NOTICE AND AGENDA
SPECIAL MEETING

POSTED
Monday,
October 4, 2021

Arroyo Verdugo Communities Joint Powers Authority

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY (AVCJPA) GOVERNING BOARD

Thursday, October 7, 2021 at 4:00 p.m.
Teleconference Meeting
Zoom Link:
https://us02web.zoom.us/j/84678485512

SPECIAL NOTE: DUE TO CORONAVIRUS (COVID-19) THE PUBLIC IS ENCOURAGED TO LISTEN TO THE MEETING VIA TELECONFERENCE
TO JOIN THE MEETING DIAL: **(669) 900-6833** AND ENTER MEETING NUMBER **846 7848 5512**

DANIEL BROTMAN, CHAIR
DAVID PERRY, VICE-CHAIR
ANDY WILSON, MEMBER
JON PRIMUTH, MEMBER
SHARON SPRINGER, MEMBER
TERRY WALKER, MEMBER

AMERICANS WITH DISABILITIES ACT
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in thismeeting, please contact the Alejandra Flores at (626) 744-4031 no later than Friday prior to the meeting. (28 CFR34.102.104 ADA TITLE II)

PLEASE NOTE: *Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at City of Pasadena Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area City Hall. For further information regarding agenda items, please contact the Board Clerk at (626) 744-4031, or by e-mail at aflores@avcjpa.org.*

AB 343: Any writings relating to an agenda item distributed to a majority of the Governing Board less than 72 hours prior to the meeting will be available for public review in the Executive Director's Office during normal business hours.

Pursuant to AB 361 as signed into law by Governor Gavin Newsom on September 16, 2021, the Arroyo-Verdugo Communities Joint Powers Authority Governing Board meeting will take place solely by videoconference/teleconference.

PLEASE TURN OFF CELL PHONES WHILE MEETING IS IN PROGRESS.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City of Pasadena Council Chamber Bulletin Board S249, and the bulletin board in the rotunda area at City Hall, 100 North Garfield Avenue not less than 72 hours prior to the meeting in accordance with Government Code Section 54954.2.

Dated: October 4, 2021

Laura Rubio-Cornejo, Executive Director

REGULAR AVCJPA GOVERNING BOARD MEETING
Thursday, October 7, 2021 at 4:00 p.m.

To help slow the transmission of COVID-19, and protect the health and safety of the community, the Arroyo-Verdugo Communities Joint Powers Authority Governing Board meeting will continue to be closed to the public for in-person attendance.

Pursuant to AB 361 as signed into law by Governor Gavin Newsom on September 16, 2021, the Arroyo-Verdugo Communities Joint Powers Authority Governing Board meeting will take place solely by videoconference/teleconference.

During the meeting, members of the public may provide live public comment (on one or multiple items) by submitting a speaker card prior to the start of public comment on that item. Please submit your speaker card to https://avcjpa.org/public-comment/. Public comments are limited to 3 minutes each, and the Chair and/or Vice Chair may limit this time if reasonable under the circumstances.

After submitting a public speaker card, join the virtual meeting after the published start time with a computer, other electronic device, or by telephone. The same name or telephone number on the Speaker Card must be used for the virtual meeting in order to locate and unmute the speaker.

Public comments will be read in the order that they are received, will be included in the official minutes of the meeting and be transmitted to each Governing Board member at the time it is received. Any public comments received prior to the posting of this agenda or after the close of the "COMMENTS FROM THE PUBLIC" portion of the meeting or the particular agenda item, will be treated as an informational only and forwarded to each Governing Board member but will NOT be included in the minutes of the meeting.

PRELIMINARY BUSINESS

I. CALL TO ORDER

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC

IV. PRESENTATIONS

A. North Hollywood (NoHo) to Pasadena Bus Rapid Transit (BRT) – Status Update
Presenter (Staff): Laura Rubio-Cornejo, Executive Director
Presenter (Metro): Metro staff will present item
Staff Recommendation: Receive and File

B. First/Last Mile Guidelines
Presenter (Staff): Laura Rubio-Cornejo, Executive Director
Presenter (Metro): Metro staff will present item
Staff Recommendation: Receive and File

C. Metro Fareless System Initiative Update
Presenter (Staff): Laura Rubio-Cornejo, Executive Director
Presenter (Metro): Metro staff will present item
Staff Recommendation: Receive and File

V. CONSENT CALENDAR

A. Approval of the Arroyo Verdugo Subregion Minutes for the Meeting of August 5, 2021
Staff Recommendation: To Approve minutes of August 5, 2021

B. Treasurer's Report through September 30, 2021
Staff Recommendation: Receive and file

C. Check Warrant
Alex Hernandez, Treasurer, AVCJPA
Staff Recommendation: Receive and file

VI. PUBLIC HEARINGS – None

VII. OTHER BUSINESS

A. Consideration of a Resolution to Allow the Arroyo Verdugo Communities Joint Powers Authority Governing Board and All of Its Subordinate Bodies, to Meet Remotely Pursuant to the Brown Act As Amended By AB 361
Staff Recommendation: That the Governing Board adopt Resolution 22-2 of the Governing Board of The Arroyo Verdugo Communities Joint Powers Authority Authorizing Remote Teleconference Meetings of the Governing Board and All Joint Power Authority Subordinate Bodies, for the Period October 7-November 6, 2021

