



Arroyo Verdugo Communities Joint Powers Authority

SPECIAL MEETING OF THE GOVERNING BOARD

MINUTES

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

Wednesday, August 6, 2020 - 1:00 p.m.
City of La Cañada Flintridge Council Chambers
One Civic Center Drive
La Cañada Flintridge, CA 91011

I. CALL TO ORDER

Chair Walker called the meeting to order at 1:00 p.m.

II. ROLL CALL

Present: Terry Walker, Chair
Sharon Springer, Vice-Chair
Daniel Brotman, Member
Marina Khubesrian, Member
Margaret McAustin, Member
David Perry, Member

III. ANNUAL GOVERNING BOARD REORGANIZATION

A. Selection of Chair for the Arroyo Verdugo Communities Joint Powers Authority Governing Board.

The current Chair will take nominations for the new Chair and the Governing Board will vote to select a Chair for a term beginning on July 1, 2020 and ending on June 30, 2021.

MOTION

Member Brotman moved and Chair Walker seconded a motion to select Sharon Springer as the AVCJPA Governing Board Chair, for a term effective July 1, 2020 and ending on June 30, 2021.

B. Selection of Vice-Chair for the Arroyo Verdugo Communities Joint Powers Authority Governing Board.

The new Chair will take nominations for Vice-Chair and the Governing Board will vote to select a Vice-Chair for a term beginning on July 1, 2020 ending on June 30, 2021

MOTION

Member Walker moved to select Marina Khubesrian as the AVCJPA Governing Board Vice-Chair, for a term effective July 1, 2020 and ending on June 30, 2021.

Member Khubesrian declined the nomination, and announced she would not be running for re-election for her City Council seat.

MOTION

Member Austin moved to select David Perry as the AVCJPA Governing Board Vice-Chair, for a term effective July 1, 2020 and ending on June 30, 2021.

Member Austin nominated Member Perry to serve as Vice Chair. Member Perry deferred to any elected interested in the position. Member Brotman offered to serve as Chair.

The motion was withdrawn.

MOTION

Member Khubesrian moved and Member Austin seconded a motion to select Daniel Brotman as the AVCJPA Governing Board Vice-Chair, for a term effective July 1, 2020 and ending on June 30, 2021. The question was called and the motion carried unanimously.

Chair Springer commended Terry Walker for her service as Chair.

IV. COMMENTS FROM THE PUBLIC

None.

V. CONSENT AGENDA

A. Approval of the Arroyo Verdugo Communities Joint Powers Authority Minutes for the Meeting of May 28, 2020

Staff Recommendation: To Approve Minutes of May 28, 2020

B. Approval of the Arroyo Verdugo Communities Joint Powers Authority Minutes for the Meeting of June 24, 2020

Staff Recommendation: To Approve Minutes of June 24, 2020

C. Warrant Resolution

By: Rebekka Hosken , Treasurer

Staff Recommendation: Approve Resolution

D. Treasurer's Report

By: Rebekka Hosken , Treasurer

Staff Recommendation: To Receive and File

E. Reports from AVCJPA Appointees

By: Members or Appointees

- 1.** Mayor Robert Joe - SCAG Community, Economic and Human Development Committee Update

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2. Mayor Pro Tem Diana Mahmud – League of California Cities Legislative Report

Staff Recommendation: To Receive and File

F. Report from AVCJPA TAC Representative

By: Yazdan Emrani, AVCJPA Metro Alternate

Staff Recommendation: To Receive and File

Executive Director Wilson and Chair Springer thanked Rebekka Hosken for her service as AVCJPA Treasurer.

MOTION

Member McAustin moved to select David Perry as the AVCJPA Governing Board Vice-Chair, for a term effective July 1, 2020 and ending on June 30, 2021.

MOTION

Member McAustin move and Vice Chair Brotman seconded a motion to approve the Consent Calendar. The question was called and the motion carried unanimously.

VI. PRESENTATIONS

None.

VII. PUBLIC HEARINGS – None

VIII. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA Executive Director (Oral)

Presenter: Ann Wilson, Executive Director

Staff Recommendation: To Receive and File

IX. OTHER BUSINESS

A. Measure M Projects – City of South Pasadena

Presenter: Ann Wilson, Executive Director

Staff Recommendation:

Depending upon what projects are approved by the City of South Pasadena, one of the three options will be recommended by staff:

1. Do not take action if the projects have not changed.
2. If the projects are those previously approved by the Board, either on June 24, 2020, or projects included on the initial 5-Year MSP, or if the projects can be addressed by staff prior to the Board meeting, staff will recommend approval of the spreadsheet to be presented at the meeting.

3. If there are projects that necessitate further review, that a Special Meeting be called.
4. Provide staff with alternate direction.

