Arroyo Verdugo Communities Joint Powers Authority

REGULAR MEETING OF THE GOVERNING BOARD

MINUTES
ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

Thursday, December 7, 2023 - 4:00 p.m.
City of Pasadena Council Chambers
100 North Garfield Avenue
Pasadena, CA 91101

Due to technical difficulties this meeting was not fully recorded.

I. CALL TO ORDER

Chair called the meeting to order at 4:05 p.m.

II. ROLL CALL

Present: Jon Primuth, Chair
Justin Jones, Vice-Chair (arrived at 4:13 pm)
Kim Bowman, Member
Daniel Brotman, Member
David Perry, Member
Nick Schultz, Member

III. COMMENTS FROM THE PUBLIC - None

IV. PRESENTATIONS - None

V. CONSENT CALENDAR

A. **Approval of the Arroyo Verdugo Communities Joint Powers Authority Minutes for the Special Meeting of June 21, 2023**
Staff Recommendation: To Approve minutes of June 21, 2023

B. **Treasurer's Report**
Staff Recommendation: Receive and file

C. **Check Warrant**
Staff Recommendation: Receive and file

MOTION
At the order of Chair Primuth, Member Brotman moved to approve the consent calendar, Member Schultz seconded a motion, roll call was made, the motion passed unanimously with no objection to receive and file.

VI. PUBLIC HEARINGS – None

VII. OTHER BUSINESS

A. Amendment #2 to Funding Agreement with Metro for Project Development Activities

Presenter (Staff): Joaquin T. Siques, Executive Director

Staff Recommendation: It is recommended that the Governing Board:

1. Find this action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b) (3), the Common Sense exemption that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the Executive Director to execute Amendment #2 to the Funding Agreement with Metro to program up to $95,000 of Measure M funding for project development activities.

AVCJPA Executive Director Joaquin T. Siques, introduced the item, providing an overview of staff's recommendation.

Member Brotman asked for clarification on the Unexpended Balance of $190,122. Joaquin Siques provided further explanation that this amount is 0.5% of the total Measure M funding allocated to the AVCJPA. At the discretion of the Governing Board, any unused balance could be appropriated to program development activities or returned to the overall fund balance to be distributed among member agency projects.

MOTION

At the order of Chair Primuth, Member Brotman moved to approved item VII.A.2 staff recommendation, Member Schultz seconded a motion, roll call was made, the motion passed unanimously with no objection.

B. Contract Extension – Cambridge Systematics

Presenter (Staff): Joaquin T. Siques, Executive Director

Staff Recommendation: It is recommended that the Governing Board:

1. Find this action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b) (3), the Common Sense exemption that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the Executive Director to execute Year 4 Option with Cambridge Systematics, Inc. for consultant services to develop the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) FY 27 and FY 28 Measure M Multiyear Subregional Plan (MSP) and Subregional Equity Program (SEP) in the amount not to exceed $26,477; and
3. Authorize the Executive Director to execute the final Year 5

Option with Cambridge Systematics, Inc. at the appropriate time, for consultant services to develop the AVCJPA FY29 and FY30 Measure M Multi Year Subregional Plan in the amount not to exceed $27,227.

AVCJPA Executive Director Joaquin T. Siques, introduced the item, providing an overview of staff's recommendation. During the presentation, Mr Siques noted that the staff report identifies three recommendations. However, the "Year 4 Option" recommendation covers consultant services in calendar year 2024 and 2025 for funding identified by Metro for FY2027 and FY2028 Measure M Multiyear Subregional Plan (MSP) and Subregional Equity Program (SEP). The "Year 5 Option" coves an additional two year cycle. As such, only the recommendation for the "Year 4 Option" is critical at this time. The recommendation for the "Year 5 Option" can wait for a future vote, should the Governing Board wish to only pursue one option at this time.

Member Brotman asked for clarification about the option years versus the term for the work to be completed. Mr Siques provided an explanation of the year 4 and year 5 options.