VIII. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA Appointees
1. SCAG Energy & Environment Committee (EEC)
2. SCAG Community, Economic & Human Development Committee
3. League of California Cities – L.A. County Division – No Report
Staff Recommendation: To receive and file

B. Report from AVCJPA TAC Representative
Presenter: David Kriske
Staff Recommendation: To receive and file

C. Report from AVCJPA Executive Director (Oral)
Presenter: Laura Rubio-Cornejo, Executive Director
Staff Recommendation: To Receive and File

IX. REMAINING PUBLIC COMMENTS – IF ANY

X. COMMENTS FROM MEMBERS (For written or oral reports by Members; no discussion or action to be taken)

XI. ADJOURN

Next Regular Meeting:
Thursday, December 2, 2021, at 4:00 p.m.

This information is tentative, and the schedule, time and location are subject to change.

IV.A

Arroyo Verdugo Communities Joint Powers Authority

DATE: October 7, 2021

TO: Governing Board

FROM: Laura Rubio-Cornejo, Executive Director

SUBJECT: North Hollywood (NoHo) to Pasadena Bus Rapid Transit (BRT) – Status Update

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RECOMMENDATION:

This item is being presented as information only. No action to be taken.

BACKGROUND:

In 2018, Metro began studying various routes for a planned Bus Rapid Transit (BRT) corridor from North Hollywood to Pasadena, connecting the cities of Los Angeles (North Hollywood and Eagle Rock communities) Burbank, Glendale and Pasadena, improving access to jobs, education and other important destinations. As part of this initial study, Metro staff met with local agency members of the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) and held numerous community workshops to obtain input from the residents and businesses along the project corridor and within the study area.

Following the initial scoping meeting, a Draft Environmental Impact Report (DEIR) was released for public review and comment on October 26, 2020. Several AVCJPA member agencies submitted comments to Metro on the DIER. The AVCJPA Governing Board also submitted the attached letter to Metro on February 5, 2021 summarizing the comments of member agencies and providing additional feedback from the AVCJPA Governing Board.

Metro received nearly 500 comments during the public review of the DEIR and the agency continues to analyze and refine the project based on public feedback. To further this effort, Metro recently held virtual community meetings for an update on the proposed project and refinements in Eagle Rock and Burbank, with the Eagle Rock meetings occurring on September 23, 2021 and the Burbank meetings occurring on October 7, 2021.

The Metro team anticipates completing the Final Environmental Impact Report (EIR) in late 2021/early 2022. The public will have the opportunity to review the Final EIR prior to Board approval. The project is anticipated to open in 2024.

A Metro representative will provide a presentation on this item

FISCAL IMPACT:

This status update does not have a fiscal impact to the AVCPA, as it is only a status update presented for information only.

Attachment:

AVCJPA Comment Letter – North Hollywood to Pasadena BRT Project (dated February 5, 2021)

AVCJPA
Arroyo Verdugo Communities Joint Powers Authority

February 5, 2021

Mr. Scott Hartwell, BRT Project Manager
Metro
One Gateway Plaza
Mail Stop 99-2-6
Los Angeles, CA 90012

Re: AVCJPA Comments – North Hollywood to Pasadena BRT Project

Dear Mr. Hartwell:

The NoHo-Pasadena BRT project will benefit the Arroyo Verdugo Cities subregion by providing a viable east-west, reliable regional transit link. The project would provide a high-quality transit link between the subregion's major job centers and existing and future housing opportunity sites in Burbank, Glendale, and Pasadena. The project would provide a regional transit connection to the significant number of employees who commute into the subregion each day, particularly to job centers in the Burbank Media District, Downtown Glendale, and Pasadena. Similarly, it would allow the subregion's residents better access to the regional transit network by interconnecting the Gold Line, Metrolink Antelope Valley/ Ventura Lines, Red Line, and Orange Line transit services. Specifically, the proposed project would support regional investments in Metrolink by allowing Metrolink riders to transfer to a high-quality transit link if their final destination is the Burbank Media District, Downtown Glendale, or Pasadena, and would provide opportunities for future local transit connections from the proposed project to La Cañada Flintridge. Finally, the project has the potential to support the subregional cities' General Plans and Specific Plans policies to provide transit-oriented development opportunities and to ensure that new jobs and housing development are accessible to high-quality transit.