Executive Director Wilson discussed the City of South Pasadena's Council approval of its Measure M project.

Member Khubesrian explained the City of South Pasadena's need for matching funds to retain \$9 million in another fund.

Executive Director Wilson requested clarification. Jon Overman, Cambridge Systematics, Inc., discussed the need to unallocate funds. Executive Director Wilson explained that the City of South Pasadena could reprogram the funds unless they were needed right away.

Shahid Abbas, Director of Public Works for the City of South Pasadena, explained that the funds would not be used immediately but the matching funds would be used next Spring. He stated the situation was fluid.

Member McAustin questioned whether the Board could take action since the analysis was done on defunding the project. Executive Director Wilson asked the action of the Council. City Manager DeWolfe clarified the Council's action was to bank the dollars, and leave them uncommitted until the next project cycle.

Member Perry asked if, in June 2020, the Board approved the annual update for 5-year MSP list. Executive Director Wilson explained that it extended the program an additional two year. Member Perry asked if it had been approved by Metro. Executive Director Wilson stated it had not yet gone to Metro therefore changes could be made. Mr. Overman clarified that a preliminary list was submitted to Metro, and it has 60 days once the MSP and financial forms were submitted.

Chair Springer confirmed that the City of South Pasadena voted to unallocated the money.

Member Khubesrian expressed concern with the loss of \$9 million if matching funds were not allocated. Executive Director Wilson discussed the process for reviewing new projects prior to Board decision. She recommended adopting the unallocated funds as the City Council recommended and the matter could be revisited at a special meeting if necessary.

MOTION

Member Khubesrian moved and Member Perry seconded to approve the updated Multi-year Subregional Program 5-year funding plan (MSP Plan) for Arroyo

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Verdugo Communities Joint Powers Authority (AVCJPIA) in Table 4 for submission to Metro for Measure M programming; and approve the updated reallocation of Arroyo Verdugo MSP program funding through the swapping between future Arroyo Verdugo Communities MSP sources as described in Table 5.

Mr. Overman reviewed the spreadsheet outlining the prior adoption in June 2020. He explained the unprogramming of South Pasadena funds and noted the request by La Canada Flintridge to move unprogrammed funds to year 6. He summarized the changes to Table 5 based on Metro's requirements. He recommended the Board adopt the new funding allocation and new MSP Plan.

Member McAustin asked if South Pasadena had approved the reobligation. City Manager DeWolfe stated the City was just the banking of the dollars until the next cycle. Executive Director Wilson explained that the chart reflected South Pasadena's motion.

The question was called and the motion carried unanimously.

B. Strategic Planning Session (Approximately 2.5 hours)

Presenter: Melanie Wong, Jon Overman, Lee Andrews Group

1. Introduction/Overview (10 Minutes)
2. Review & Get Feedback on Proposed Vision, Mission, and Values Statements (15 Minutes)
3. Proposed Strategic Goals (20 Minutes)
 - a. Facilitator to review strategic goals as based on interview and survey results
 - b. Facilitator to gather feedback on each strategic goal
- 5-minute break**
4. Breakout Session #1 (40 Minutes)
- 5-minute break**
5. Breakout Session #2 (40 minutes)
6. Wrap Up and Next Steps (5 minutes)

Staff Recommendation: That the Governing Board participate in the exercise with the other designated elected and staff participants from each agency, and that the Governing Board alone either vote or indicate consensus as necessary on items within the session.

Executive Director Wilson explained the Brown Act requirements related to breakout sessions.

Melanie Wong, Lee Andrews Group, presented a PowerPoint outlining the purpose and desired outcome; ground rules; planning process including kickoff meeting, background research, interviews, and survey; interview and survey findings;

mission and vision statements. She presented the proposed mission statement and requested feedback from the Board.

Member Perry suggested adding prioritization of projects for the subregion.

Roubik Golanian, Assistant City Manager City of Glendale, suggested removing Measure M from the mission statement, rather funds related to transportation.

Vice Chair Brotman asked what organizations were used similar to the AVCJPA. Ms. Wong stated the information could be provided to the Board. Vice Chair Brotman asked the meaning of "desire for a more formalized structure" from the survey results. Ms. Wong stated a few of the member agencies mentioned that desire during the interviews and asked if they would like to clarify. Vice Chair Brotman suggested including housing and sustainability in the proposed mission.

Member McAustin suggested reconsidering the mission statement following discussion about the Authority's purview.

Ms. Wong explained the purpose of goals and presented proposed goals for the Authority. Mr. Overman explained the process for drafting goals.

Two break-out session groups were created to draft goals.

Member McAustin suggested the need to strengthen the Authority's identity within the region as a progressive voice for regional transportation solutions.

