



Arroyo Verdugo Communities Joint Powers Authority

NOTICE AND AGENDA
SPECIAL MEETING

POSTED
Thursday,
July 31, 2020

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY (AVCJPA)
GOVERNING BOARD**

Thursday, August 6, 2020 – 1:00 p.m.
City of La Cañada Flintridge Council Chambers
One Civic Center Drive
La Cañada Flintridge, CA 91011

SPECIAL NOTE: DUE TO CORONAVIRUS (COVID-19) THE PUBLIC IS ENCOURAGED TO LISTEN TO THE MEETING VIA TELECONFERENCE
TO JOIN THE MEETING DIAL: (669) 900-9128 AND ENTER MEETING NUMBER 923 5130 3347

REMOTE PUBLIC COMMENT IS AVAILABLE FOR THE MEETING: BY EMAILING: avpubliccomment@lcf.ca.gov

- TERRY WALKER, CHAIR
- SHARON SPRINGER, VICE-CHAIR
- DANIEL BROTMAN, MEMBER
- MARINA KHUBESRIAN, MEMBER
- MARGARET MCAUSTIN, MEMBER
- DAVID PERRY, MEMBER

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Ann Wilson at (818) 790-8880 no later than Friday prior to the meeting. (28 CFR 34.102.104 ADA TITLE II)

SB 343: Any writings relating to an agenda item distributed to a majority of the Governing Board less than 72 hours prior to the meeting will be available for public review in the Executive Director's Office during normal business hours.

PLEASE NOTE: Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City of La Cañada Flintridge City Hall, 2nd floor lobby area, during regular business hours. For further information regarding agenda items, please contact the Office of the Executive Director, Ann Wilson at (818) 790-8880, or by e-mail at awilson@lcf.ca.gov

GOVERNOR'S EXECUTIVE ORDER N-25-20 – In accordance with Executive Order N-25-20 the Arroyo Verdugo Joint Powers Authority is authorized to make public meetings accessible electronically for members of the public wishing to address Governing Board during the Public Comment portion of the meeting.

PLEASE TURN OFF CELL PHONES AND PAGERS WHILE MEETING IS IN PROGRESS.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the La Cañada Flintridge City Hall bulletin board at One Civic Center Drive, La Cañada Flintridge not less than 72 hours prior to the meeting in accordance with Government Code Section 54954.2.

Dated: Thursday, July 31, 2020

Ann Wilson, Executive Director

SPECIAL AVCJPA GOVERNING BOARD MEETING Thursday, August 6, 2020

PRELIMINARY BUSINESS

I. CALL TO ORDER

II. ROLL CALL

III. ANNUAL GOVERNING BOARD REORGANIZATION

- A. **Selection of Chair for the Arroyo Verdugo Communities Joint Powers Authority Governing Board.** The current Chair will take nominations for the new Chair and the Governing Board will vote to select a Chair for a term beginning on July 1, 2020 and ending on June 30, 2021.
Motion: That [Name] is selected as the AVCJPA Governing Board Chair, for a term effective July 1, 2020 and ending on June 30, 2021.
- B. **Selection of Vice-Chair for the Arroyo Verdugo Communities Joint Powers Authority Governing Board.** The new Chair will take nominations for Vice-Chair and the Governing Board will vote to select a Vice-Chair for a term beginning on July 1, 2020 ending on June 30, 2021
Motion: That [Name] is selected as the AVCJPA Governing Board Vice-Chair, effective July 1, 2020 and ending on June 30, 2021.

IV. COMMENTS FROM THE PUBLIC

Please note: The Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) encourages the public to take steps to protect against the coronavirus COVID-19, including appropriate social distancing as outlined in the Governor's Executive Order and the Los Angeles County Department of Public Health's "Safer at Home" order. As such, AVCJPA Governing Board meetings are now exclusively conducted electronically to minimize the risk of exposure and opportunity for community spread. The City of La Cañada Flintridge City Hall Council Chambers are not available for public attendance during Governing Board meetings. If you are interested in addressing the Governing Board, please submit your comment(s) via e-mail to avpubliccomment@lcf.ca.gov.

For any issue not on the agenda or regarding any item noted on the consent calendar, a copy of your email will be provided to each Governing Board member and it will be acknowledged as received during "**COMMENTS FROM THE PUBLIC**". If you wish your comment to be read into the record, please so indicate at the beginning of your comment(s). Comments received on all other indicated agenda items (other than consent calendar items), will be acknowledged and/or read into the record during the discussion of that particular item(s).

Public Comments received via email and read into the record are limited to what can reasonably be read within 3 minutes per speaker for items on the Consent Calendar and items not on the Agenda within the subject matter jurisdiction of the AVCJPA Governing Board. Public comment at the beginning of the meeting is limited to a maximum of 20 minutes. Submitted emails not able to be read and entered into the record during the initial 20-minute time limit will be provided the opportunity to be included into the record at the end of the meeting. Emailed public comments will be read in the order that they are received.

V. CONSENT AGENDA

- A. Approval of the Arroyo Verdugo Communities Joint Powers Authority Minutes for the Meeting of May 28, 2020**
Staff Recommendation: To Approve Minutes of May 28, 2020
- B. Approval of the Arroyo Verdugo Communities Joint Powers Authority Minutes for the Meeting of June 24, 2020**
Staff Recommendation: To Approve Minutes of June 24, 2020
- C. Warrant Resolution**
By: Rebekka Hosken , Treasurer
Staff Recommendation: Approve Resolution
- D. Treasurer's Report**
By: Rebekka Hosken , Treasurer
Staff Recommendation: To Receive and File
- E. Reports from AVCJPA Appointees**
By: Members or Appointees
1. Mayor Robert Joe - SCAG Community, Economic and Human Development Committee Update
 2. Mayor Pro Tem Diana Mahmud – League of California Cities Legislative Report
- Staff Recommendation:** To Receive and File
- F. Report from AVCJPA TAC Representative**
By: Yazdan Emrani, AVCJPA Metro Alternate
Staff Recommendation: To Receive and File

VI. PRESENTATIONS - None

VII. PUBLIC HEARINGS – None

VIII. REPORTS – INFORMATION ONLY

- A. Report from AVCJPA Executive Director (Oral)**
Presenter: Ann Wilson, Executive Director
Staff Recommendation: To Receive and File

IX. OTHER BUSINESS

- A. Measure M Projects – City of South Pasadena**
Presenter: Ann Wilson, Executive Director
Staff Recommendation:
Depending upon what projects are approved by the City of South Pasadena, one of the three options will be recommended by staff:
1. Do not take action if the projects have not changed.
 2. If the projects are those previously approved by the Board, either on June 24, 2020, or projects included in the initial 5-Year MSP, or if the projects can be addressed by staff prior to the Board meeting, staff will recommend approval of the spreadsheet to be presented at the meeting.
 3. If there are projects that necessitate further review, that a Special Meeting be called.
 4. Provide staff with alternate direction.
- B. Strategic Planning Session (Approximately 2.5 hours)**
Presenter: Melanie Wong, Jon Overman, Lee Andrews Group
1. Introduction/Overview (10 Minutes)

2. Review & Get Feedback on Proposed Vision, Mission, and Values Statements
(15 Minutes)
3. Proposed Strategic Goals (20 Minutes)
 - a. Facilitator to review strategic goals as based on interview and survey results
 - b. Facilitator to gather feedback on each strategic goal

5-minute break
4. Breakout Session #1 (40 Minutes)

5-minute break
5. Breakout Session #2 (40 minutes)
6. Wrap Up and Next Steps (5 minutes)

Staff Recommendation: That the Governing Board participate in the exercise with the other designated elected and staff participants from each agency, and that the Governing Board alone either vote or indicate consensus as necessary on items within the session.

X. COMMENTS FROM MEMBERS

XI. ADJOURN



REGULAR MEETING OF THE GOVERNING BOARD

MINUTES

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

Thursday, May 28, 2020 - 4:00 p.m.

City of La Cañada Flintridge Council Chambers

One Civic Center Drive

La Cañada Flintridge, CA 91011

I. CALL TO ORDER

Chair Walker called the meeting to order at 4:07 p.m.

II. ROLL CALL

Present: Terry Walker, Chair
Sharon Springer, Vice-Chair
Daniel Brotman, Member
Marina Khubesrian, Member
Margaret McAustin, Member
David Perry, Member

III. COMMENTS FROM THE PUBLIC

None.

IV. PRESENTATIONS

None.

V. CONSENT AGENDA

A. Approval of the Arroyo Verdugo Communities Joint Powers Authority Minutes for the Meeting of February 6, 2020

Staff Recommendation: To Approve Minutes of February 6, 2020

B. Warrant Resolution

By: Rebekka Hosken, Treasurer

Staff Recommendation: Approve Resolution

C. Treasurer's Report

By: Rebekka Hosken, Treasurer

Staff Recommendation: To Receive and File

D. Audit Report

By: Rebekka Hosken, Treasurer

Staff Recommendation: To Receive and File

Member Brotman indicated he would abstain from Item A since he was not present.

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MOTION

Member McAustin moved and Member Khubesrian seconded a motion to approve the Consent Calendar. The question was called, and the motion carried 5-0-1, Member Brotman abstaining.

VI. PUBLIC HEARINGS – None

VII. OTHER BUSINESS

A. Amendment #1 to Measure M Funding Agreement between Metro and the AVCJPA

By: Ann Wilson, Executive Director

Staff Recommendation:

Approve the attached Agreement and authorize the Executive Director to sign it, subject to Approval as to Form by the AVCJPA Attorney.

Chair Walker introduced Member Brotman and Robert Bauman, recording secretary.

Executive Director Wilson presented the staff report including a summary of the funding agreement for Measure M planning activities fund to be used for consultant services.

MOTION

Member Khubesrian moved and Vice Chair Springer seconded a motion to approve the Agreement and authorize the Executive Director to sign it, subject to Approval as to Form by the AVCJPA Attorney. The question was called and the motion carried unanimously.

B. Annual Budget - FY 2020-21

By: Ann Wilson, Executive Director

Staff Recommendation: Approve the Annual Budget for FY 2020-21, effective July 1, 2020

Executive Director Wilson provided the staff report summarizing the proposed budget.