While the project has the potential to improve transportation options for the Arroyo Verdugo Communities Joint Powers Authority member agencies, Metro's proposed implementation of the project in certain areas could cause impacts. The cities of Burbank, Glendale, and Pasadena have all communicated to Metro that certain elements of the proposed project are incompatible with the cities' existing infrastructure, plans, policies, or other transportation goals. The following are comments by the impacted cities:

<u>Burbank</u>

- Construction of some dedicated bus lane segments are incompatible with the Burbank2035 General Plan Policies and Adjoining land uses
- A proposed station on the Olive Avenue Overpass would create safety and Mobility impacts
- The proposed Media District BRT station should help the City implement a future Bus Transit Center identified in the Burbank2035 General Plan
- Metro should mitigate public service impacts and resolve transportation policy impacts

Burbank ▪ County of Los Angeles (5th District – La Crescenta/Montrose) ▪ Glendale
La Cañada Flintridge ▪ Pasadena ▪ South Pasadena
One Civic Center Drive ▪ La Cañada Flintridge, CA 91011
Phone: 818-790-8880 ▪ Fax: 818-790-7536 ▪ Email: awilson@lcf.ca.gov

Glendale

City of Glendale has submitted its comments on the Draft EIR to Metro on December 28, 2020. Below is a short summary of a portion of these comments:

- Include Grandview Station as part of the project, not as an option.
- Include protected Bike lanes along Glenoaks Boulevard, as part of the project planning, design, public review, funding, and implementation.
- Refine preliminary protected bike lane options and select a preferred design
- Refine protected intersection bike lane options at all major intersections, including where BRT stations are planned at Alameda Avenue, Western Avenue, Grandview Avenue, and Pacific Avenue.
- Ensure all existing median walking and biking crossings are preserved and the study providing additional crossings.

The City of Glendale encourages Metro to continue to work with us to address unresolved issues, as identified in detail, in our December 28, 2020 letter.

La Cañada Flintridge

The City of La Cañada Flintridge is not directly impacted by this BRT Route. However, the City has for many years desired a more robust form of transportation north from Glendale to the City and back, and/or north from Pasadena and back. To the extent the NoHo to Pasadena BRT can provide these improvements, the City would encourage and look forward to working with Metro to provide them.

Pasadena

- The City of Pasadena supports the route exiting the eastbound SR 134 at Fair Oaks Avenue, traveling south on Fair Oaks Avenue and Raymond Avenue and then east on Colorado Boulevard to Hill Street as the preferred alignment within Pasadena (Segment G1 and H1)
- The City encourages Metro to continue to work with us to address unresolved issues as identified in the City's comment letter, dated December 3, 2020 which was provided under separate cover.
- A summary of key unresolved issues to be addressed include:
    - On-street dining has been implemented as a long-term temporary use of the public right of way, these installations may become a semi-permanent fixture within the central business district. Current on-street dining is located on Colorado Boulevard, Union Street and Green Street. Final station layouts for all routes will need to be coordinated with the City to help define areas for potential semi-permanent on-street dining implementation as well as provide updated travel time and ridership estimates;
    - The City supports the use of Hill Street as a layover and charging facility. Additional coordination will be required as part of the design process to provide adequate room for buses to charge and layover while not impeding a travel lane
    - Update alignment plans to accurately reflect infrastructure needs as detailed in our December 3rd comment letter in order to be consistent with our design guidelines and pedestrian and bicycle infrastructure plans.

While we believe the project is good for the AVCJPA, it needs to be constructed in a way that supports the subregional cities' land use patterns and transportation priorities. The project must be modified to address the concerns raised by each city to ensure that it supports each city's land use and mobility goals and policies.

BRT Measure M Funding

Additionally, the AVCJPA has been, for several years, concerned about the allocation of cost for the project. That is, Metro has previously informed the Subregion that the allocation of Measure M funds for this project was based on lane miles within each COG/JPA. Originally, it was conceived and funded as a 90% AVCJPA project and a 10% San Fernando Valley COG project in terms of cost and lane miles. Subsequently, as part of your study, a more accurate assignment of lane miles has come closer to reality, finally being decided when the preferred alternative is adopted by the Board, with the exact allocation by subregion emerging only when the project is finally approved by the Metro Board. Two possible segments (North Hollywood and Eagle Rock) are outside the boundaries of the AVCJPA and should not be funded by AVCJPA's Measure M allocation. It is our understanding that the Measure M Ordinance does not prescribe a process for making a change to project funding shares but does provide the opportunity for the Metro Board to make amendments to the Expenditure Plan over the life of the program. This type of amendment could be considered by the Metro Board upon adoption of the Life of Project (LOP) Budget at which point in time both the final project scope and funding plan is approved for construction. The Measure M Ordinance does prescribe that actual cost savings cannot be realized by the subregions in which a major capital project is identified until the Metro Board, by 2/3rds vote, accepts the project as completed with recognized savings. The AVCJPA requests that at the time the Metro Board adopts the Life of Project budget, that it, accurately by Subregion, allocate the expenditures of the project so that each benefitted subregion pays their fair share of the project. Subsequently, if there are any savings from the project to the AVCJPA -, that those savings remain in the AVCJPA account. It is further requested that no AVCJPA measure M funds are transferred out of the current account be diverted to another Subregion to pay their share. The reason for this is due to the fact -that Measure M MSP funds were determined in part by the Metro Measure M projects. In other words, that the AVCJPA may have had more MSP funds if the amount of funding for the BRT project was not so large. This proportionality can be seen in other subregions, where large Measure M projects, chosen by Metro, are in place, and smaller Measure M MSP funds were allocated to that COG.

