



Arroyo Verdugo Communities Joint Powers Authority

REGULAR MEETING OF THE GOVERNING BOARD

MINUTES

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

Thursday, August 1, 2019 - 4:00 p.m.
City of La Cañada Flintridge Council Chambers
One Civic Center Drive
La Cañada Flintridge, CA 91011

I. CALL TO ORDER

Chair Walker called the meeting to order at 4:08 p.m.

II. ROLL CALL

Present: Terry Walker, Chair
Sharon Springer, Vice-Chair
Marina Khubesrian, Member
Margaret McAustin, Member
Paula Devine, Member (arrived at 4:15 p.m.)
David Perry, Member (arrived at 4:27 p.m.)

III. FLAG SALUTE

Vice Chair Springer led the Pledge of Allegiance.

IV. COMMENTS FROM THE PUBLIC

None.

V. PRESENTATIONS

A. Update from Metro Regarding the NextGen Project

Presenter: Robert Calix, Metro

Staff Recommendation: To Receive and File

Robert Calix, Metro, explained the study to redesign of the bus system, NextGen Project. He discussed the Strategic Plan and provided an overview of the project and efforts to improve ridership equity, educate riders, and needs of riders. He discussed meetings and public workshops held over the past year and half, takeaways and next steps. He presented examples of service concepts.

Member Devine joined the meeting at 4:15 p.m.

Member Perry joined the meeting at 4:27 p.m.

Member Khubesrian asked about collaboration with cities. Mr. Calix discussed information obtained from the pilot programs and indicated they were working with the local agencies. Member Khubesrian discussed the use of scooters as an option for micro-transit. Mr. Calix stated Metro was currently working through issues with the scooters. Member Khubesrian discussed the need for shelter and water facilities at bus stops. Mr. Calix stated Metro would work with cities on bus shelters.

Vice Chair Springer asked about the low ridership from Sylmar and Sunland to Downtown. Mr. Calix stated Downtown was a major job center but 27% of riders were going into the San Fernando Valley and 1% to Downtown. Vice Chair Springer asked the frequency of the Orange Line. Mr. Calix stated the Orange Line was had some frequency and Metro was proposing additional frequency. Vice Chair Springer discussed her experience with the Orange Line. Mr. Calix discussed the success of the Orange and Silver Lines and requests for additional BRTs.

Member Devine discussed the need for connectivity from Glendale to Los Angeles. Mr. Calix discussed the illustrative example and potential of taking riders to the Gold Line. Member Devine suggested considering the times of service and hours of operations in each community.

Chair Walker discussed limited statistics for La Canada Flintridge due to there being no lines, although there was interest in connectivity. In response to Chair Walker, Mr. Calix stated changes or additions to bus stops would go through the local agencies process. He suggested the Arroyo Verdugo JPA send a letter outlining the needs of the cities.

Member Perry asked about Metro Board motions. Mr. Calix stated the motions provided formal direction on entrances, seat material, to coordinate with municipal bus operators and to provide the service as proposed. Member Perry stated coordination with the local agencies was critical. He discussed the motions by the Supervisors. Mr. Calix stated monthly briefings would be provided.

Chair Walker asked about considerations of safety. Mr. Calix stated the representative from the Safety and Security Department of Metro was available at the public workshops to answer questions.

VI. CONSENT AGENDA

- A. Approval of the Arroyo Verdugo Communities Joint Powers Authority Minutes for the Meeting of May 16, 2019
Staff Recommendation: To Approve Minutes of May 16, 2019
- B. Treasurer's Report for August 1, 2019
By: Rebekka Hosken , Treasurer, AVCJPA
Staff Recommendation: To Receive and File
- C. Warrant Resolution for August 1, 2019
By: Rebekka Hosken , Treasurer, AVCJPA
Staff Recommendation: Approve Resolution
- D. Verdugo Workforce Appointments
Staff Recommendation: That the AVCJPA Governing Board Members of Burbank, Glendale, and La Cañada Flintridge appoint the following candidate for new membership on the Verdugo Workforce Investment Board, with the other Governing Board Members abstaining:
1. Steve Kaplan

Member McAustin requested Item D be considered separately because she would be abstaining.

Executive Director Wilson stated the Treasurer would like to comment on Item C. Treasurer Hosken informed the Authority that the members were reimbursed the funds fronted last year from the agencies for the Measure M consultant. The AVCJPA was able to repay the member agencies because the funds have now been collected from Metro for this purpose.

MOTION

Member Devine moved and Member Khubesrian seconded a motion to approve Consent Calendar Items A, B and C. The motion carried unanimously.

Executive Director Wilson explained that the cities of Pasadena and South Pasadena may wish to abstain.

MOTION

Vice Chair Springer moved and Member Devine seconded a motion to appoint Steve Kaplan to the Verdugo Workforce Investment Board. The motion carried 4-0, Members Khubesrian and McAustin abstaining.

