



**REGULAR MEETING OF THE GOVERNING BOARD**

**MINUTES**

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

Thursday, April 1, 2021 - 4:00 p.m.  
City of La Cañada Flintridge Council Chambers  
One Civic Center Drive  
La Cañada Flintridge, CA 91011

**I. CALL TO ORDER**

*Chair Walker called the meeting to order at 4:05 p.m.*

**II. ROLL CALL**

Present: Sharon Springer, Chair  
Daniel Brotman, Vice-Chair  
Jon Primuth, Member (Arrived at 4:07 p.m.)  
Andy Wilson, Member  
David Perry, Member

Absent: Terry Walker, Member

**III. COMMENTS FROM THE PUBLIC**

None.

**IV. PRESENTATIONS**

- A.** AVCJPA Staff Report and Presentation by Metro Regarding NOHO to Pasadena BRT Line Project Presenter: Scott Hartwell, Transportation Planner, Metro  
***Staff Recommendation:*** To Receive and File

*Mr. Hartwell provided an overview of the NoHo to Pasadena Bus Rapid Transit (BRT) project including project background, Draft EIR Public Review, refined proposed project, and next steps.*

*Member Wilson asked the distance from the rapid bus stop to Metro. Mr. Hartwell stated it was approximately a third of a mile. He stated the relocation would make the*

*route more pedestrian friendly and that if the City widened the bridge, the station would be relocated back on top of the bridge.*

*Chair Springer discussed the City of Burbank's concerns with reducing the width of the sidewalks on Olive and pushing on-street parking into the neighborhoods. She stated the Olive Avenue Metrolink Station needed to be on Olive. She asked about the proposal for one lane of traffic on Central in Glendale. Vice Chair Brotman stated he had not heard any comments. Yazden Emrani stated there had not yet been community outreach.*

*Executive Director Wilson asked if changes could be made. Mr. Hartwell stated input could be received and taken to the Board.*

*Member Wilson asked if there were available solutions to Chair Springer's issues. Chair Springer stated they had raised the issues in their comment letter on the EIR.*

*In response to Member Perry, Mr. Harwell stated there was \$267 million in Measure M funds. Member Perry indicated he would be abstaining due to his boss voting on the matter. Mr. Harwell stated changes could potentially be made prior to presenting the matter to the Board. He stated design refinements could be considered subsequent to Board approval of the preliminary design.*

*Chair Springer requested Burbank's issues be resolved before the matter went to the Metro Board.*

- B.** Presentation by Metro Regarding the Fareless System Initiative (FSI) Presenter: Dennis Tucker, Program Manager, Metro  
**Staff Recommendation:** To Receive and File

Mr. Tucker provided an update on the Fareless System Initiative including the purpose, options considered by the taskforce, leading concept and phased pilot introduction, ridership data, pilot costs, funding, fare capping, and next steps.

In response to Member Wilson, Mr. Tucker explained the use of TAP cards. Member Wilson asked the ridership proposed in the pilot program. Mr. Tucker discussed the impact of COVID-19 on ridership and projected 50-60% utilization of the 750,000 riders. He explained fare caps during rush hour.

Vice Chair Brotman asked how riders could participate. Mr. Tucker discussed the LIFE program which would be expanded to ensure access by immigrants, undocumented and persons experiencing homelessness. He explained that TAP cars were used to collect fares and data and the vaccination requirement.

Member Primuth inquired as to how the success of the program would be measured. Mr. Tucker stated 13% of the operating budget was collected last year but the pilot would include all 70%.

Chair Springer indicated support for the pilot program but expressed concern about the municipal services and need for reimbursement.

Member Wilson asked about safety and security. Mr. Tucker discussed the equity and economic benefit and stated he did not anticipate an increase of homeless utilizing the service.

Chair Springer discussed receipt of TAP cards. Mr. Tucker discussed difficulties with obtaining TAP cards and efforts to enable compatibility between the Metro TAP Office and City of Los Angeles Angelino Connect Program to increase ridership.