Therefore, the Governing Board supports the project, provided Metro modifies the project to address the issues raised by its member agencies as listed herein and will work with the AVCJPA in future years to ensure the proper funding of the project as described.

Sincerely,

Sharon Springer

Sharon Springer,
Chair, AVCJPA Governing Board

IV.B

Arroyo Verdugo Communities Joint Powers Authority

DATE: October 7, 2021

TO: Governing Board

FROM: Laura Rubio-Cornejo, Executive Director

SUBJECT: Metro First/Last Mile Guildelines Update

RECOMMENDATION:

This item is being presented as information only. No action to be taken.

BACKGROUND:

The Metro First/Last Mile (FLM) is part of a range of efforts within the agency's Transit Oriented Communities (TOC) program which supports and collaborates with local jurisdictions to prepare for transit infrastructure and investment. The Metro (FLM) Guidelines describes the process by which the Los Angeles County Metropolitan Transportation Authority (Metro) and local jurisdictions partner in the planning, design, and construction of FLM improvements for new rail transit and BRT corridor projects. The Guidelines intend to fulfill Metro Board of Director's vision for safe, connected FLM pathways to new transit stations.

As described in the Guildelines, the development and implementation of the FLM projects relies on a collaborative partnership between Metro and the local jurisdiction wherein Metro leads the initial FLM planning work with local participation and then transitions the project to the local agency to lead design and implementation. Who leads the environmental clearance of the identified projects would be determined on a case-by-case basis. The full Guidelines can be found here https://bit.ly/2VHmz3n

A Metro representative will provide a presentation on this item

FISCAL IMPACT:

This status update does not have a fiscal impact to the AVCPA, as it is only a status update presented for information only.

AVCJPA

Arroyo Verdugo Communities Joint Powers Authority

DATE: October 7, 2021

TO: Governing Board

FROM: Laura Rubio-Cornejo, Executive Director

SUBJECT: Metro Fareless System Initiative Update

RECOMMENDATION:

This item is being presented as information only. No action to be taken.

BACKGROUND:

On May 27, 2021, the Los Angeles County Metropolitan Transportation Authority (Metro) Board voted to implement the Fareless System Initiative (FSI), subject to a final financial plan and assurance that the pilot program would not impact Metro's service or ability to maintain its transit system. At the September 23, 2021 Metro Board meeting, the Metro Board approved the financial plan for Phase 1 (K-12) and Phase 2 (Low-income riders). In addition, the Metro Board received an update on the participation of municipal and local operators, impact to Access Services, the cost of fare collection, changes to the existing fare subsidy program and the feasibility of using the American Rescue Plan Act (ARPA) funding for the pilot.

Phase 1 focuses on providing fareless boardings for K-12 students and community college students for two school years. A cost sharing agreement has been developed that would be $3.00 per student per year for all students in the participating school districts. Participating community colleges would pay $7.00 per student. There are 33 school districts and six community colleges interested in participating. The total cost of Phase 1 to Metro, municipal and local operators is estimated to be $49.9 million for FY22 and FY23. Although some funding from the school district cost-sharing will help, the majority of the funding gap from the loss of collecting K-12 student fare will be from ARPA. Participating operators will use their ARPA allocations to fund Phase 1.

Phase 2 focuses on providing fareless boardings for low-income riders. The total cost of Phase 2 to Metro and municipal and local operators is estimated to be $439 million for FY22 and FY23. Metro recommended to implement Phase 2 contingent on identifying new sustainable federal, state, local or other funding sources. While funding for Phase 2 is in the process of being identified, Metro has reduced the cost of all of its monthly passes. For the next six months, Metro's $100 monthly pass is available to LIFE participants for $26.

A survey of the Arroyo Verdugo Transit Operators that include Glendale Bee Line, Pasadena Transit and Burbank Bus identified that these agencies are either undecided or have not yet presented a recommendation to their respective governing bodies about participating in the FSI program. At this time, both Glendale Bee Line and Burbank Bus are still operating fareless due to COVID.

A Metro representative will provide a presentation on this item.

FISCAL IMPACT:

This status update does not have a fiscal impact to the AVCPA, as it is only a status update presented for information only.

Arroyo Verdugo Communities Joint Powers Authority

REGULAR MEETING OF THE GOVERNING BOARD

DRAFT

MINUTES

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

Thursday, August 5, 2021 - 4:00 p.m.
City of Pasadena – City Hall
Pasadena, CA 91101

I. CALL TO ORDER

Chair called the meeting to order at 4:01 p.m.

II. ROLL CALL

Present: Daniel Brotman, Chair
David Perry, Vice-Chair
Andy Wilson, Member
Jon Primuth, Member
Sharon Springer, Member
Terry Walker, Member (Excused)

III. COMMENTS FROM THE PUBLIC – None.

IV. CONSENT CALENDAR

A. Approval of the Arroyo Verdugo Subregion Minutes for the Meeting of April 1, 2021
Staff Recommendation:
To Approve Minutes of April 1, 2021

B. Approval of the Arroyo Verdugo Subregion Minutes for the Meeting of June 3, 2021
Staff Recommendation:
To Approve Minutes of June 3, 2021

C. Treasurer's Report
Presenter: Alex Hernandez, Treasurer, AVCJPA
Staff Recommendation:
Receive and File

MOTION

Member Wilson moved and Member Springer seconded a motion to approve the Consent Calendar. The question was called and the motion carried 5-0, Member Walker absent.