Member McAustin expressed appreciation for efforts to spread costs throughout cities.

MOTION

Vice Chair Springer moved, and Member Perry seconded a motion to approve the Annual Budget for FY 2020-21, effective July 1, 2020. The question was called, and the motion carried unanimously.

C. Special Meetings

Presenter: Ann Wilson, Executive Director

Staff Recommendation: That the Governing Board select an option and direct staff to schedule the meetings.

Executive Director Wilson presented the staff report.

Member McAustin suggested postponing the strategic plan meeting to allow for an in-person meeting.

Chair Walker indicated the consultant agreed to delay the meeting until no later than December 31, 2020. She indicated she was in favor of Item 1 or 2.

Member Khubesrian agreed with postponing but wanted to retain the November deadline. She stated she was hesitant to push it out too far and suggested exploring different video conferencing options. Executive Director Wilson stated Zoom could be utilized.

Chair Walker agreed that the Zoom format was easier.

Member Khubesrian stated she was in favor of meeting sooner rather than later.

Vice Chair Springer suggested meeting no later than August 6, preferably in person, but Zoom was acceptable.

Member Perry agreed that the meeting could be delayed but not past August 6, 2020.

Member Brotman suggested deferring to August 6, in an effort to have an in-person meeting.

Chair Walker introduced Consultant Melanie Wong.

Melanie Wong stated it would be ideal to meet in person but suggested exploring other options.

In response to Chair Walker, Executive Director Wilson discussed the need for a meeting in June to approve Measure M projects.

Member McAustin supported deferring to August to potentially meet in person with a June meeting for Measure M projects.

Chair Walker confirmed the special meeting on June 24 and the strategic plan meeting on August 6, 2020.

Member Brotman asked who would be attending the strategic planning meeting. Executive Director Wilson stated the participants would be those that participated in the original strategic plan discussions with the consultant and the meeting would be

open to the public. She anticipated three to four per agency. Ms. Wong anticipated approximately 20 people would be in attendance.

MOTION

Member Khubesrian moved and Vice Chair Springer seconded a motion to reschedule the strategic plan meeting for August 6, 2020, in person if allowed with necessary regulations, online if not able to accommodate regulations, and continue with the June 24, 2020 regular meeting. The question was called and the motion carried unanimously.

D. Appointment of Representative to the SCAG Energy and Environment Committee

Presenter: Ann Wilson, Executive Director

Staff Recommendation: That the Governing Board nominate and vote to appoint the AVCJPA Representative to the SCAG Energy and Environment Committee

Executive Director Wilson stated Paula Devine was stepping down from the Committee, therefore, there would be a vacancy.

MOTION

Vice Chair Springer moved and Member Khubesrian seconded a motion to appoint Member Brotman as the representative to the SCAG Energy and Environmental Committee.

Member Brotman discussed his environmental advocacy work on State policy issues.

The question was called, and the motion carried unanimously.

VIII. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA Appointees (Oral)

Presenter: Members or Appointees (if present)

Staff Recommendation:

To Receive and File

B. Report from AVCJPA TAC Representative

Presenter: Yaz Emrani, AVCJPA Metro TAC Alternate

Staff Recommendation:

To Receive and File

C. Report from AVCJPA Executive Director (Oral)

Presenter: Ann Wilson, Executive Director

Staff Recommendation:

To Receive and File

Councilmember Mahmud was experiencing technical difficulties and left the meeting at 4:48 PM

Executive Director Wilson provided an overview of the meeting with Phil Washington regarding equity funds, including release of funds and “haircut” release. She
Burbank ▪ County of Los Angeles (5th District – La Crescenta/Montrose) ▪ Glendale
La Cañada Flintridge ▪ Pasadena ▪ South Pasadena

discussed Measure M funds and recent Metro Board activity regarding delaying funding. She requested the cities with in-house legal counsel request their city provide legal services to the JPA. She discussed the status of the AVCJPA website.

Councilmember Diana Mahmud rejoined the meeting at 4:58 PM to give a presentation. She provided a summary of the proposed legislation. She discussed the League of California Cities services and information related to COVID-19, letter to the Governor regarding SB1 funding, Regional Housing Needs Assessment numbers, SB902, SB1299, and the League's legislative platform to keep cities whole and retain local control. She explained the consideration of bills by the League Policy Committees, Senate and Assembly budget, schedule and bill consideration, and continued attention to housing.

Member Brotman confirmed that the four-plex in single family neighborhoods was removed from SB902. Ms. Mahmud explained another bill that would allow for ministerial division of existing parcels in single family zoned neighborhoods. She suggested watching SB1585, SB1120 and SB1085. Executive Director Wilson explained that SB902 would be neutered and become permissive. Ms. Mahmud clarified that it enables local government to introduce up to 10 homes on a parcel, pursuant to a city electing to opt in by ordinance.

Member Brotman asked about the proposal by President Pro Tempore of the Senate Toni Atkins to facilitate payments to landlords by tenants impacted by COVID-19. Ms. Mahmud suggested it might be a trailer bill and would provide some relief to landlords in a tax credit. Member Brotman stated it was being delayed until there was a better state of affairs.

IX. COMMENTS FROM MEMBERS

Member Perry experienced technical difficulties and left the meeting at 5:17 PM

Member Khubesrian provided an update on the City of South Pasadena's efforts to implement expanded outdoor dining spaces into adjacent parking lots or sidewalks. She discussed the City of Los Angeles ordinance to cap the delivery fees of third-party apps. She offered to discuss the processes with the other cities.

Member Brotman stated Glendale would be discussing capping delivery fees and expanding outdoor dining at its next meeting.

Vice Chair Springer stated expansion of outdoor dining was included in their economic recovery plan.

Member Perry rejoined the meeting at 5:24 PM

Member Perry discussed the Metro Board motion to repurpose the open streets funds to allow cities to apply for longer term street shut down to use for outdoor spaces. He stated Los Angeles County Safer at Home order permitted expanding Burbank ▪ County of Los Angeles (5th District – La Crescenta/Montrose) ▪ Glendale La Cañada Flintridge ▪ Pasadena ▪ South Pasadena

outdoor space. He explained the Metro Board's direction on the use of Subregional Equity monies and the continuing resolution related to Measure M fund deficit due to decreased revenue caused by COVID-19, with potential Federal funding. He discussed the NoHo to Pasadena project and anticipated it would not be impacted.

Member McAustin asked if the Complete Streets money would be affected. Member Perry stated the effect of COVID-19 was unclear on Measure M MSP and Measure R funds. Member McAustin confirmed the significant impact of COVID-19 on transportation. Member Perry stated the I-5 in Burbank construction would not be impacted. He stated the action of moving the funds from one bucket to another might violated Measure M.

Member Khubesrian reiterate the cities' efforts to cap delivery apps and asked if the County was doing the same. Member Perry stated he would inquire.

In response to Vice Chair Springer, Member Perry explained the CEO's proposal for key capital projects that were already in construction to not be impacted, except Link Union Station, which he did not believe was a 28 by 28 project. He stated there were 20 projects in the expenditure plan and of the additional eight, four or five were major transportation projects including the Sepulveda Pass, Gold Line East Side Extension, Green Line Extension to Torrance, and West Santa Ana Branch.

X. ADJOURN

MOTION

Vice Chair Springer moved and Member Khubesrian seconded a motion to adjourn at 5:47 p.m. The motion carried unanimously.



SPECIAL MEETING OF THE GOVERNING BOARD

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MINUTES

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

Wednesday, June 24, 2020 - 4:00 p.m.
City of La Cañada Flintridge Council Chambers
One Civic Center Drive
La Cañada Flintridge, CA 91011

I. CALL TO ORDER

Chair Walker called the meeting to order at 4:05 p.m.

II. ROLL CALL

Present: Terry Walker, Chair
Sharon Springer, Vice-Chair (arrived at 4:10 p.m.)
Daniel Brotman, Member
Marina Khubesrian, Member
Margaret McAustin, Member

Absent: David Perry, Member

III. COMMENTS FROM THE PUBLIC

None.

IV. PRESENTATIONS

None.

V. CONSENT AGENDA

None.

VI. PUBLIC HEARINGS – None

VII. OTHER BUSINESS

A. AVCJPA Measure M Multi-Year Subregional Program Plan Approval

Presenter: Ann Wilson, Executive Director; and
Jonathan Overman, Cambridge Systematics

Staff Recommendation:

1. As stated in the consultant's report, it is recommended that the Governing Board:
Receive the presentation;
2. Receive input (comments should be called for, but no public hearing is required);
3. Approve the attached Multi-year Subregional Program 5-year funding plan (MSP Plan) for Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) in **Table 4** of the consultant's report for submission to Metro for Measure M programming; and
4. Approve the reallocation of Arroyo Verdugo MSP program funding through the swapping between future Arroyo Verdugo Communities MSP sources as described in **Table 5** of the consultant's report.

Mr. Overman gave the presentation in accordance with the consultant report.

MOTION

Member Khubesrian moved and Member McAustin seconded a motion to approve the MSP Funding Plan as recommended in the consultant report. The question was called, and the motion carried 5-0-1, Member Perry absent.

VIII. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA Executive Director (Oral)

Presenter: Ann Wilson, Executive Director

Staff Recommendation:

To Receive and File

Executive Director Wilson reminded the Board that the next meeting on the Strategic Plan on August 6, 2020, 1:00 p.m.

Chair Walker asked if the limit on gatherings was still 10 people. City Manager Alexander stated the County Department of Public Health had not issued guidelines but the City of La Canada Flintridge would not be fully open to the public.

Member McAustin stated she had initially wanted to meet in person but had come to accept that it was not a good idea.

Vice Chair Springer stated her City was expected to open by mid-July for in person Council meetings in the community services building.

Executive Director Wilson anticipated 25 people at the next meeting.

Member Khubesrian and Member Brotman agreed that the Board should not gather in a large group.

Executive Director Wilson confirmed that there was consensus to meet via Zoom.

IX. COMMENTS FROM MEMBERS

X. ADJOURN

MOTION

Vice Chair Springer moved and Member Brotman seconded a motion to adjourn at 4:44 p.m. The motion carried 5-0-1, Member Perry absent.