## V. CONSENT CALENDAR

- A. Approval of the Arroyo Verdugo Subregion Minutes for the Meeting of February 4, 2020

**Staff Recommendation:** To Approve Minutes of February 4, 2020

- B. Treasurer's Report through March 22, 2021  
Alex Kung, Treasurer, AVCJPA

**Staff Recommendation:** Receive and File

- C. Warrant Resolution  
Alex Kung, Treasurer, AVCJPA

**Staff Recommendation:** Receive and File

### MOTION

*Vice Chair Brotman moved and Member Perry seconded a motion to approve the Consent Calendar. The question was called and the motion carried 5-0, Member Walker absent.*

## VI. PUBLIC HEARINGS – None.

## VII. OTHER BUSINESS

- A. AVCPJA Financial Policies

Presenter: Alex Kung, Treasurer

**Staff Recommendation:** That the AVCJPA adopt the AVCJPA Financial Policies (Attachment "A" of this report)

*Treasurer Kung presented the staff report.*

*Member Primuth asked the timeline for the audit. Treasurer Kung explained the audit timeline, with approval in January.*

*Member Wilson discussed the recommendation for an enhanced check approval process. Executive Director Wilson explained the general practice to pay invoices as submitted followed by report to Board. She suggested continuation of the current practice due to time between Board meetings. Member Wilson suggested unbudgeted items over \$5000 be brought to the Board for approval.*

#### MOTION

*Member Wilson moved and Vice Chair Brotman seconded a motion to adopt the AVCJPA Financial Policies, amended to require unbudgeted items over \$5,000 to be brought to the Board for approval. The question was called and the motion carried 5-0, Member Walker absent.*

#### B. Transportation Legislative Update

Presenter: Ann Wilson, Executive Director

**Staff Recommendation:** Receive and file.

*Executive Director Wilson presented the staff report.*

*Member Primuth discussed SB381. Member Wilson agreed to work together regarding the bill.*

*Vice Chair Brotman mentioned AB550, allowing pilot programs on automated speed enforcement, and suggested the Board support the bill.*

*Member Wilson stated he would share the information with his Police Chief. Executive Director Wilson stated she would email the bill to the Board and each City could consider the matter.*

*Chair Spring discussed SB381 and her concern about the continued commoditization and securitization of housing.*

*Executive Director Wilson stated the SCAG Regional Council approved the recommendation of the Cares Act Funding. Member Perry explained that the other three counties concurred with the methodology and all \$127 million would remain in LA County.*

#### C. AVCJPA Work Plan 2021-2025

Presenter: Ann Wilson, Executive Director

**Staff Recommendation:** That the Governing Board Adopt the AVCJPA Work Plan for 2021-2025 (attached to this report)

*Executive Director Wilson presented the staff report.  
In response to Vice Chair Brotman, Member Wilson clarified the numbering and indicated she would correct it.*

*Member Wilson suggested the organizational chart include names.*

**MOTION**

*Vice Chair Brotman moved and Member Wilson seconded a motion to adopt the AVCJPA Work Plan for 2021-2025. The question was called and the motion carried 5-0, Member Walker absent.*

**D. AVCJPA Organization Chart**

Presenter: Ann Wilson, Executive Director

**Staff Recommendation:** That the Governing Board approve the AVCJPA Organization Chart (attached to this report)

*Executive Director Wilson presented the report.*

**MOTION**

*Member Wilson moved and Vice Chair Brotman seconded a motion to approve the AVCJPA Organization Chart. The question was called and the motion carried 5-0, Member Walker absent.*

**E. AVCJPA Strategic Project List for Submission to Metro for Short Range Transportation Plan (SRTP)**

Presenter: Ann Wilson, Executive Director

**Staff Recommendation:** That the Governing Board approve the attached list of projects and direct the Executive Director to submit the list to Metro

