Arroyo Verdugo Projects to be Determined*. Metro's guidelines for the MSP plans allow subregions to reallocate available funding from one active program to a future inactive program. This process includes loaning funds from one program to another with the understanding that the equal amount will be returned in a future MSP funding plan.

The AVC TAC recommends reallocating the MSP Funds as displayed in **Table 4** below. This includes loaning $2,149,038 from *Transit Projects* to *Modal Connectivity and Complete Streets Projects* ($1,099,038) and *Highway Efficiency, Noise Mitigation, and Arterial Projects* ($1,050,00). This does not impact the total annual allocation provided by Metro and cash flow constraints highlighted in **Table 1** and **Table 3** above. The reallocation of funds is recommended for the following reasons:

- The *Transit Projects* program is for transit capital improvements only. Since not all agencies in the AVC operate transit service, there are fewer transit capital needs for the City of South Pasadena, La Cañada Flintridge, and La Crescenta-Montrose.

- Some of the recommended projects for the City of South of Pasadena are not eligible for *Modal Connectivity and Complete Streets* program. These project components are part of larger Complete Streets efforts; however, as stand-alone projects they do not qualify. Therefore, resources from the *Highway Efficiency, Noise Mitigation, and Arterial Projects* program will be used to fund these projects.

Table 4: Reallocation of MSP Fund Amounts for Arroyo Verdugo Communities First 5-year MSP Plan

Five Year Funding Amount by Program (less 0.5% for Planning)	Original Allocation	New Allocation
Transit Projects	$ 13,462,386	$ 11,313,348
Modal Connectivity and Complete Streets Projects	$ 10,577,215	$ 11,676,253
Highway Efficiency, Noise Mitigation, and Arterial Projects	$ 0	$ 1,050,00
Total	**$ 24,039,601**	**$ 24,039,601**

AVCJPA

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

DATE: December 6, 2018

TO: Governing Board

FROM: Ann Wilson, Executive Director

SUBJECT: AVCJPA Logo

BACKGROUND

Just over a year ago, the AVCJPA was formed. To date, we have not had a logo. Presented for your consideration are possible logos created, free of charge to the AVCJPA, by a talented staff of the City of La Cañada Flintridge, Josh Jeffrey, Management Intern.

A choice of logos was presented at the last AVCJPA meeting, in November, with the Governing Board directing staff to make some changes at that time. Changes have been incorporated and they are presented for Governing Board Review. Staff did try to incorporate some transportation modes, but with a small logo, it was difficult to provide anything but symbolic modes (see attached). Staff also changed some colors and is presenting a few other alternatives.

I have attached, along with the logos Josh Jeffrey designed, the logos of all of the members of the California Association of Councils of Government (CALCOG).

Staff recommends Logo #1 or #12. Number 1 is very simple, yet it has an "active" line running through it representing transportation, as well as the brown below representing the mountains and the blue above for the sky. Number 12 is similar to the Subregion logo but brought up to date in its colors and format. The path represents transportation. The foothills are emblematic of the AVCJPA agencies, and the sun has six beams which represent each of the six AVCJPA agencies.

Josh Jeffrey, the Intern who designed these logos, is likely not to be with the City for the February meeting, because his Internship will likely be ending in January. Therefore, if the Board returns for revisions again, it would very likely have to be done by a professional (unless another agency has a talented graphics employee they can spare for this project). If it needs to go to a professional, the project would need to go to the next fiscal year, because no funds were budgeted for this purpose for this fiscal year.

OPTIONS

1. Select any of the four logos listed
2. Reject all logos and provide staff with direction

RECOMMENDATION

Option #1: Select any of the logos in the attachment

Attachments

1:

2:

3:

4:

5:

6:

7:

8:

9:

10:

11:

12:

CALCOG

search...

----- Type_of_Agency -----

Search

ALAMEDA County Transportation Commission

ABAG ASSOCIATION OF BAY AREA GOVERNMENTS

AMBAG

BCAG BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

CALAVERAS COUNCIL of GOVERNMENTS

C/CAG of San Mateo County

CVAG

CONTRA COSTA transportation authority

edctc TRANSPORTATION COMMISSION

Fresno Council of Governments

HUMBOLDT COUNTY ASSOCIATION of GOVERNMENTS

ICTC

Kern Council of Governments

KCAG Kings County Association of Governments

LAKE APC

Metro

MADERA CTC

MCOG

MCAG
MERCED COUNTY ASSOCIATION OF GOVERNMENTS

MT

NVTA
NAPA VALLEY TRANSPORTATION AUTHORITY

OCCOG

OCTA

RCTC

SACOG

Council of
San Benito
County Governments

sb
cta

SANDAG

SAN JOAQUIN
COUNCIL OF
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Valley
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Solutions that move you

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REGIONAL TRANSPORTATION AGENCY

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