Arroyo Verdugo Communities Joint Powers Authority

WARRANT RESOLUTION NO. 20-04 (Informational)

The following payments have been issued by the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) since the report of its prior meeting on May 28, 2020. A total of \$43,061.11 was expended. These are the remaining costs for FY 2019-20 which ended June 30, 2020.

Payments included cost for two consultants, preparation of minutes, and reimbursement to the City of La CañadaFlintridge for staff salaries as budgeted.


Check Warrant August 6, 2020

Checks issued 4/24/20 - 7/23/20

Check Date	Check Number	Payee	Description/Purpose	Amount
7/7/20	34	Cambridge Systematics, Inc.	Measure M Project	\$8,193.99
7/21/20	35	Lee Andrews Group Inc.	Strategic Plan Consultant	\$11,642.12
7/23/20	36	Lisa Pope	Preparation of Minutes	\$675.00
7/23/20	37	City of La Cañada Flintridge	Reimbursement for Staff Salaries	\$22,550.00
				\$ 43,061.11



Arroyo Verdugo Communities Joint Powers Authority

DATE: August 6, 2020
TO: Governing Board
FROM: Rebekka G. Hosken, Treasurer 
SUBJECT: Treasurer's Report

BACKGROUND

Attached for your information is the latest Treasurer's Report with activity through June 30, 2020 for FY 2019-20 year-end and the budget for the new fiscal year 2020-21.

Few expenditures are occurring, with four checks issued since the last meeting in May. No further expenditures are anticipated for last fiscal year.

Including receivables (funds due to the JPA but not yet received), we anticipate an undesignated ending fund balance of under \$3,000 for this last fiscal year. This does not include Measure M project funding of over \$26,000 to be carried forward from prior years.

In 2019-20, the member agencies, as a part of dues, were charged a total of \$8,633 for Measure M consultant services. This was done for cash flow and, following Metro reimbursement of the funds, which is currently in process, these funds will be reimbursed. The reimbursement will occur as a deduction from dues owed for FY 20-21 in the form of an invoice to each member agency. Therefore, the dues will appear to be less than as adopted for FY 20-21, and it will be due to the fact that the reimbursement will be subtracted from the dues.

The auditor firm of Moss, Levy & Hartzheim has been engaged and work is beginning on the FY 2019-20 audit. Results will be made available in early 2021.

FISCAL IMPACT

None

OPTIONS

1. Receive and file

RECOMMENDATION

Staff recommends that the Board receive and file this report.

Attachments: 1. Treasurer's Report as of 7/23/2020

**Arroyo Verdugo Communities Joint Powers Authority
TREASURER'S REPORT
FY 2019-20**

as of 7/23/2020

REVENUES		Budget	Actual
4395	Membership Dues		
	City of Burbank	\$ 9,073.00	\$ 9,073.00
	City of Pasadena	\$ 10,771.00	\$ 10,771.00
	County of Los Angeles	\$ 4,803.00	\$ 4,803.00
	City of Glendale	\$ 12,426.00	\$ 12,426.00
	City of La Canada Flintridge	\$ 5,727.00	\$ 5,727.00
	City of South Pasadena	\$ 5,083.00	\$ 5,083.00
2318	Strategic Plan Cost Shares		
	City of Burbank	\$ 4,932.00	\$ 4,932.00
	City of Glendale	\$ 6,756.00	\$ 6,756.00
	City of La Canada Flintridge	\$ 3,114.00	\$ 3,114.00
	City of Pasadena	\$ 5,856.00	\$ 5,856.00
	City of South Pasadena	\$ 2,763.00	\$ 2,763.00
	County of Los Angeles	\$ 2,611.00	\$ 2,611.00
4411	Subregional Measure M Funding (Metro Reimb.)	\$ 18,913.00	\$ 18,875.50
4610	Interest Income	\$ -	\$ 21.16
	Total Revenues	\$ 92,828.00	\$ 92,811.66
EXPENSES		Budget	Actual
5003	Salaries - Other		\$ -
	Executive Director (salary x 18%)	\$ 21,500.00	\$ 21,500.00
	Management Analyst (30 hours)	\$ 1,050.00	\$ 1,050.00
6031	Office Supplies	\$ -	\$ 335.54
6041	Insurance Premiums	\$ 9,900.00	\$ 10,375.60
6054	Training	\$ -	\$ 75.00
6061	Professional Services		
	Minutes Preparation	\$ 1,800.00	\$ 900.00
	Financial Audit	\$ 2,500.00	\$ 2,990.00
	Measure M Consultant	\$ 27,546.00	\$ 8,193.99
	Strategic Plan Consultant	\$ 26,032.00	\$ 16,338.00
	Tax Filing Fee and Attorney Time		\$ 89.99
	Bank Fees		\$ 18.50
	Set-Aside for Reserves	\$ 2,500.00	\$ 2,500.00
	Total Expenditures	\$ 92,828.00	\$ 64,366.62
REVENUES LESS EXPENSES:		\$ -	\$ 28,445.04

NOTES:

**Arroyo Verdugo Communities Joint Powers Authority
TREASURER'S REPORT
FY 2020-21**

as of 7/23/2020

REVENUES		Budget	Actual
4395	Membership Dues		
	City of Burbank	\$ 7,773.00	\$ -
	City of Pasadena	\$ 9,236.00	\$ -
	County of Los Angeles	\$ 4,114.00	\$ -
	City of Glendale	\$ 10,693.00	\$ -
	City of La Canada Flintridge	\$ 4,912.00	\$ -
	City of South Pasadena	\$ 4,352.00	\$ -
4411	Subregional Measure M Funding (Metro Reimb.)	\$ 16,849.00	\$ -
2318	Strategic Plan Carryover	\$ 9,694.00	
4610	Interest Income	\$ -	\$ -
	Total Revenues	\$ 67,623.00	\$ -
EXPENSES		Budget	Actual
5003	Salaries - Other		\$ -
	Executive Director (salary x 18%)	\$ 21,500.00	\$ -
	Management Intern (Board Clerk) (30 hrs)	\$ 580.00	\$ -
6031	Office Supplies	\$ -	\$ -
6041	Insurance Premiums	\$ 11,500.00	\$ -
6054	Training	\$ -	\$ -
6061	Professional Services		
	Minutes Preparation	\$ 1,800.00	\$ -
	Financial Audit	\$ 3,200.00	\$ -
	Measure M Consultant	\$ 16,849.00	\$ -
	Strategic Plan Consultant	\$ 9,694.00	\$ -
	Tax Filing Fee and Attorney Time	\$ -	\$ -
	Bank Fees	\$ -	\$ -
	Set-Aside for Reserves	\$ 2,500.00	\$ -
	Total Expenditures	\$ 67,623.00	\$ -
REVENUES LESS EXPENSES:		\$ -	\$ -

NOTES:

Budget is balanced.

Budget includes Measure M and strategic plan project funding carried forward from prior years and includes Metro funding through FY2020-21.



CITY OF SOUTH PASADENA

OFFICE OF THE CITY COUNCIL

1414 MISSION STREET, SOUTH PASADENA, CA 91030

TEL: (626) 403-7210 • FAX: (626) 403-7211

WWW.SOUTHPASADENACA.GOV

Date: July 22, 2020
To: Arroyo Verdugo Subregion Steering Committee
From: Robert S. Joe, South Pasadena Mayor
Subject: SCAG Community, Economic and Human Development Committee Update

Since May, the Community, Economic and Human Development (CEHD) Committee has met one time.

The following items were discussed by the CEHD for recommendation to the Regional Council for action:

- Call for Collaboration Partnership Program

The following items were presented to the CEHD as information items:

- Connect SoCal Update
- SCAG's SB 743 Local Implementation Support
- Highlights of the 31st Annual Demographic Workshop

The next meeting will be held on September 3, 2020.

Memo

To: Arroyo Verdugo Communities Board of Directors

From: Diana Mahmud, South Pasadena City Councilmember

cc: Ann Wilson, AVCJPA Executive Director

Date: July 27, 2020

Re: June 2020 – July 2020 Report re League of California Cities, Los Angeles County Division (LACD)

Here's what has happened at the LACD during the months of June 2020 – July 2020.

June 2020

The Board held a special meeting with Senator Mike McGuire on June 16 to discuss several of the Senate “package” of housing bills, following up on an earlier conversation with the Senator, our Division President Juan Garza, and Board member Emily Gabel-Luddy. We took the following actions: then considered those bills at our regular June meeting and voted to support them if amended to address a variety of concerns.

- To support if amended **SB 1385** (Caballero) which would streamline housing projects in vacant commercial areas and **SB 1120** (Atkins) which would permit a single subdivision of an existing R-1 zoned lot. Re SB 1385, we stressed the need to provide some compensation to cities for the lost sales tax revenue that would result from conversion of commercial to residential areas, and re SB 1120 we noted the need to consider FAR, high fire risk areas and other unique considerations.
- To support **AB 1672** (Bloom) which would require labels on specified nonwoven products that should not be flushed.
- To approve the application of Alex Chou to be the Secretary/Treasurer of the Division for the 20-21 year. The Division Officers will now consist of President Blanca Pacheco (Downey), James Bazajian (Calabasas) and Alex Chou (Diamond Bar), and their virtual installation will take place on Thursday August 5.

July 2020

We originally were to go dark this month but our Division President called a special meeting this date when the County Board of Supervisors voted last week to direct staff to bring back a proposed County Charter amendment that would specifically direct 10% of County discretionary funds “to address the disproportionate impact of racial injustice through community investment and alternatives to incarceration and prohibit using those funds for carceral systems and law enforcement agencies” as detailed in a proposed ordinance. The Board voted to express concern regarding the lack of transparency, outreach to cities, and analysis regarding the impact of the proposed Charter amendment, if enacted.



Arroyo Verdugo Communities Joint Powers Authority

DATE: June 3, 2020

TO: Governing Board

FROM: Yazdan T. Emrani, P.E., AVCJPA Representative, Metro Technical Advisory Committee

SUBJECT: Metro Technical Advisory Committee (TAC) Update

BACKGROUND

The Metro TAC meets monthly to provide input on Metro programs and projects, and to hear updates on various Metro programs that affect the cities, subregions, and Councils of Government in Los Angeles County. The following summarizes the major projects or programs discussed at TAC since the AVCJPA Governing Board met in October.