V. OTHER BUSINESS

A. Approval of Measure M Multi-Year Subregional Program Funding Reprogramming

Presenter: Laura Rubio-Cornejo, Executive Director, AVCJPA
Staff Recommendation:
It is recommended that the Governing Board:

1. Approve reprogramming of Measure M Multi-Year Subregional Program (MSP) funds for
   a. City of La Cañada Flintridge Foothill Blvd Link Bikeway & Pedestrian Greenbelt Project
   b. City of Pasadena Avenue 64 Complete Streets Project

Executive Director Laura Rubio-Cornejo presented the staff report.

MOTION

Member Wilson moved and Member Springer seconded a motion to approve the Measure M Multi-Year Subregional Program Funding Reprograming. The question was called and the motion carried 5-0, Member Walker absent.

B. Resolution 22-1 Payments issued by the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) since the report of its prior meeting on June 3, 2021

Presenter: Alex Hernandez, Treasurer, AVCJPA
Staff Recommendation:
To Receive and File

Treasurer Alex Hernandez presented the staff report.

Member Primuth stated the item is subject to legal counsel approval of the form of the motion in relation to the posting of the agenda.

MOTION

Member Primuth moved and Vice Chair Perry seconded member Primuth substitute motion to receive and file the Resolution 22-1 Payments issued by the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) since the report of its prior meeting on June 3, 2021. The question was called and the motion carried 5-0, Member Walker absent.

VI. REMAINING PUBLIC COMMENTS – IF ANY – None.

VII. COMMENTS FROM MEMBERS

Chair Brotman requested staff remind members who provide informational items of report deadlines.

VIII. REPORTS – INFORMATION ONLY

Report from AVCJPA Metro TAC Representative
Presenter: David Kriske
Staff Recommendation:
To Receive and File

Mr. Kriske summarized items considered at recent TAC meetings.

IX. ADJOURN

On the Order of Chair Brotman, Member Springer supported the motion and Member Wilson seconded, the motion passed unanimously to adjourn the meeting at 4:43 p.m.

Arroyo Verdugo Communities Joint Powers Authority

V.B

DATE: October 7, 2021

TO: Governing Board

FROM: Alex Hernandez, Treasurer

SUBJECT: Treasurer's Report

RECOMMENDATION:
Staff recommends that the Board receive and file this report.

BACKGROUND:
Attached for your information is the latest Treasurer's Report with activity through September 30, 2021.

Since our last meeting, dues payment from four of the six agencies were received with revenues totaling $44,044.

Total expenditures since the August meeting were $484.04. Expenses were for bank fees associated with the new account for the JPA and insurance premiums for the change of address and endorsements for the lease agreement with the City of Pasadena.

Lastly, the previous accounting firm Moss, Levy, & Hartzheim has been engaged to conduct the financial audit for FY21. The former Treasurer is providing needed documents and files for the previous fiscal year. Attached is a letter from the firm describing their scope of work and schedule.

FISCAL IMPACT:
None

Attachments:
Treasurer's Report as of 9/30/2021
Letter from Moss, Levy, & Hartzheim

Arroyo Verdugo Communities Joint Powers Authority
TREASURER'S REPORT
FY 2021-22

as of 9/30/2021

REVENUES	Budget	Actual
Membership Dues		
City of Burbank	$ 11,701	$ -
City of Pasadena	$ 13,959	$ 13,959
County of Los Angeles	$ 6,206	$ -
City of Glendale	$ 16,108	$ 16,108
City of La Canada Flintridge	$ 7,406	$ 7,406
City of South Pasadena	$ 6,571	$ 6,571
Subregional Measure M Funding (Metro Reimb.)	$ 25,750	$ -
Interest Income	$ -	$ -
Total Revenues	$ 87,701	$ 44,044

EXPENSES	Budget	Actual
Salaries - Other		
Executive Director, Board Clerk, Treasurer	$ 46,450	$ -
Lease Agreements	$ 1	$ -
Insurance Premiums	$ 8,000	$ 403.50
Office Supplies	$ 300	$ -
Professional Services		
Website development	$ 3,500	$ -
Financial Audit	$ 3,500	$ -
Measure M Consultant	$ 25,750	$ -
Communication/Recognition	$ 200	$ -
Bank Fees	-	$ 80.54
Total Expenditures	$ 87,701	$ 484.04
REVENUES LESS EXPENSES:	$ -	$43,559.96

MOSS, LEVY & HARTZHEIM LLP
CERTIFIED PUBLIC ACCOUNTANTS

PARTNERS
RONALD A LEVY, CPA
CRAIG A HARTZHEIM, CPA
HADLEY Y HUI, CPA
ALEXANDER C HOM, CPA
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September 9, 2021