*Executive Director Wilson presented the report.*

*In response to Vice Chair Brotman, Executive Director Wilson explained the requirement for submittal of subregional and regional projects and inclusion of local projects that could be defended as subregional. She stated the idea was to submit all projects to Metro to see which were accepted. Vice Chair Brotman discussed the connectivity projects submitted by his City and expressed concern about some of the local projects being submitted.*

*In response to Member Perry, Executive Director Wilson confirmed that the projects came from the TAC.*

*Chair Springer discussed the Magnolia Bridge and potential connection to Metro station.*

*Member Perry offered his assistance in working with Metro staff.*

**MOTION**

*Member Primuth moved and Member Perry seconded a motion to approve the projects and direct the Executive Director to submit the list to Metro. The question was called and the motion carried 5-0, Member Walker absent.*

**F. Possible Selection of AVCJPA Project for Federal Government “Earmark” Funding**

Presenter: Ann Wilson, Executive Director

**Staff Recommendation:** That the Governing Board choose one of the below options at their discretion:

1. Select a transportation project or ranked projects and direct the Executive Director to cause the application to be completed and submitted prior to or on April 9th.
2. Do not select a project.
3. Give staff further direction.

*Executive Director Wilson presented the staff report.*

*In response to Vice Chair Brotman, Executive Director Wilson stated Congressman Schiff could submit 10 project and the funding was limited. She discussed the need to provide matching funds and suggested the Board did not currently have a viable project. Vice Chair Brotman discussed the letter of support he provided for the Glendale-Pasadena YWCA domestic violence intervention program.*

*Member Perry stated he had heard \$500,000 to \$10 million in funding was available. He asked if there were any funded projects with funding shortfalls. Executive Director Wilson discussed individual cities’ applying for funding and suggested deferring consideration for future rounds.*

*Chair Spring concurred that the Board should consider future projects.*

**CONSENSUS**

*By consensus, the Board deferred action.*

**G. Legal Services Agreement Between the AVCJPA and the Cities of Burbank and Glendale.**

Presenter: Ann Wilson, Executive Director

**Staff Recommendation:** It is recommended that the Governing Board approve the

attached agreement and authorize the Executive Director to sign the Agreement on behalf of the AVCJPA.

*Executive Director Wilson presented the report.*

#### MOTION

*Vice Chair Brotman moved and Member Primuth seconded a motion to approve the agreement and authorize the Executive Director to sign the Agreement on behalf of the AVCJPA. The question was called and the motion carried 5-0, Member Walker absent.*

#### VIII. REPORTS – INFORMATION ONLY

- A. Reports from AVCJPA Elected Appointees
1. SCAG Appointee Reports
  2. League Appointee Report (no Report this meeting)
- Staff Recommendation:** To Receive and File Reports

*Member Primuth discussed the Joint Policy Committee of SCAG meeting on Exclusionary Zoning.*

- B. Report from AVCJPA Metro TAC Representative Presenter: David Kriske  
**Staff Recommendation:** To Receive and File

*Mr. Kriske provided updates on Metro's Customer Experience Plan, Metro Traffic Reduction Study, and Access Services update.*

*In response to Vice Chair Brotman, Mr. Kriske discussed congestion pricing and consideration of the Santa Monica Mountains. He expressed concern about the impacts of use of City streets. Vice Chair Brotman discussed the success of congestion pricing in Singapore and London.*

- C. Report from AVCJPA Executive Director Presenter: Ann Wilson, Executive Director  
**Staff Recommendation:** To Receive and File

*Executive Director Wilson provided an update on the website creation and her retirement at the end of June 2021. She requested a special meeting of the Board on April 29, 2021 to consider her replacement.*

*The Board commended Ms. Wilson for her service and concurred with a special meeting on April 29, 2021.*

**IX. REMAINING PUBLIC COMMENTS – IF ANY**

**X. COMMENTS FROM MEMBERS ADJOURN**

**XI. ADJOURN**

*Chair Springer adjourned the meeting at 6:26 p.m.*