Member Walker asked the difference between transportation and mobility. Mr. Overman suggested mobility was used for outcomes that were less concrete and transportation improvements generally increased mobility. Executive Director Wilson stated transportation was a broader category than mobility.

Member Khubesrian discussed accessing needs within 15 minutes and emphasizing on the structure for pedestrians.

Mr. Golanian suggested inclusion of active transportation, including pedestrian and cycling. Mr. Overman suggested including specifics as a later time.

Chair Springer agreed that mobility seemed more encompassing than transportation and that all modes including pedestrians and appropriate infrastructure should be included.

Member Perry suggested "Promote, through education and advocacy, public policies that support subregional mobility and infrastructure improvements to enhance quality of life."

Chair Springer suggested adding "connectivity."

Vice Chair Brotman questioned whether the goals should be broadened beyond mobility. Mr. Overman suggested inserting language into the goals to call out specific outcome areas.

Chair Springer stated properly placed transportation could positively impact housing.

Vice Chair Brotman suggested "sustainable transportation."

Member McAustin explained that she focused on transportation because that was the Authority's foundation; however, she agreed that transportation and housing were inextricably linked. She suggested mobility supported sustainable housing solutions.

Member Walker suggested taking care not to have too much focus on different areas specifically because of limited staff.

Chair Springer reiterated that transportation done correctly would result in housing, improved air quality, and sustainable lifestyle.

Member Perry noted that mobility done in the proper way would reduce sustainability.

Vice Chair Brotman suggested retaining the idea of a progressive voice in regional mobility solutions that supported healthy and equitable or sustainable and equitable communities.

Executive Director Wilson stated she was going to suggest either striking "infrastructure" or adding specifics.

Laura Cornejo suggested the conversation be considered under JPA versus COG and consider available resources when establishing goals.

Julie Gutierrez reported on her break out group which determined that the Board needed to decide whether to expand to include issues such as economic development, sustainability, housing.

Member McAustin summarized her group's discussion as a goal to elevate identity and gain respect within the transportation community. She recommended a stepped process to expanding beyond transportation.

Mr. Overman stated the discussion seemed more like a mission statement and suggested consideration of capacity goals. He stated success would be finalizing the idea of the vision for the JPA.

Ms. Wong introduce the proposed vision – A vibrant, healthy, safe and sustainable Arroyo Verdugo subregion.

Mr. Abbas asked how the proposed vision related to the future of transportation. He discussed the cancellation of the Intelligent Transportation Society and need to interlink corridor management strategies.

Mr. Golanian suggested adding "connected" to the vision.

Chair Springer expressed enthusiasm with the Authority being the progressive, well informed group on transportation.

Mr. Overman summarized the proposed vision as "A progressive voice in regional transportation solutions that supports sustainable and equitable living."

Vice Chair Brotman indicated support for the proposed vision statement.

Mr. Abbas stated transportation must promote health and reduce greenhouse gas emissions.

Member McAustin indicated support for the vision as edited by Mr. Overman.

Executive Director Wilson requested clarification on "equitable living." Chair Springer explained "equitable living" to her meant the opportunity through transportation to get to work or travel throughout the region.

Vice Chair Brotman suggested "...support sustainable and equitable community."

Member Perry discussed the need to ensure the transportation solutions or projects fit the Arroyo Verdugo Subregional and the individual agencies.

Chair Springer suggested "A progressive voice in regional transportation/mobility/infrastructure solutions..."

Member Walker asked if the goal was to come out with the exact wording or provide consultants concepts to wordsmith. Ms. Wong requested agreement on concepts and they would come back with specific language.

Mr. Abbas requested adding environmental sustainability and environmental issues. He commended the consultants on their work and professionalism.

Mr. Overman asked the next steps. Ms. Wong discussed the option to have a separate session. Executive Director Wilson stated her understanding that the consultant would write the strategic plan from input received and present it on November 5 or to meet again before November 5.

Member Walker discussed consideration of COG versus JPA during the phone interviews. Chair Springer asked if the Board wanted to meet again to discuss COG versus JPA. Member McAustin discussed the various COGs and grant funding available to COGs. She stated it seemed as if the Board was not prepared to transition to a COG but it could be a goal for future consideration. Vice Chair Brotman agreed with a special meeting to continue discussion and requested the opportunity to share his views with the consultant.

CONSENSUS

By consensus, the Board determined to conduct a special meeting prior to November 5, 2020.


X. COMMENTS FROM MEMBERS

Executive Director Wilson announced that the cities of Glendale and Burbank would provide pro bono attorney services on six-month rotating basis.

XI. ADJOURN

MOTION

Chair Springer adjourned the meeting at 3:48 p.m.



Ann Wilson, Executive Director