To the Board of Directors and Management
Arroyo Verdugo Communities
Joint Powers Authority
City of Pasadena, California

We are engaged to audit the financial statements of the governmental activities, and the major fund of the Arroyo Verdugo Communities Joint Powers Authority (Authority) as of and for the fiscal year ended June 30, 2021. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under US Generally Accepted Auditing Standards and *Government Auditing Standards*

As stated in our engagement letter dated August 30, 2021, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of the Authority. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will also perform tests of the Authority's compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the Management's Discussion and Analysis and the Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund, which supplement(s) the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

Planned Scope, timing of the Audit and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We will assist in preparing the financial statements and related notes of the Authority in conformity with US Generally Accepted Accounting Principles based on information provided by the Authority and in the preparation of the state controller's report. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. We will perform the services in accordance with applicable professional standards. The other services are limited to the preparing of the financial statements and the state controller's report previously defined.

We expect to begin our audit on approximately September 9, 2021 and issue our report on a mutually agreed upon date. Craig J. Hartzheim is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of Board of Directors and management of the Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

MOSS, LEVY & HARTZHEIM, LLP
Culver City, CA

Arroyo Verdugo Communities Joint Powers Authority

CHECK WARRANT

The following payments have been issued by the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) since the report of its prior meeting on August 5, 2021. A total of $403.50 was issued for insurance premiums for the change of address and endorsements for the lease agreement with the City of Pasadena as well as the Treasurer's bond. This was all the activity from 8/5/21 – 10/1/21.

Check Warrant October 1, 2021

Checks issued 8/5/21 – 10/1/21

Check Date	Check Number	Payee	Description/Purpose	Amount
8/27/21	100	Arthur Gallagher & Insurance Brokers	Insurance endorsements and change of address	$206.50
8/27/21	101	Arthur Gallagher & Insurance Brokers	Public Official Bond	$197.00
				$403.50

Arroyo Verdugo Communities Joint Powers Authority

DATE: October 7, 2021

TO: Governing Board

FROM: Laura Rubio-Cornejo, Executive Director

SUBJECT: **CONSIDERATION OF A RESOLUTION TO ALLOW THE ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY GOVERNING BOARD AND ALL OF ITS SUBORDINATE BODIES, TO MEET REMOTELY PURSUANT TO THE BROWN ACT AS AMENDED BY AB 361**

RECOMMENDATION:

1. Find that this action is exempt from review pursuant to the California Environmental Quality Act (CEQA) in accordance with State CEQA Guidelines Section 15061(b)(3), the "common sense" exemption that CEQA only applies to projects that have the potential for causing a significant effect on the environment; and
2. Adopt A Resolution of the Governing Board of the Arroyo Verdugo Communities Joint Powers Authority Authorizing Remote Teleconference Meetings of the Governing Board and all Joint Powers Authority subordinate bodies, for the period October 7-November 6, 2021.

BACKGROUND:

Since March of 2020 and because of the COVID-19 pandemic, Governing Board of the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) and all of its subordinate bodies[1], have been meeting remotely pursuant to the Governor's Executive Order N-29-20, which suspended certain teleconference requirements of the Brown Act. On June 11, 2021, the Governor issued Executive Order N-08-21, which rescinds these suspensions effective September 30, 2021. In recognition of the fact that the pandemic is ongoing, on September 16, 2021 the Governor signed AB 361, an urgency measure, which amends the Brown Act and authorizes teleconferenced public meetings under certain circumstances where the participation is from a remote location. AB 361 went into effect October 1, 2021 and expires on January 1, 2024. If the Governing Board desires to continue to meet remotely, it must comply with AB 361.

AB 361 applies to meetings during a state of emergency as declared by the Governor. There must also be either imposed or recommended measures to promote social distancing by state or local officials, or a finding by the legislative body that meeting in person would present imminent risks to the health or safety of attendees as a result of the emergency.

AB 361 requires several procedural safeguards to protect public participation during a remote meeting, key ones of which are summarized as follows: The public must have the ability to address the legislative body directly, and must be given information on how to address the body. The public

[1] The AVCJPA Technical Advisory Committee.

must be provided either a call-in or internet-based service option. The body must stop the meeting if the call-in or internet-based option fails. The legislative body cannot require that public comments be submitted in advance (although this option can be provided). Speakers cannot be required to pre-register (except as required by an independent call-in or internet platform). Members of the public must be given a reasonable time to register to provide public comment. Agencies that provide a timed public comment period shall not close the public comment period until that timed period has expired.

Accordingly, if the Governing Board wishes for itself and all of its subordinate bodies to be able to meet remotely during the current declared state of emergency, it should adopt a resolution finding that measures to promote social distancing by state or local officials, and/or meeting in person would present imminent risks to the health or safety of attendees as a result of the emergency. This resolution would permit meetings pursuant to AB 361 for a maximum period of 30 days. If the Governing Board desires to continue using the teleconference exception beyond that initial 30-day period, it must confirm the circumstances of the state of emergency and make required findings at least 30 days after adoption of that resolution and every 30 days thereafter.