DISCUSSION

Note: Metro Board will not be holding meeting in July, 2020. The next Board meeting is scheduled on the 1st Wednesday of August, 2020.

Call for Projects De-Obligation Appeals

The staff received four appeals on four projects from three agencies on the following:

- 1- City of Downey - Florence Ave. Bridge Project (Project No. F7118).
- 2- City of Redondo Beach – Redondo Beach Bicycle Transportation Plan Implementation (Project No. F3502).
- 3- City of Los Angeles – Exposition-West Bikeway Northvale Project (Project No. F3514); and
- 4- City of Los Angeles – Bicycle Friendly Streets (Project No. F5519).

The TAC heard the de-obligation appeals on all the projects and provided the decision with the following:

- 1- City of Downey - (Project No. F7118).
 - Approved for one-year extension; and
 - Submit a status report next year on the scope of work (rehabilitation vs. replacement of the bridge); and funding source details including the HBP funding application.
- 2- City of Redondo Beach – Redondo Beach Bicycle Transportation Plan Implementation (Project No. F3502).
 - Approved for one-year extension.
- 3- City of Los Angeles – Exposition-West Bikeway Northvale Project (Project No. F3514); and
 - Approved for one-year extension; and
 - Provide more information on the funding source details including the \$9M finding gap.

- 4- City of Los Angeles – Bicycle Friendly Streets (Project No. F5519).
 - Approved for one-year extension.

L RTP Update:

The document for the Draft 2020 L RTP Plan Update was released for public comments on May 29, 2020. The 45-day review period expires in July 13, 2020. The main mission of the plan is improving mobility to enhance the quality of life in LA County including providing more transportation options and improving service, less congestion, complete streets, and access opportunity. The future trend of Transit Trips will increase by 81 percent per annual trip per capita, Vehicle Hours of Delay will decrease by 31 percent per annual hours per capita, and Greenhouse Gas Emissions will decrease by 19percent per annual Million metric tons. There have been 77 community events, 28 public meetings, 20,000 survey responses, and 50,000 completed priority rankings. The funding will be expanding beyond Measure M to include VMT fee, High Speed Transit, and other policy enhancements.

CARES Act and FY21 Transit Fund Update:

COVID-19 Impact to Metro: Since March 20th. Safe-at-Home order, Metro lost 70 percent weekly boarding. Fare revenue lost 95 percent in the last 2 weeks of March; fare per boarding has fallen from 69 cents per boarding to 9 cents per boarding. Recovery is anticipated to start gradually in Q1 of FY21, and may take up to 2 years to return to pre-COVID level.

Since the last Board Report on Metro’s financial projects for FY21, the entire economic picture has turned upside down with unprecedented speed. Estimated gap in funding of \$1.8 Billion estimated from the combined Sale Tax, Fare Revenue, Toll Revenue and Operation Expenses. Sale Tax loss estimates assume a recovery starting by September 2020.

CEO Call to Action includes reduce expenses, Work to Continue, and Budget Continuing Resolution as mitigation measures by the following:

- Adopt a continuing resolution to extend FY20 budget authorization for on quarter into FY21 until September 2020 when FY21 budget is considered for Board adoption;
- Authorize CEO to execute the adopted continuing resolution through first quarter of FY21 until October 1, 2020;
- Authorize the extension of annual Operating and Fare subsidy MOUs subject to available funds until such time as the FY21 budget is adopted; and
- Defer some none Key Infrastructure Projects and Programs for 3-6 months.

Legislative Update:

The updates will be provided via email to all members at later time.

ATP & CTC Update:

CTC Update:

COVID-19 Impact led to 30-40 percent decrease in traffic on State Hwy system (possible greater decrease on local roads); and 65 percent decrease in public transportation trips. The COVID-19 impact is less than revenue impacts from 2003 and 2008 recessions. The gasoline excise tax revenue is down because of consumption while the diesel sales tax revenue is down because of price of diesel is down. State collected transportation tax revenues are estimated to be down by \$1.5 Billion over 20 and 21.

Timely Use of Funds Policy: Project sponsors with approved time extensions can request a time extension amendment up to a total of 20 months. Sponsors with approved time extensions of 20 months can also request time extension amendments. However, the request must be heard by December 2020.

ATP Cycle 5 Schedule Update:

- Project Application Deadline – Quick-Build Projects – July 15, 2020.
- Staff Recommendation for Quick-Build Project Posted – September 15, 2020.
- Commission Adopts Quick-Build Projects – December 2-3, 2020.

ATP Cycle 5 Metro Letters of Support Schedule:

- Quick-Build Projects – Request Due to Metro: July 17, 2020; Returned to Agency by: July 8, 2020.
- All Other Project Types - Request Due to Metro: August 7, 2020; Returned to Agency by: Sept. 1, 2020.

FISCAL IMPACT

There is no Fiscal Impact to receive this TAC update.

RECOMMENDATION

Note and File.



Arroyo Verdugo Communities Joint Powers Authority

DATE: August 6, 2020
TO: Governing Board
FROM: Ann Wilson, Executive Director
SUBJECT: Measure M Projects – City of South Pasadena

BACKGROUND

On June 24, 2020, the Governing Board Approved the Measure M projects. Although the City of South Pasadena had cleared their projects through a City Commission prior to Board approval, following the AVCJPA Board approval of the projects, staff has, for various reasons, chosen to seek City Council approval of the projects. This City Council meeting is to take place on August 5, 2020, and thus, not in time for the Board agenda. This item is being placed on this agenda as a placeholder in case the South Pasadena City Council approves projects different than those previously approved. In this way, if the projects vary from the original ones, the Board will be able to take action on them at this meeting and there will be no delay with respect to submitting all of the Measure M projects to Metro.

The City of South Pasadena projects previously approved by the Governing Board are:

South Pasadena
Garfield Ave and Monterey Road Signal
Meridian Ave Complete Streets Project
Diamond Ave and Lyndon St Intersection Improvement
Mission St, Arroyo Drive, and Stoney Drive Intersection Improvement

If there is no change, there will be no need for the Board to take action, and staff will advise accordingly at the time this item is being considered.

If any of the projects change on the City of South Pasadena City Council meeting of August 5th, and all of the projects are either the projects listed in the initial 5-year MSP or the if they are the projects approved on June 24th, then the Measure M consultant will meet with the Public Works Director and the Executive Director to formulate a revised project list for Board approval on August 6th. This would be emailed to all Board Members as soon as it was complete and would be publicly displayed during this item on the Zoom meeting.

If, however, any of the projects are new projects never considered by the Board, it is possible that South Pasadena and the consultant would need additional time to address the eligibility and cost information and it would thus necessitate a brief Special Meeting for the approval of the entire revised project spreadsheet.

FISCAL IMPACT – No net fiscal impact

RECOMMENDATION

Depending upon what projects are approved by the City of South Pasadena, one of the three options will be recommended by staff:

1. Do not take action if the projects have not changed.
2. If the projects are those previously approved by the Board, either on June 24, 2020, or projects included in the initial 5-Year MSP, or if the projects can be addressed by staff prior to the Board meeting, staff will recommend approval of the spreadsheet to be presented at the meeting.
3. If there are projects that necessitate further review, that a Special Meeting be called.
4. Provide staff with alternate direction.



DATE: August 6, 2020
TO: Governing Board – Arroyo Verdugo Communities Joint Powers Authority (AVCJPA)
FROM: Lee Andrews Group, Inc.
SUBJECT: 5-Year Strategic Plan

BACKGROUND

The AVCJPA is undergoing strategic planning to determine what the vision, mission, values and goals of the JPA will be. This report describes the progress made towards preparing the AVCJPA Strategic Plan and the goals of the upcoming workshop. The purpose of the workshop is to review the findings of the interviews and survey, develop the vision, mission and goals, and define the next steps.

Strategic Planning Process

1. Kickoff Meeting
2. Background Research
3. Interviews
4. Survey
5. Strategic Plan Workshop
6. Final Board Approval

The objectives of the interviews and survey are as follows:

- Learn relevant history, context, opportunities and challenges from the perspective of internal and external stakeholders
- Identify areas of alignment and divergence
- Collect input for vision, mission, values, goals and strategies

The objectives of the strategic planning workshop are as follows:

- Review objectives of strategic planning process
- Review findings from interviews and surveys
- Get feedback on proposed vision, mission, values
- Develop draft short-term and long-term goals
- Potentially: discuss on key problematic(s) identified through interviews/focus groups

Timeline

- Kickoff Meeting – February 6, 2020
- Interviews – March 4, 2020 – April 21, 2020
- Survey – June 10, 2020 – June 22, 2020
- Strategic Plan Workshop – August 6, 2020
- Potential Second Workshop (TBD)
- Board approval (TBD)

Kickoff Meeting

On February 6, 2020, Lee Andrews Group attended a project kickoff meeting with Executive Director Ann Wilson, Member Khubesrian and Shahid Abbas at La Cañada Flintridge City Hall. Following this meeting, the Strategic Planning Team was introduced to the Governing Board at its regularly scheduled meeting.

Background Research

Prior to the interviews and survey, Lee Andrews Group reviewed relevant background documents such as the Joint Powers Agreement, previous memos and agendas, and Measure M documents. The team also reviewed strategic plans of comparable cities to benchmark best practices.

Interviews

Discussions took place between the Executive Director Ann Wilson and Project Manager Melanie Wong regarding the interview schedule and participants. Once the list was finalized, Lee Andrews Group reached out to the participants and six meetings were scheduled. The first interview took place at Burbank City Hall on March 4, 2020. On March 16, 2020, a countywide stay-at-home-order was issued due to COVID-19. As such, all subsequent interviews were converted to teleconference.

