ITEM# VIII A

Arroyo Verdugo Communities Joint Powers Authority

DATE: **February 5, 2026**

TO: Governing Board

FROM: **Joaquin T. Siques, Executive Director**
Erik Rodriguez, Sr. Government Affairs Officer, SCAG

SUBJECT: **SCAG Regional Council Election**

RECOMMENDATION:

Information Only- No Action Required

BACKGROUND

As detailed on the attached information sheet from the Southern California Association of Governments (SCAG), SCAG Regional Council District Elections will be held in the Spring of 2026. SCAG District 42 encompasses Burbank and Glendale. The current member of the SCAG Regional Council District is Nikki Perez of Burbank.

The election will be administered by SCAG. They will conduct all communication as well as the election itself. The election will take place on the following timeline:

- **March 10, 2026**: Last day to send 1st Notice of Election- Call for Candidates (30-day notice of election is required)
- **March 26, 2026**: Last day to send 2nd Notice of Election (Two-weeks before election).
- **April 9, 2026**: Last day to hold RC Election (28 days before SCAG General Assembly)
- **May 7, 2026** – SCAG General Assembly

The SCAG District Representative can be any elected official from either Burbank or Glendale, and does not need to be a member of the AVCJPA Board. Eligible voters are elected officials from Burbank and Glendale. A quorum of voters consists of at least one city council member present from at least two-thirds of the voting-eligible SCAG member cities in a District.

If there is only one candidate after the call for candidates, that individual shall be declared the District Representative, and no election will be required. At that time a notice of cancellation will be sent to the voting bodies.

FISCAL IMPACT:

There is no fiscal impact.

Attachment:
SCAG Regional Council District Elections – Frequently Asked Questions

SCAG Regional Council District Elections
Frequently Asked Questions

What is SCAG's role in the elections process? What is my subregional organization's role?

- RC District Election process preference: Option "A," "B," or "C" regarding the administration and conducting of SCAG Regional Council District Elections:

    - **Option A**: Subregional Executive Director administers and conducts the RC District Election using attached templates and maintains contact with SCAG.
    - **Option B**: SCAG administers, conducts the election, and maintains communication with the Subregion.
    - **Option C**: Subregional Executive Director administers, and SCAG conducts the election. SCAG and the Subregion maintain communication.

Does SCAG specify timelines for RC District elections?

- In the event of biennial (odd- and even-numbered districts, the SCAG Bylaws and Regional Council Policy Manual specify timelines, and a sample for 2026 (even-numbered districts) follows.
    - **2026 RC District Election Timeframe Deadlines – Even-Numbered RC Districts**
        - **March 10, 2026**: Last day to send 1st Notice of Election- Call for Candidates (30-day notice of election is required)
        - **March 26, 2026**: Last day to send 2nd Notice of Election (Two-weeks before election).
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            - In the event of Special district elections (triggered by a vacancy), exact timelines are more flexible but should be agreed upon between subregional and SCAG staff. A suggested timeline follows.

Does SCAG standardize election notices?

- SCAG recommends the use of standardized election notices as follows:
  - 1st Notice of Election Template - Call for candidates
  - 2nd Notice of Election Template - Candidates listed
  - Declaration of District Representative and Cancellation of election – If only one candidate
  - Notice of Election Winner

How many voting individuals need to be present? Who is eligible to vote?

- Per the SCAG Regional Council Policy Manual, all Councilmembers from jurisdictions in each Regional Council District are eligible to vote in the Regional Council District election.
- A quorum shall consist of at least one city council member present from at least two-thirds of the voting-eligible SCAG member cities in a District.
- For example, if District X is comprised of six member (6) cities, then at least one (1) local elected official from four (4) of the member cities within District X must be present to constitute a quorum. When a quorum is present, the election may be conducted.

What if there is only one declared candidate after the intent period closes?

- If there is only one candidate after the call for candidates, that individual shall be declared the District Representative and no election will be required.
- A notice of cancellation should be sent.