ENVIRONMENTAL REVIEW:

The California Environmental Quality Act (CEQA),State CEQA Guidelines Section 15061(b)(3) provides a "common sense" exemption to environmental review that CEQA only applies to projects that have the potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to review. The action proposed herein, the continuance of holding meetings remotely during a declared state of emergency, does not have the potential for causing a significant effect on the environment.

FISCAL IMPACT:

The recommended action will have no immediate fiscal impact.

Attachment: Resolution

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

RESOLUTION NO. 22-1

A RESOLUTION OF THE GOVERNING BOARD OF THE ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE GOVERNING BOARD AND ALL JOINT POWER AUTHORITY SUBORDINATE BODIES, FOR THE PERIOD OCTOBER 7-NOVEMBER 6, 2021

WHEREAS, the Arroyo Verdugo Communities Joint Powers Authority is committed to preserving and fostering public access and participation in meetings of the Governing Board and all Governing Board subordinate bodies as required by the Ralph M. Brown Act (Cal. Gov. Code §§ 54950 – 54963), so that any member of the public may attend and participate as the bodies conduct the public's business; and

WHEREAS, the Brown Act makes special provisions for remote teleconferencing participation in meetings when the Governor has declared a state of emergency pursuant to Government Code section 8625, and either state or local officials have imposed or recommended measures to promote social distancing, or an in-person meeting would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the Arroyo Verdugo Communities. Specifically, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of a State of Emergency with regard to the COVID-19 pandemic ("State of Emergency"). Los Angeles County Health Officer has issued numerous Health Orders regarding safety protocols during the COVID-19 pandemic, most recently dated September 28, 2021. Pasadena's Health Officer has also issued numerous Health Orders regarding safety protocols during the COVID-19 pandemic, including a June 14, 2021 Order To Comply With California Department Of Public Health Guidance For The Use Of Face Coverings And Select Sector Guidances And Public Health Protocols (which, among

other orders, requires physical distancing of at least 6 feet) and a July 21, 2021 Order For Wearing Of Face Masks In Public Settings (requiring face masks be worn, regardless of vaccination status, in all indoor public settings). These latest orders were made necessary by the rise in the more contagious and easily spread Delta variant of the COVID-19 virus throughout the nation, and specifically in the Los Angeles County region. State and local health orders also continue to promote social distancing and outdoor activity to the extent feasible; and

WHEREAS, the Governing Board finds that the current situation with regard to COVID-19, and particularly the Delta variant, is causing, and will continue to cause, risks to the safety of persons within the Arroyo Verdugo Communities and finds that the Governing Board and all Governing Board bodies shall conduct their meetings with remote participation in the manner authorized by Government Code § 54953(e), and such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code § 54953(e)(2).

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Arroyo Verdugo Communities Joint Powers Authority as follows:

Section 1. Recitals. The Recitals set forth above are true and correct and are Incorporated herein by reference.

Section 2. Findings. The Governing Board finds:

A. It has reconsidered the circumstance of the State of Emergency, which is still in effect;

B. The State of Emergency continues to directly impact the ability of the Governing Board (and the members of the public who would wish to attend) to meet safely in person; and

C. State and local officials continue to recommend measures to promote social distancing.

Section 2. Remote Teleconference Meetings. The Governing Board and all Governing Board bodies shall conduct their meetings with remote participation in the manner authorized by Government Code § 54953(e), and such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in Government Code § 54953(e)(2).

Section 3. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of November 6, 2021, or such time as the Governing Board adopts a subsequent resolution in accordance with Government Code § 54953(e)(3) to extend the time during which meetings may continue to be held remotely by teleconference in compliance with that section.

Adopted at the _____ meeting of the Governing Board on the _____ day of _____, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
ALEJANDRA FLORES, Board Clerk

Approved as to form:

_____
Michael Garcia
City Attorney, City of Glendale

Arroyo Verdugo Communities Joint Powers Authority

DATE: October 7, 2021

TO: Governing Board

FROM: Dan Brotman, Council Member, City of Glendale

SUBJECT: SCAG Energy & Environment Committee Report for AVCJPA Meeting

RECOMMENDATION:
This report is being provided as information only

BACKGROUND:
SCAG's Energy & Environment Committee met on September 2, 2021 (the August meeting was canceled). The following information items were provided to the Committee:

UCLA Luskin Center for Innovation Extreme Heat Project Series
Staff from the University of California Los Angeles Luskin Center for Innovation provided an overview of the project series known as Measuring the Impacts of Climate Change on Vulnerable Communities to Design Target Protective Policies. This research initiative focuses on measuring the potential impacts of the treatment of vulnerable populations and communities and identifying policy depth. One of the studies focused on the impact of heat on workers, and showed how hotter weather typically increases the risk of accidents and injuries on "on-the-job" sites in both outdoor and indoor settings. The presentation also focused on the impacts/effects of heat exposure on pregnant women and infants, as well as the effects on subsidized housing. The goal of this project is to ensure that the outcomes of these research outputs could be made as actionable as possible to garner more attention and resources to address the issue of heat and to help form health policy development to address the issue of heat.