The following interviews were conducted by Lee Andrews Group in person and via teleconference between March 4, 2020 and April 21, 2020:

- **City of Burbank (March 6, 2020)**
 - Sharon Springer (Mayor, Burbank)
 - Justin Hess (City Manager, Burbank)
 - David Kriske (Assistant Community Development Director, Transportation, Burbank)
- **City of Glendale (March 18, 2020)**
 - Paula Devine (Council Member, Glendale)
 - Yasmin Beers (City Manager, Glendale)
 - Yazdan Emrani (Public Works Director, Glendale)
 - Roubik Golanian (Assistant City Manager, Glendale)

- **City of Pasadena (March 31, 2020)**
 - Margaret McAustin (Council Member, Pasadena)
 - Steve Mermell (City Manager, Pasadena)
 - Laura Cornejo (Transportation Director, Pasadena)
 - Julie Gutierrez (Assistant City Manager, Pasadena)

- **LA County 5th District (April 3, 2020)**
 - Dave Perry (LA County 5th District)
 - Andrew Ross (LA County)

- **City of La Cañada Flintridge (April 7, 2020)**
 - Terry Walker (Council Member, La Cañada Flintridge)
 - Mark Alexander (City Manager, La Cañada Flintridge)
 - Patrick DeChelis (Public Works Director, La Cañada Flintridge)
 - Ann Wilson (Executive Director, AVCJPA)

- **City of South Pasadena (April 21, 2020)**
 - Marina Khubesrian, Councilmember
 - Shahid Abbas, Director of Public Works
 - Stephanie DeWolfe, City Manager

Survey

To supplement the feedback received during the interviews, the Strategic Planning Team developed an online survey using the SurveyMonkey tool. The survey was distributed to the 20 individuals that participated in the interviews, except Paula Devine, who departed the AVCJPA Board and was replaced by Daniel Brotman. The survey was comprised of nine questions and featured a mix of multiple choice, ranking, and open-ended questions. The questions focused on what the AVCJPA should focus on moving forward, whether the JPA should become a “Council of Governments” and what resources are required to achieve AVCJPA’s vision.

The survey was made available from June 7, 2020 to June 22, 2020. 17 responses were received.

Interview & Survey Findings

- The interview and survey findings suggest that the purpose/vision/mission is **too narrowly defined**. The mission should expand to allow the JPA to focus on more than just transportation. There might be greater opportunities if the member agencies banded together to advocate for themselves on a wider range of issues. Although the emphasis is on transportation, there should be flexibility that if other issues come up that are pertinent to the member agencies, they will have the flexibility to address them together.
- All six member agencies said that **transportation** should be the **top priority** of the AVCJPA moving forward. Most of the cities agree that the AVCJPA could do a better job at **advocating**

for additional funding for transportation projects. The JPA should think more strategically about how it positions itself to anticipate and address either **legislative matters** or **funding opportunities**. Most cities agree that AVCJPA should focus on identifying **projects that benefit all of the member agencies** in the subregion instead of each agency protecting its own interest. A comprehensive, **more regionalized approach** is desired.

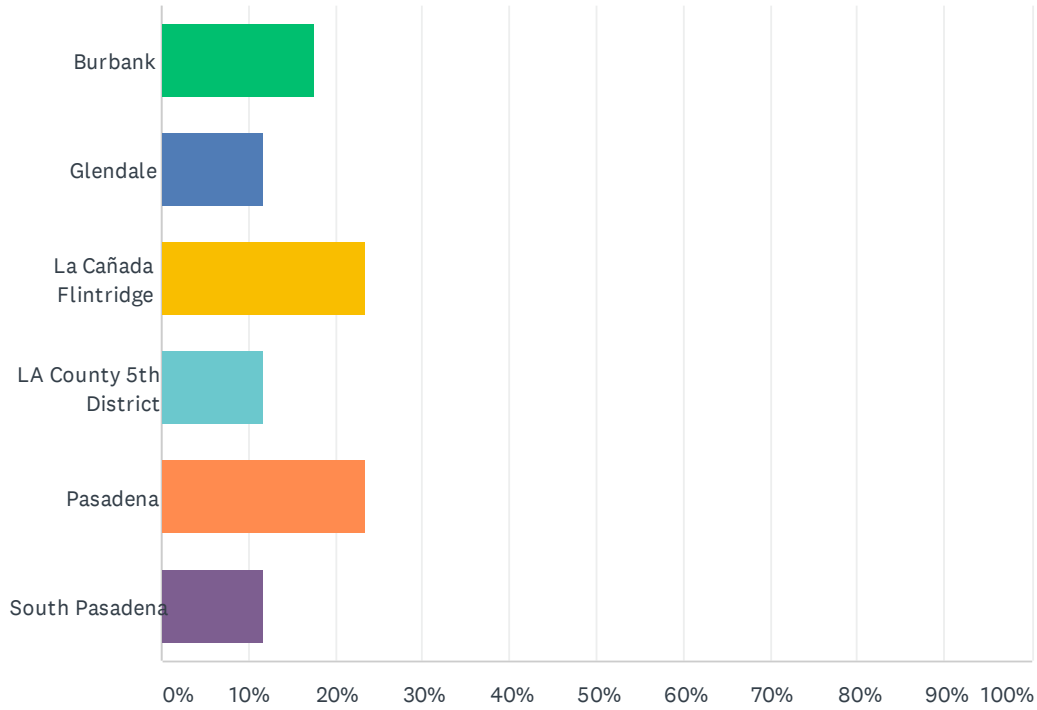
- Survey respondents identified the following areas as most important within transportation:
 - **Transit**
 - **Active Transportation**
 - **Subregional Corridor Improvements**
- Respondents identified the following as the second, third and fourth top priorities that the AVCJPA should focus on: **Community Development (Planning) including Housing, Environment/Sustainability, and Economic Development.**
- Most respondents said a more formalized structure is needed.
- Communication between member agencies at the staff level is strong, but improvements can be made to communication between staff and elected officials. There is a desire for more education and briefings by the Board.
- More frequent meetings are desired by most member agencies.

Attachments:

- A. Strategic Plan Workshop Schedule/Agenda
- B. Survey Responses

Q1 Which member agency are you with?

Answered: 17 Skipped: 0



ANSWER CHOICES	RESPONSES	
Burbank	17.65%	3
Glendale	11.76%	2
La Cañada Flintridge	23.53%	4
LA County 5th District	11.76%	2
Pasadena	23.53%	4
South Pasadena	11.76%	2
TOTAL		17

Walker

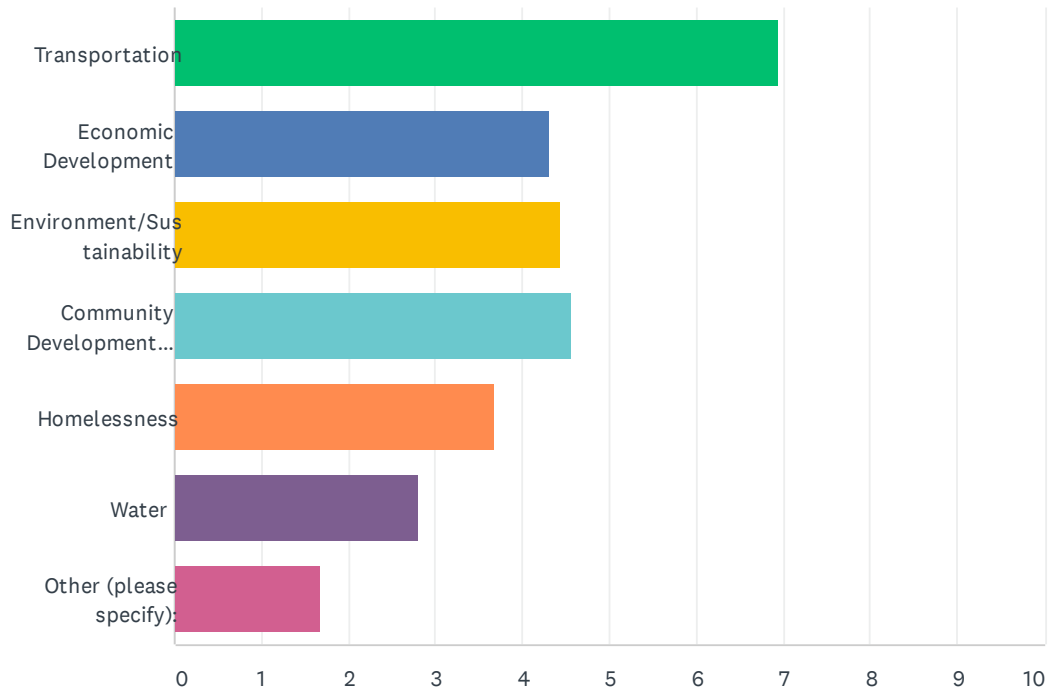
Q2 Please provide your full name.

Answered: 17 Skipped: 0

- | | |
|-----------------------|--------------------|
| 1. Terry Walker | 6/22/2020 5:22 PM |
| 2. David Perry | 6/22/2020 4:42 PM |
| 3. Justin Hess | 6/22/2020 3:43 PM |
| 4. David Kriske | 6/22/2020 1:28 PM |
| 5. Patrick DeChellis | 6/19/2020 5:14 PM |
| 6. Sharon Springer | 6/19/2020 1:47 PM |
| 7. Mark Alexander | 6/19/2020 10:34 AM |
| 8. Julie Gutierrez | 6/19/2020 10:19 AM |
| 9. Steve Mermell | 6/19/2020 7:01 AM |
| 10. Marina Khubesrian | 6/18/2020 11:23 PM |
| 11. Andrew Ross | 6/18/2020 9:54 AM |
| 12. Daniel Brotman | 6/17/2020 6:00 PM |
| 13. Ann Wilson | 6/16/2020 3:31 PM |
| 14. Roubik Golanian | 6/16/2020 2:05 PM |
| 15. Shahid Abbas | 6/8/2020 11:56 AM |
| 16. laura cornejo | 6/8/2020 9:52 AM |
| 17. Margaret McAustin | 6/7/2020 3:30 PM |

Q3 Currently, the JPA’s primary focus, per its Joint Powers Agreement, is transportation. Moving forward, what should the AVCJPA focus on? Please rank the following priorities in order of importance.

