



Arroyo Verdugo Communities Joint Powers Authority

DATE: December 7, 2023
TO: Governing Board
FROM: Joaquin T. Siques, Executive Director
SUBJECT: Contract Extension – Cambridge Systematics

RECOMMENDATION:

It is recommended that the Governing Board:

1. Find this action is exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b) (3), the Common Sense exemption that CEQA only applies to projects that may have an effect on the environment; and
2. Authorize the Executive Director to execute Year 4 Option with Cambridge Systematics, Inc. for consultant services to develop the Arroyo Verdugo Communities Joint Powers Authority (AVCJPA) FY 27 and FY 28 Measure M Multiyear Subregional Plan (MSP) and Subregional Equity Program (SEP) in the amount not to exceed \$26,477; and
3. Authorize the Executive Director to execute the final Year 5 Option with Cambridge Systematics, Inc. at the appropriate time, for consultant services to develop the AVCJPA FY29 and FY30 Measure M Multi Year Subregional Plan in the amount not to exceed \$27,227.

BACKGROUND:

On April 19, 2018 the AVCJPA Governing Board authorized the award of contract to Cambridge Systematics, Inc. for consultant services to develop the AVCJPA Measure M MSP. The contract award included the base year plus four options to be exercised at the Governing Board's discretion. Per Section 1.2 of the services contract, the Cambridge Systematics, Inc. contract may be extended at the sole discretion of the AVCJPA Governing board. While options for the contract are extended in single year increments, the consultant assists with securing project funding from Metro in two year cycles.

The AVCJPA Governing Board is being asked to extend Cambridge Systematic's contract by one year (Year 4 option) for an amount not to exceed \$26,477 to support the Executive Director and Technical Advisory Committee (TAC) in developing a plan for the FY 27 and FY 28 Measure M MSP funds and coordinate with the Los Angeles County Metropolitan Transportation Authority (Metro) as needed. This contract extension also includes work to secure project funding for five years of SEP funds covering FY24-Fy28. The annual SEP allocations were not enough to fund capital projects and instead the JPA chose to accrue SEP funds for five years once more resources were available to put towards funding projects.

Furthermore, the TAC and JPA staff recommend the approval of the Year 5 option for the contract with Cambridge Systematics. This will alleviate any future administrative action needed to execute the final contract extension and provide continuity for the JPA and the future project submissions to

Metro for FY29 and FY30 MSP allocations.

The future funding amounts and recommended allocations for specific projects by Agency will be brought to the Governing Board for action at a future date.

ENVIRONMENTAL ANALYSIS:

The proposed contract extension with Cambridge Systematics, Inc. is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15061 (b) (3), the Common Sense exemption. The consultant’s activity is covered by the common sense exemption that CEQA only applies to programs or projects that have a potential for causing a significant effect on the environment.

FISCAL IMPACT:

The cost of the recommended actions totals \$53,704 which is for a not to exceed amount of \$26,477 to exercise the Year 4 option and \$27,227 to exercise the Year 5 option. Funding is available through the Funding Agreement between the AVCJPA and Metro which provides .5% for the Measure M MSP Planning Activities. Metro confirmed the existing agreement has a remaining balance of \$18,950 in MSP funds available. The Executive Director will request an extension of the funding agreement with Metro for an additional four years through FY28 with project development funding of \$190,000 available to the JPA to cover contract and consultant expenses during that period.