II. PUBLIC HEARINGS- None

III. OTHER BUSINESS

A. Strategic Plan Scope

Burbank • County of Los Angeles (5th District – La Crescenta/Montrose) • Glendale
La Cañada Flintridge • Pasadena • South Pasadena

Presenter: Ann Wilson, Executive Director

Staff Recommendation: Option #1: Approve the attached Scope of Work for the Strategic Plan Consultant and Authorize the Executive Director to put the project out to bid with the description that the budget is \$15,000.

Executive Director Wilson presented the staff report.

Member Devine asked about the proposed meeting. Executive Director Wilson stated it would be a Special meeting.

Member Khubesrian introduced the South Pasadena Public Works Director and Deputy Public Works Director. She expressed concern about whether \$15,000 was realistic. Executive Director Wilson stated a mission statement and core values statement was necessary to get to the goal of the vision statement. She suggested the possibility of conducting a survey rather than one on one meetings. Member Khubesrian agreed that a survey could be a useful tool.

Member McAustin agreed with the proposed survey. She expressed concern with the limited budget and suggested issuing the RFP without a monetary cap.

Executive Director Wilson suggested an ad hoc committee to assist with interviewing the consultants.

Member Khubesrian asked if staff should be considered for the ad hoc committee. Executive Director Wilson stated a city manager could be considered.

MOTION

Member McAustin moved and Member Khubesrian seconded a motion to approve the scope of work for the strategic plan consultant, cutting back on the one on one meetings, and authorize the Executive Director to put the project out to bid. The motion carried unanimously.

B. Holiday Reception

Presenter: Ann Wilson, Executive Director

Staff Recommendation:

That the Governing Board select one of the following four options:

1. That all agencies must participate.
2. That a lesser number of agencies may participate.
3. That no agency participates.
4. That this matter be delegated to the City Managers for a decision.

Executive Director Wilson presented the staff report.

Chair Walker added that it would be a networking opportunity.

Member Devine explained the idea to meet other elected officials and suggested the host rotate among the member cities.

Member Khubesrian indicated support and offered to host once every six years.

Vice Chair Springer stated she spoke with her City Manager and Mayor and suggested corporate sponsors pay for the event.

Member McAustin stated she discussed the matter with her City Manager and staff and supported the importance of networking. She stated Pasadena was committed to participate.

Member Devine stated each city could determine how to cover the expense.

Member Perry stated the Supervisor would be generally supportive of the rotation.

Chair Walker stated each city could determine the design of the event.

Vice Chair Springer suggested Burbank be moved to the end of the rotation.

MOTION

Member McAustin moved and Member Khubesrian seconded a motion to approve the AVCJPA Annual Networking Reception with the host cities determine budgeting and scope of the event. The motion carried unanimously.

IV. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA Appointees

1. SCAG Community, Economic & Human Development Committee – Alternate Robert Joe – Report Attached
2. League of California Cities – L.A. County Division - Diana Mahmud – Report Attached

Staff Recommendation:

To Receive and File Reports

MOTION

Member Khubesrian moved and Member McAustin seconded a motion to receive and file the reports. The motion carried unanimously.

B. Consideration of Continuation of Elected Appointee Reports

Staff Recommendation:

Give staff direction as to whether the Elected Appointees should continue to submit reports at regular meetings of the AVCJPA

Executive Director Wilson presented the staff report.

Member Devine stated she appreciated the reports.

Executive Director Wilson stated personal appearance was requested with written report if unavailable.

Chair Walker stated she would prefer written reports.

Member McAustin concurred and preferred written reports.

Member Khubesrian requested a list of the representatives to the various bodies.

MOTION

Member Khubesrian moved and Member McAustin seconded a motion to continue with having the Board receive reports, with the option to provide written reports or oral reports. The motion carried unanimously.

C. Report from AVCJPA TAC Representative

Presenter: David Kriske

Staff Recommendation:

To Receive and File

David Kriske provided an update on two items discussed at the TAC including Metro TAC de-obligation appeals and moving Metrolink service studies into planning and design.

Member Perry discussed the Supervisor's priority for the rail line and funding to get the projects shovel ready. He discussed efforts to obtain grant funds and local leverage. He announced the pilot program for multiple unit vehicles. He discussed consideration of light rail service from Burbank to Union Station.

Vice Chair Springer asked if the train would run to Lancaster. Mr. Kriske explained that half-hour service would be available throughout the corridor. He confirmed the cost of \$175 million.

MOTION

Member McAustin moved and Vice Chair Springer seconded a motion to receive and file the report. The motion carried unanimously.

D. Report from AVCJPA Executive Director (Oral)

Presenter: Ann Wilson, Executive Director

Staff Recommendation:

To Receive and File

Executive Director Wilson indicated she had nothing to report.

VII. ADJOURN

Chair Walker adjourned the meeting at 5:41 p.m.



Ann Wilson, Executive Director