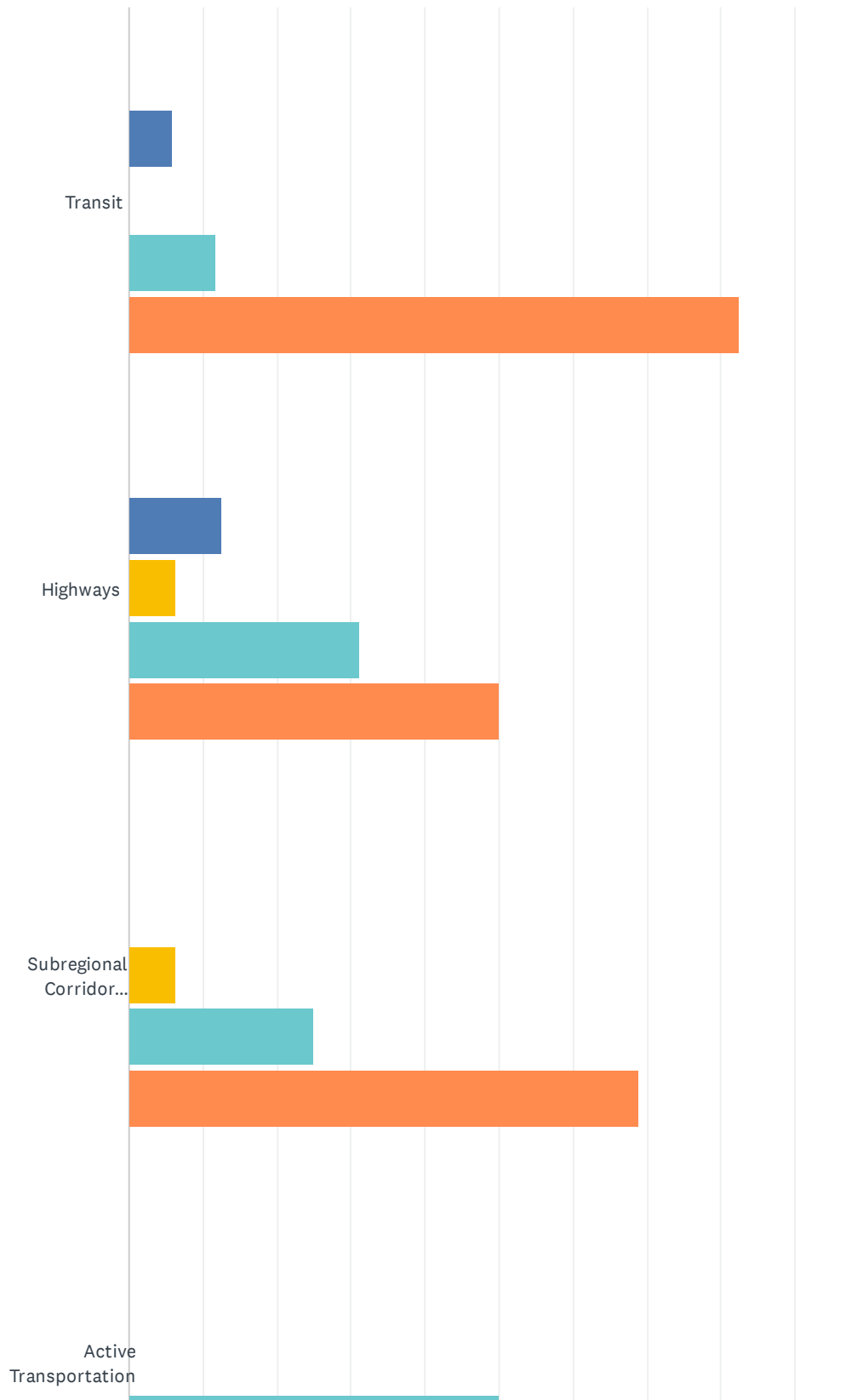
Answered: 17 Skipped: 0

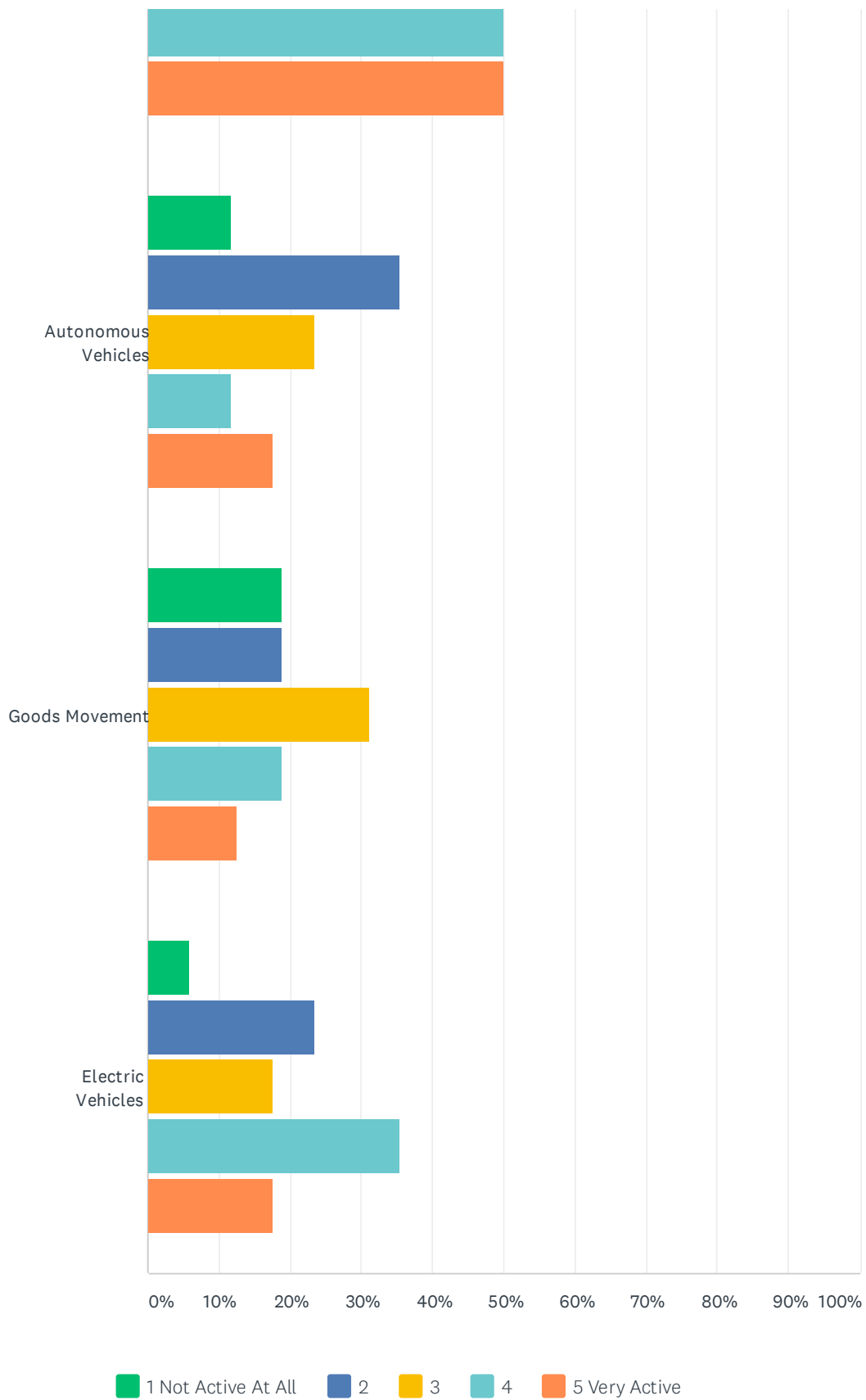


	1	2	3	4	5	6	7	TOTAL	SCORE
Transportation	94.12% 16	5.88% 1	0.00% 0	0.00% 0	0.00% 0	0.00% 0	0.00% 0	17	6.94
Economic Development	0.00% 0	12.50% 2	25.00% 4	50.00% 8	6.25% 1	6.25% 1	0.00% 0	16	4.31
Environment/Sustainability	0.00% 0	31.25% 5	18.75% 3	18.75% 3	25.00% 4	6.25% 1	0.00% 0	16	4.44
Community Development (Planning) including Housing	6.25% 1	25.00% 4	37.50% 6	6.25% 1	0.00% 0	25.00% 4	0.00% 0	16	4.56
Homelessness	0.00% 0	18.75% 3	12.50% 2	6.25% 1	43.75% 7	18.75% 3	0.00% 0	16	3.69
Water	0.00% 0	6.25% 1	0.00% 0	18.75% 3	25.00% 4	43.75% 7	6.25% 1	16	2.81
Other (please specify):	0.00% 0	0.00% 0	16.67% 1	0.00% 0	0.00% 0	0.00% 0	83.33% 5	6	1.67

Q4 How active should the AVCJPA be in relation to the following areas within transportation?