MOTION

At the order of Chair Primuth, Member Bowman moved to approve item 1 and item 2 of the staff recommendation, and not approve item 3, Member Brotman seconded the motion to approve this item, roll call was made, the motion passed unanimously with no objection.

Following the vote Chair Primuth noted that it would benefit the Governing Board if Cambridge Systematics could be introduced at a future meeting for the new board members. Mr Siques responded that he would like to bring Cambridge Systematics to the Board at the February 2024 meeting to present on the funding FY027 and FY2028 funding breakdown.

C. Establishing the Time, Place and Days of Regular Meetings

Presenter (Staff): Joaquin T. Siques, Executive Director

Staff Recommendation: To Approve the established time, place, and days of Regular Meetings

AVCJPA Executive Director Joaquin T. Siques, introduced the item, providing an overview of staff's recommendation. During the presentation, Mr Siques noted that the original staff report had incorrect dates identified for the August 2024 meeting and the October 2024 meeting. A revised staff report was distributed to the Governing Board and posted on-line. The proposed (corrected) dates for August and October are August 1, 2024, and October 3, 2024. Mr Siques also noted that the recommendation in the board report did not specify that this action is exempt from CEQA pursuant to State CEQA Guidelines Section 15061 (b)(3), the Common Sense exemption, and

recommended that the board consider adding this to the motion at the appropriate time.

Chair Primuth noted that he currently has a standing meeting on 2pm that makes it difficult to arrive at the AVCJPA Board meeting by 4pm, but he does not want to ask that the meeting times be modified at this time since it may impact the availability of other board members and alternates.

Member Brotman asked if the board should pull out their calendars and identify another day or time. Chair Primuth responded that pushing the meeting back to 4:30pm may make it difficult for board members, so he is fine leaving it at the current time, with the understanding that the vice-chair may need to lead the beginning of the meeting if the chair is anticipated to arrive late.

MOTION

At the order of Chair Primuth, to approve the date time and location of the governing board meeting as identified in the revised staff report, and the addition of the finding that this action is exempt from CEQA pursuant to the Common Sense exemption made and moved by Member Perry, Member Schultz seconded the motion to approve this item, roll call was made, the motion passed unanimously with no objection.

VIII. REPORTS – INFORMATION ONLY

A. Reports from AVCJPA Appointees

1. SCAG Transportation Committee – No update
2. SCAG Energy & Environment Committee (EEC) – No update
3. SCAG Community, Economic & Human Development Committee – No update
4. League of California Cities – L.A. County Division – No update

B. Report from AVCJPA TAC Representative – No update

Presenter: David Kriske

A written report was provided by David Kriske and included in the meeting agenda packet. Staff Recommendation was to Receive and File. An oral update was not provided.

C. Report from AVCJPA Executive Director (Oral)

Presenter: Joaquin T. Siques, Executive Director

Staff Recommendation: To Receive and File

Executive Director Joaquin T. Siques provided an oral report thanking AVCJPA TAC staff and the governing board for their assistance during these first two months in this new role.

IX. REMAINING PUBLIC COMMENTS – IF ANY – None

X. COMMENTS FROM MEMBERS (For written or oral reports by Members; no discussion or action to be taken)

Chair Primuth invited Tito Corona from Metro to provide an update. Mr. Corona updated the Governing Board on the status of Metro exploring to convert their security/police into Metro PD force, this item will be presented to the Metro board. If the Metro board does not approve, Metro will continue to work with the local police departments and the sheriffs, recommending the AVCJPA follow this item. Mr. Corona updated the AVCJPA on the fire that occurred on the 10 freeway, increase in ridership, and decrease in incidents.

Member Brotman asked for a status update on the Metro NoHo to Pasadena Bus Rapid Transit line. Mr Corona provided an update on the construction timeline, which is still in the preliminary engineering phase, looking to award contract for the construction management services in the first quarter of 2024, and around the second quarter planning to award contract to the contractor. Expect construction impacts as early as third or fourth quarter of next year.

XI. ADJOURN

On the Order of Chair Primuth the meeting was adjourn without opposition at 4:45 p.m.