Initial Findings for Connect SoCal CEQA Addendum No. 2 to Programmatic Environmental Impact Report (State Clearinghouse #2019011061)

This was an update on the steps SCAG is taking to ensure that the California Environmental Quality Act (CEQA) requirements are being met for planning documents and about initial findings for addendum number two to the Connect SoCal Programmatic Environmental Impact Report (PEIR). CEQA required that if the Connect SoCal Plan was modified after the certification of its PEIR, additional evaluation should be conducted to ensure the changes did not result in new impacts or substantial increases to existing impacts. Pursuant to those requirements, staff had conducted a preliminary environmental assessment of the proposed changes to the transportation projects and reported that the modeling phase they have suggests that the proposed changes make very minor difference in the environmental outcomes that they have studied. The project list changes resulted in a less than 1% overall impact to resource areas including air quality, GHG emissions, transportation and Vehicle Miles Traveled (VMT). The overall plan would still continue to demonstrate federal transportation conformity and meet the state's GHG reduction targets for 2020 and 2035. Changes are consistent with the scope, goals and policies contained in Connect SoCal and

no substantial physical impacts to the environment would occur, beyond what was already documented in the previously certified PEIR. Also, it was determined that a subsequent or supplemental PEIR was not required, and that addendum number two to the PEIR fulfilled CEQA requirements for Connect SoCal amendment number one.

California Climate Investments (CCI) 2021 Update

The California Air Resources Board provided an update on how California Climate Investments (CCI) are benefiting the SCAG region. CCI is a statewide initiative that puts billions of Cap-and-Trade dollars to work, reducing GHG emissions, strengthening the economy and improving public health and the environment, particularly in disadvantaged, low-income communities. As of May 2021, CCI reports implementation of $9 billion in projects to reduce GHG. As of November 2020, CCI saw over $2.3 billion implemented projects in the SCAG region, counting for 26% of the total implemented funding to date.

Health Equity Through Climate Action

Staff from the California Department of Public Health (CDPH), Climate Change and Health Equity Section, provided an overview of the health equity framework guiding climate change efforts and described how CDPH is embedding public health and health equity considerations in statewide climate change policy and planning. As part of their presentation, they provided a high-level overview of their approach and activities, along with some of their resources and tools. One of the key strategies that they utilize at CDPH is to work to embed health and equity into climate change programs and policy so that implementation improve living conditions for communities facing inequities. One of the key activities was their engagement in working to guide state investments and resource distribution to prioritize health equity. Their team also facilitates the Public Health Workgroup of the California Climate Action Team, holding periodic meetings open to the public, where they bring in diverse speakers to discuss various timely issues related to climate change and health equity. Staff provided an overview of three tools they hoped could be useful in climate change planning activities:

1. Healthy Mobility options tool – a website that runs a model to quantify the health benefits from increasing levels of walking and cycling compared to the 2010 baseline.
2. Climate Change and Health Vulnerability Indicators for California – indicators that can help define the scope of global climate impacts, identify populations and locations that are most vulnerable to those impacts.
3. California Heat Assessment tool – this has been used by SCAG to help prioritize locations for shade treatment at transit stops.

FISCAL IMPACT:

None

Arroyo Verdugo Communities Joint Powers Authority

DATE: October 7, 2021

TO: Governing Board

FROM: Nick Schultz, AVCJPA Alternate Member

SUBJECT: SCAG Community, Economic & Human Development Committee Report

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RECOMMENDATION:
Note and File.

BACKGROUND:
Since my last report to the AVCJPA Governing Board, I attended the CEHD Committee regular meeting on June 3, 2021. The following items were addressed by the Committee:

- Approval of the Transfer of Regional Housing Needs Assessment (RHNA) Units from the County of Orange to the City of Placentia.
- Receipt of the Climate Action Plan for Transportation Infrastructure (CAPTI) Comment Letter.
- Report on the "Future of the Office After COVID-19."
- Presentation on the Census 2020 Apportionment Counts and State Estimates Released.
- Catalyst Housing Group/California Community Housing Agency (CalCHA) Middle Income Housing Financing Program.

Please note that the full meeting agenda and materials are available for viewing at: https://scag.iqm2.com/Citizens/FileOpen.aspx?Type=14&ID=2236&Inline=True.

I also attended the CEHD Committee regular meeting on September 2, 2021. The following items were addressed by the Committee:

- Receipt of Initial Findings for the Connect SoCal CEQA Addendum No. 2 to Programmatic Environmental Impact Report.
- Receipt of the 2021 California Climate Investments Update.
- Recommendation that the SCAG Regional Council adopt the Subregional Sustainable Communities Strategy Framework and Guidelines for use in the development of the 2021 RTP/SCS.
- Update on Regional Growth Forecast Framework and Expert Panel.
- Update on the local implementation of Senate Bill 743.

Please note that the full meeting agenda and materials are available for viewing at: https://scag.iqm2.com/Citizens/FileOpen.aspx?Type=1&ID=2255&Inline=True. Please note that the next CEHD Committee meeting will be on October 7, 2021. Thank you again for the opportunity to serve.

FISCAL IMPACT:
None