Answered: 17 Skipped: 0



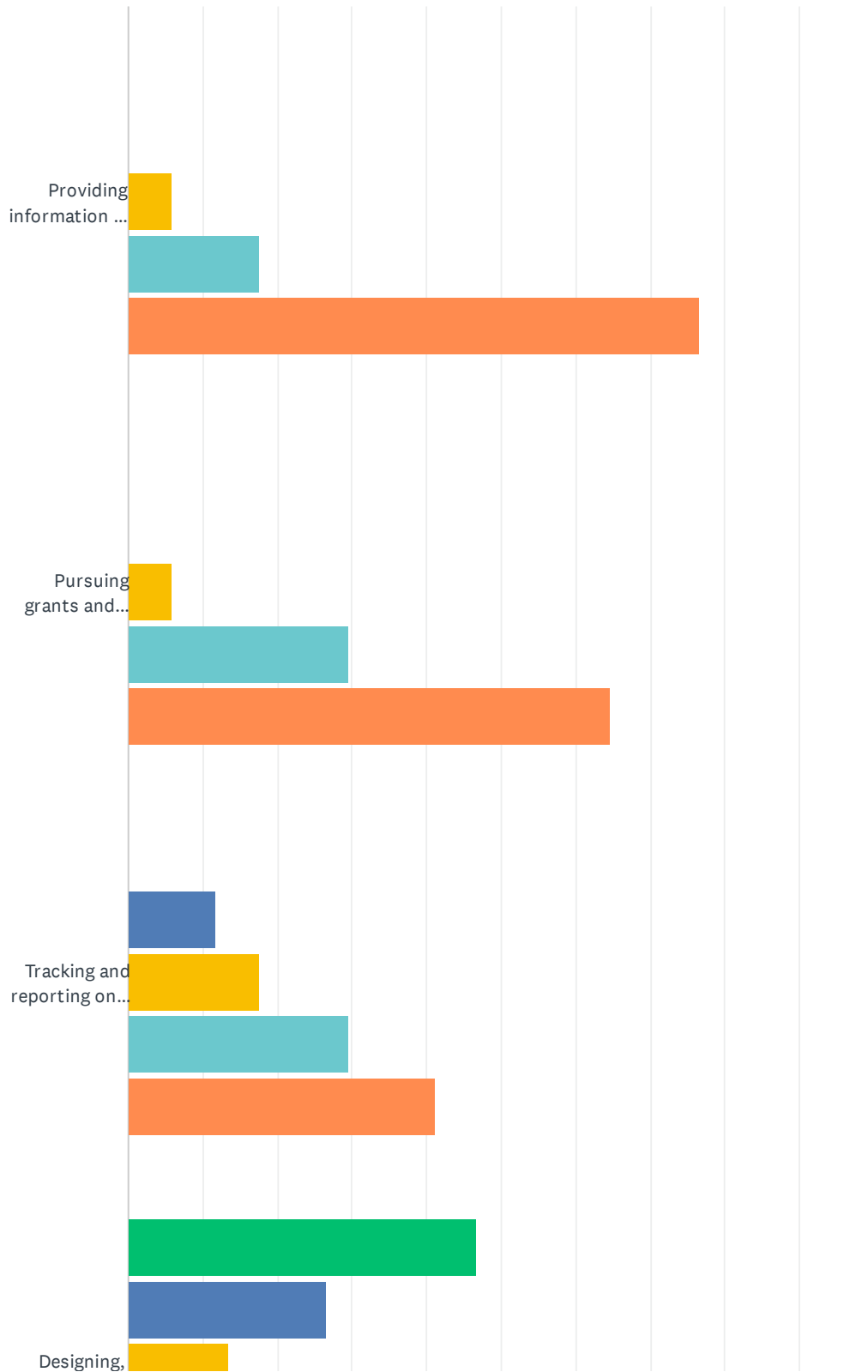


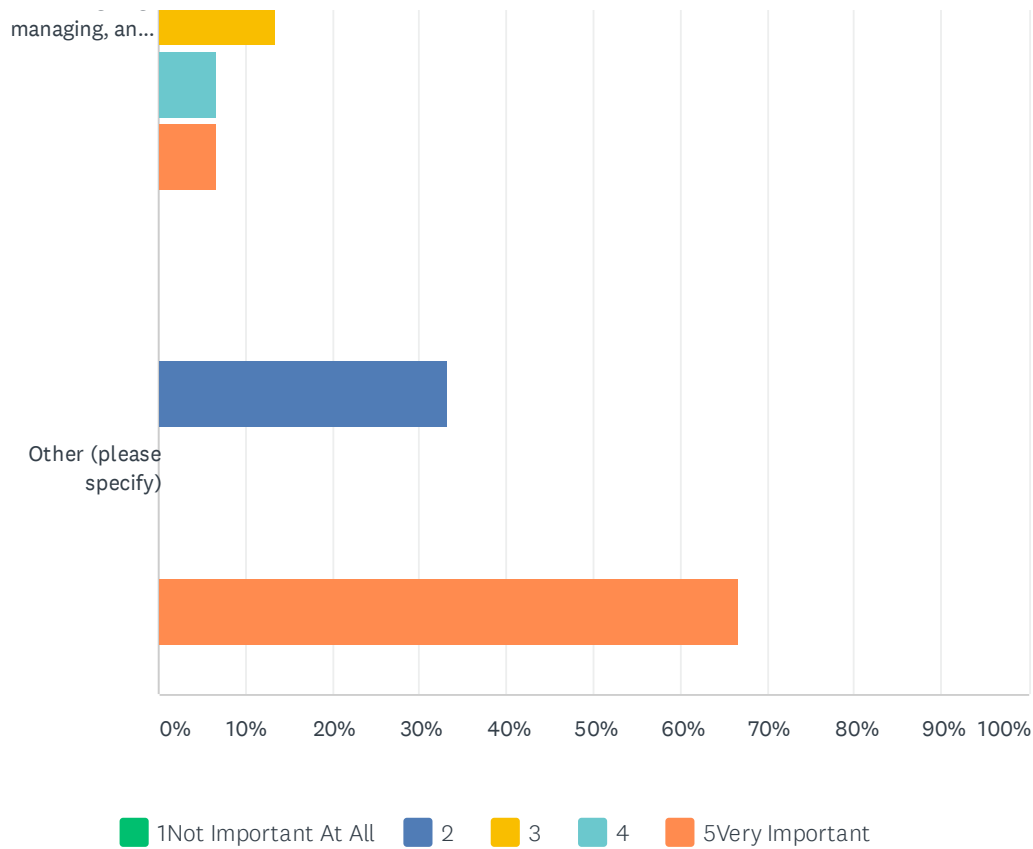
	1 NOT ACTIVE AT ALL	2	3	4	5 VERY ACTIVE	TOTAL	WEIGHTED AVERAGE
Transit	0.00% 0	5.88% 1	0.00% 0	11.76% 2	82.35% 14	17	4.71
Highways	0.00% 0	12.50% 2	6.25% 1	31.25% 5	50.00% 8	16	4.19
Subregional Corridor Improvements	0.00% 0	0.00% 0	6.25% 1	25.00% 4	68.75% 11	16	4.63
Active Transportation	0.00% 0	0.00% 0	0.00% 0	50.00% 8	50.00% 8	16	4.50
Autonomous Vehicles	11.76% 2	35.29% 6	23.53% 4	11.76% 2	17.65% 3	17	2.88
Goods Movement	18.75% 3	18.75% 3	31.25% 5	18.75% 3	12.50% 2	16	2.88
Electric Vehicles	5.88% 1	23.53% 4	17.65% 3	35.29% 6	17.65% 3	17	3.35

#	PLEASE IDENTIFY ANY OTHER AREAS RELATED TO TRANSPORTATION THAT THE AVCJPA SHOULD BE INVOLVED IN.	DATE
1	Complete Streets Planning	6/19/2020 5:14 PM
2	Affordable Housing, Affordable Living and the importance of connected local and regional transportation - all modes.	6/19/2020 1:47 PM
3	Metro Funding Opportunities	6/16/2020 3:31 PM
4	Curbside Management	6/8/2020 9:52 AM

Q5 What types of activities should the AVCJPA engage in, both now and in the future? Please rate each of the following activities on a scale of 1-5, where 1 = not important at all and 5 = very important.

Answered: 17 Skipped: 0





	1 NOT IMPORTANT AT ALL	2	3	4	5 VERY IMPORTANT	TOTAL	WEIGHTED AVERAGE
Providing information to member agencies	0.00% 0	0.00% 0	5.88% 1	17.65% 3	76.47% 13	17	4.71
Pursuing grants and other funding sources	0.00% 0	0.00% 0	5.88% 1	29.41% 5	64.71% 11	17	4.59
Tracking and reporting on State and Federal legislation	0.00% 0	11.76% 2	17.65% 3	29.41% 5	41.18% 7	17	4.00
Designing, managing, and implementing capital projects	46.67% 7	26.67% 4	13.33% 2	6.67% 1	6.67% 1	15	2.00
Other (please specify)	0.00% 0	33.33% 2	0.00% 0	0.00% 0	66.67% 4	6	4.00

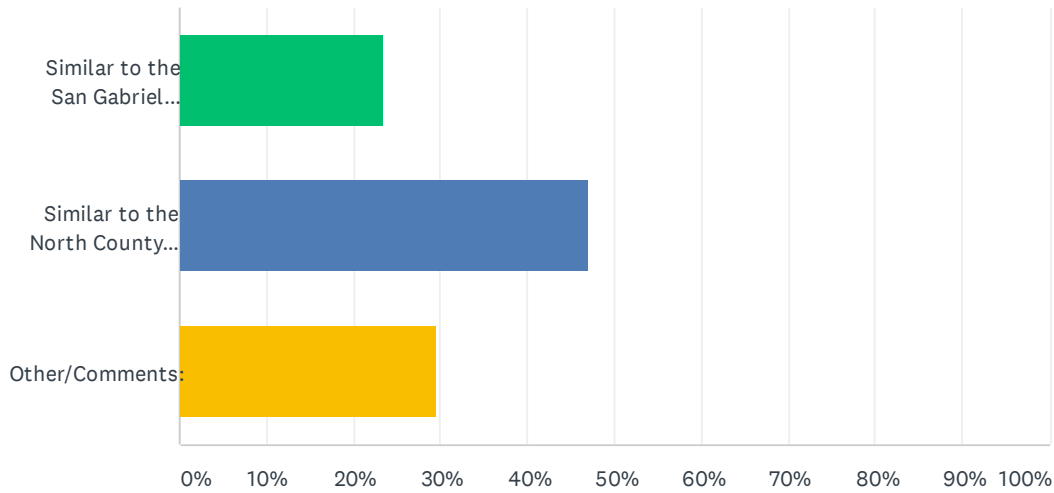
#	COMMENTS FOR "PROVIDING INFORMATION TO MEMBER AGENCIES"	DATE
1	Information about transportation issues at the Regional, State and Federal levels	6/19/2020 5:14 PM
2	Transportation, Transit Oriented Communities and movement towards RHNA numbers while reducing green house gases.	6/19/2020 1:47 PM
3	AVCJPA should be a resource and infomaiton portal through which all member cities are receiving infomraiton from the local, regional, state and federal level, allowing us, as one body to make decisions in the interest of the subregion.	6/8/2020 9:52 AM

#	COMMENTS FOR "PURSUING GRANTS AND OTHER FUNDING SOURCES"	DATE
1	Very important because we may be missing out on funding opportunities.	6/19/2020 5:14 PM

#	COMMENTS FOR "TRACKING AND REPORTING ON STATE AND FEDERAL LEGISLATION"	DATE
1	in combination with providing information to member agencies	6/19/2020 5:14 PM
2	Particularly in regards to legislation with a subregional impact	6/8/2020 9:52 AM
#	COMMENTS FOR "DESIGNING, MANAGING, AND IMPLEMENTING CAPITAL PROJECTS"	DATE
1	I see that the member agencies should be on the lead for these functions, not the JPA.	6/19/2020 5:14 PM
2	This effort would best be served on subregional projects, for example Metro efforts.	6/8/2020 9:52 AM
#	COMMENTS FOR "OTHER (PLEASE SPECIFY)"	DATE
1	Collaboratively identifying subregional priorities	6/22/2020 4:42 PM
2	How do we better combine efforts to improve transportation for our Subregion?	6/19/2020 5:14 PM
3	Housing and Transportation Oriented Communities	6/19/2020 1:47 PM
4	Coordinating joint programs	6/19/2020 10:34 AM
5	identifying regional transit projects	6/19/2020 10:19 AM
6	Coordinate emergency resources like police, fire and materials, skilled manpower.	6/8/2020 11:56 AM

Q6 Where do you want the AVCJPA to be in 5-10 years?

Answered: 17 Skipped: 0



ANSWER CHOICES	RESPONSES
Similar to the San Gabriel Valley Council of Governments, San Fernando Valley Council of Governments, or other COG (multi-functional COGs)	23.53% 4
Similar to the North County Transportation Coalition (JPA – transportation only)	47.06% 8
Other/Comments:	29.41% 5
TOTAL	17

#	OTHER/COMMENTS:	DATE
1	Somewhere in between the two. I believe that the JPA should have more than just a transportation focus but not to the extent that it is doing everything as a COG.	6/19/2020 5:14 PM
2	I want us to be a well known, well informed, respected transportation commission that understands and advocates for regional connectivity for all modes and helps the region move forward with Transit Oriented Communities and green house gas reduction.	6/19/2020 1:47 PM
3	Expanded areas of focus. Full COG only if the scope of activities/staffing required warrants it.	6/19/2020 10:34 AM
4	More organized, focused and relevant compared to the SGVCOG	6/19/2020 10:19 AM
5	Legislative Advocacy for member agencies	6/18/2020 11:23 PM

Q7 Are there benefits for the AVCJPA to changing its function to become a Council of Governments that make it worth changing the agency's purpose? If so, please list those benefits:

Answered: 15 Skipped: 2

#	RESPONSES	DATE
1	Might give them more clout with Metro	6/22/2020 5:22 PM
2	I'm not sure, at this point. So long as the cities continue to find that they are represented in their respective COGS, on issues fall outside of transportation, then there may be no benefit in becoming a full COG.	6/22/2020 4:42 PM
3	Possible if it can commit necessary time and resources and define specific purposes/goals	6/22/2020 3:43 PM
4	I think the current JPA structure is sufficient. I think that if the JPA wished to expand its role into other areas that this could still be accomplished within a JPA framework.	6/22/2020 1:28 PM
5	I am not sure the effectiveness of becoming a COG and definitely not the cost-effectiveness of being one.	6/19/2020 5:14 PM
6	Increased visibility; higher level of commitment from participating agencies; greater assistance provided to the members.	6/19/2020 10:34 AM
7	Yes. Other granting agencies will recognize the AVCJPA as a legitimate conduit for funding	6/19/2020 10:19 AM
8	The member agencies have much in common and by strengthening the AVCJPA by becoming a COG they can better further their collective goals.	6/19/2020 7:01 AM
9	There are.	6/18/2020 11:23 PM
10	Stronger voice with coordinated effort/stance Dedicated place to provide for coordination	6/18/2020 9:54 AM
11	Greater self-determination over more areas because the group is small with common interests. Possible that more funding could be sought for AVCJPA agencies, if more staff hours available.	6/16/2020 3:31 PM
12	greater control of funds for the subregion	6/16/2020 2:05 PM
13	Coordinate regional transportation projects, maximize grant funding opportunities, better protect the interest of the participating agencies specially smaller communities.	6/8/2020 11:56 AM
14	Yes! Having a unified, cohesive vision for the subregion on a number of key issues is important to position us to better advance collective goals and opportunities. The COG model allows us to accomplish this.	6/8/2020 9:52 AM
15	The primary benefit would be a louder, stronger voice in the SGV. The SGVCOG doesn't really have our interests at heart. We may have access to grant funding and the ability to work on projects together to address common budget problems like sharing services among members and having a bigger budget to address housing problems in a way that works for the SGV.	6/7/2020 3:30 PM

Q8 Are there detriments to the AVCJPA changing its function to become a Council of Governments?

Answered: 15 Skipped: 2

#	RESPONSES	DATE
1	Could be spread too thin if we tried to get involved in all the issues that COGs deal with. Would like the concentration to remain on regional transportation issues and not get diluted.	6/22/2020 5:22 PM
2	May require a significant increase in staffing and resources.	6/22/2020 4:42 PM
3	May just become unfocused if too much is on its plate	6/22/2020 3:43 PM
4	I think elevating to a COG would add expense and complexity to coordination on regional issues.	6/22/2020 1:28 PM
5	I think that we can be more effective by focusing on the things important to all of the JPA member agencies and using the existing COGs as a resource for those items that are not a high priority for all members.	6/19/2020 5:14 PM
6	higher costs; increased staffing requirements; likely withdrawal from other COGs may result in certain services no longer being available	6/19/2020 10:34 AM
7	Not at this time	6/19/2020 10:19 AM
8	Not that I can think of	6/19/2020 7:01 AM
9	Cost	6/18/2020 11:23 PM
10	More costs associated (either JPA staff time or jurisdiction"s staff) Potential for competing interests	6/18/2020 9:54 AM
11	The cost per agency may not have any economy of scale because the group is small and the dues for a broad ranging COG are likely to cost a great deal more. Some agencies who are members of two COGs might be forced by their City Councils to choose between one or the other. If, for some reason, the AVCJPA was not chosen, membership would decrease from the present 6. There could be representation issues with agencies having 2 COGs. Possibly representation on SCAG Policy Committees would be limited, due to countywide SCAG politics or SCAG itself.	6/16/2020 3:31 PM
12	competition with other COG's and the need for additional resources	6/16/2020 2:05 PM
13	Administrative expenses, and budget needed will be a drain on the existing resources.	6/8/2020 11:56 AM
14	The initial growing pains are typical of any organization that is re-imaginign it's role and growing. But i think well worth the long term benefits.	6/8/2020 9:52 AM
15	It will require more funding from members and possibly the hiring of staff separate from the member cities.	6/7/2020 3:30 PM

Q9 What tasks do you think need to be accomplished to realize your vision of the AVCJPA, and what resources (in-house staff, consultants, etc.) and funding will be needed to do these tasks?

Answered: 12 Skipped: 5

See chart on next page

TASK	BY (INTERNAL STAFF, CONSULTANTS)	WHEN	FUNDING SOURCE
Development of Sub-regional Connectivity projects within the JPA region	City & County Staff	5-10 Years	Member Agencies
Annual review/amendment of 5-year subregion MSP list	Internal	Annually	In-kind work
Obtaining monies/grants	All	Regularly	Dues
Advocate for Transportation Issues of the Subregion	Internal Staff with assistance from consultants	Short Term	JPA resources (dues)
Activities listed under Q5 above	Internal Staff must lead, consultants provide the necessary support	As soon as possible	Eligible Subregional funding/local return funding
Implementation of programming	Either	Next 5 years	Grants / Member contributions
Completing the process to become a COG	internal staff	By the end of the calendar year	Current AVCJPA Budget
Determine required actions to become a cog and have the collective will to move forward	Staff augmented by consultants if needed	Mid-2021	Contributions from members
Expand staff for AVCJPA	By utilizing specified staff from all agencies or hiring a consultant.	Over a period of 5 years, beginning in FY 2021-22	Dues or in-kind services from agencies
Clearly define the aim and objectives of organization	Internal Staff / Consultant	Over a period of 5 years, beginning in FY 2021-22	Measure M, and grant, agency contributions.
Develop by-laws, mission statement, goals, objectives, etc.	joint	(Blank)	existing funding
Gain consensus for a plan of action to make changes (or not)	Staff, with Board consent	(Blank)	
Design and implement First-Last Mile Connectivity for La Canada Flintridge. We currently have no viable transportation solutions to connect with the Gold Line or the Burbank Airport.	Member Agencies	5-10 Years	Metro
5 or 10-year review of subregion priorities (projects)	Consultants	2024, 2029	Member agencies
Monitor transportation funding opportunities	Internal Staff with assistance from consultants	Short Term	JPA resources (dues)
Activities listed under Q4 above	lead - Internal Staff; consultant provide support	after implementation of activities in Q5	eligible subregional funding/local return funding
Legislative Tracking	Internal Staff	Ongoing	Member contributions
Developing the mission, goals, and values of the AVC COG	internal staff	By end of the year	Current AVCJPA budget
Representative members selection and rotation policies - Term limited	Internal staff	Within a year.	NA
Develop a staffing structure	led by cities/staff with facilitation from consultant	(Blank)	(Blank)
Highways - Complete Soundwalls along the 210 Freeway in La Canada Flintridge	Plan is already in place. Need funding.	ASAP	Grants - SB1
Financing, Project Development/Delivery Tools	Consultants	As needed	Grant(s)
Coordinate subregional transportation project development	Internal Staff with assistance from consultants	Short- or Mid-Term	JPA resources (dues) or regional project funds
Lobbying/Advocacy	Consultants	Next 2 years	Member contributions
Information sharing on technology advancement in the field of transportation	Consultant, thru workshops	ASAP	Measure M and agency contribution
Develop financing structure	Joint	(Blank)	(Blank)
Design and Implement an active transportation system within the region	Consultants	3-5 years	Member Agencies
Regional coordination of Transportation	Both	Next 3 years 6/19	Grants / Member contributions
A formalized procedure to assess the needs of member agencies	Staff and Consultant	ASAP	Measure M and agency contribution.