

**ARROYO VERDUGO COMMUNITIES  
JOINT POWERS AUTHORITY**

**AUDITOR'S COMMUNICATION LETTER**

**June 30, 2019**

**ARROYO VERDUGO COMMUNITIES  
JOINT POWERS AUTHORITY**  
June 30, 2019

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**Required Communication under Statement on Auditing Standards No. 114 .....1**



# MOSS, LEVY & HARTZHEIM LLP

CERTIFIED PUBLIC ACCOUNTANTS

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January 21, 2020

To the Board of Directors and Management  
Arroyo Verdugo Communities  
Joint Powers Authority  
La Cañada Flintridge, California

We have audited the financial statements of the governmental activities, and the major fund of the Arroyo Verdugo Communities Joint Powers Authority (Authority) as of and for the fiscal year ended June 30, 2019. Professional standards require that we provide you with the information about our responsibilities under auditing standards generally accepted in the United States of America and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit which we have previously communicated to you. Professional standards also require that we communicate to you the following information related to our audit.

### Significant Audit Findings

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Authority are described in Note 1 of the notes to the basic financial statements. No new accounting policies were adopted, and the application of existing policies was not changed during the fiscal year ended June 30, 2019. We noted no transactions entered into by the Authority during the fiscal year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the financial statements was:

Management's estimates of the collectability of grants receivable. The estimate is based on management's review of subsequent receipts and expectations of amounts determined to be earned but not yet collected at year end. are based on management's review of subsequent collections and amounts determined to be earned but not collected at year end. We evaluated the key factors and assumptions used to develop the estimate above in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

### Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### Management Representations

We have requested certain representations from management that are included in the management representation letter dated January 21, 2020.

### Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Authority's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Authority's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

Management has elected to omit the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We do not audit the management's discussion and analysis and our opinion on the basic financial statements was not affected by this missing information.

We applied certain limited procedures to the Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget, which is required supplementary information (RSI) that supplement the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restriction on Use

This information is intended solely for the use of the Board of Directors of the Authority and management of the Authority and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Moss, Levy & Hartzheim*

MOSS, LEVY & HARTZHEIM, LLP  
Culver City, CA

**ARROYO VERDUGO COMMUNITIES  
JOINT POWERS AUTHORITY**

**BASIC FINANCIAL STATEMENTS**

**WITH REPORT ON AUDIT  
BY INDEPENDENT  
CERTIFIED PUBLIC ACCOUNTANTS**

**JUNE 30, 2019**

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

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MOSS, LEVY & HARTZHEIM LLP

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**INDEPENDENT AUDITOR'S REPORT**

Board of Directors of the  
Arroyo Verdugo Communities  
Joint Powers Authority  
La Cañada Flintridge, California

**Report on the Financial Statement**

We have audited the accompanying financial statements of the governmental activities and the major fund of the Arroyo Verdugo Communities Joint Powers Authority (the Authority) as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control.



Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the Authority as of June 30, 2019 and the respective changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Accounting principles generally accepted in the United States of America require that the schedule of revenues, expenditures, and changes in fund balance – budget and actual – general fund, identified as Required Supplementary Information (RSI) in the accompanying table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the RSI in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the RSI because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 21, 2020 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That

report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

*Moss, Levy & Hartzheim*

Moss, Levy & Hartzheim, LLP  
Culver City, California  
January 21, 2020

## **BASIC FINANCIAL STATEMENTS**

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

STATEMENT OF NET POSITION

JUNE 30, 2019

	<u>Governmental Activity</u>
<b>Assets:</b>	
Current Assets	
Cash and investments	\$ 16,191
Grants receivable	10,682
Prepaid expense	<u>2,381</u>
<b>Total Assets</b>	<u>29,254</u>
<b>Liabilities:</b>	
Current Liabilities	
Accounts payable	<u>23,938</u>
<b>Total Liabilities</b>	<u>23,938</u>
<b>Net Position:</b>	
Unrestricted	<u>5,316</u>
<b>Total Net Position</b>	<u><u>\$ 29,254</u></u>

See accompanying notes to the basic financial statements.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**STATEMENT OF ACTIVITIES**

**For the fiscal year ended June 30, 2019**

Function/Program	Expenses	Program Revenues			Net
		Charges for Services	Operating Contributions and Grants	Capital Contributions and Grants	(Expense) Revenue and Changes in Net Position
					Governmental Activity
<b>Governmental Activity:</b>					
Transit services	\$ 128,867	\$ -	\$ 92,360	\$ -	\$ (36,507)
<b>Total Governmental Activity</b>	<u>\$ 128,867</u>	<u>\$ -</u>	<u>\$ 92,360</u>	<u>\$ -</u>	<u>(36,507)</u>
<b>General Revenues:</b>					
Member contributions					37,675
Interest income					48
<b>Total General Revenues</b>					<u>37,723</u>
<b>Change in Net Position</b>					1,216
<b>Net Position, Beginning of Fiscal Year</b>					<u>4,100</u>
<b>Net Position, End of Fiscal Year</b>					<u>\$ 5,316</u>

See accompanying notes to the basic financial statements.

ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

BALANCE SHEET - GOVERNMENTAL FUND

June 30, 2019

	General Fund
<b>Assets:</b>	
Cash and investments	\$ 16,191
Grants receivable	10,682
Prepaid expenditures	<u>2,381</u>
<b>Total Assets</b>	<u><u>29,254</u></u>
<b>Liabilities, Deferred Inflows of Resources and Fund Balance:</b>	
<b>Liabilities:</b>	
Accounts payable	<u>\$ 23,938</u>
<b>Total Liabilities</b>	<u>23,938</u>
<b>Deferred Inflows of Resources:</b>	
Unavailable revenue (grant revenue)	<u>10,682</u>
<b>Total Deferred Inflows of Resources</b>	<u>10,682</u>
<b>Fund Balance (Deficit):</b>	
Nonspendable	2,381
Unassigned	<u>(7,747)</u>
<b>Total Fund Balance</b>	<u>(5,366)</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balance</b>	<u><u>\$ 29,254</u></u>

See accompanying notes to the basic financial statements.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**RECONCILIATION OF THE GOVERNMENTAL FUND  
BALANCE SHEET TO THE STATEMENT OF NET POSITION**

**June 30, 2019**

**Fund balance (deficit) of governmental Fund** \$ (5,366)

Amounts reported for governmental activity in the Statement of Net Position are different because:

Certain grants receivables are not available to pay for current period expenditures and, therefore, are offset by deferred inflows of resources in the governmental funds

10,682

**Net position of governmental activities**

\$ 5,316

See accompanying notes to the basic financial statements.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - GOVERNMENTAL FUND**

**For the fiscal year ended June 30, 2019**

	<u>General Fund</u>
<b>Revenues:</b>	
Membership contributions	\$ 37,675
Subregional Measure M funding	91,208
Interest income	<u>48</u>
<b>Total Revenues</b>	<u>128,931</u>
<b>Expenditures:</b>	
Current:	
Transit services	<u>128,867</u>
<b>Total Expenditures</b>	<u>128,867</u>
<b>Excess of Revenues over Expenditures</b>	64
<b>Fund Balance, Beginning of Fiscal Year</b>	<u>(5,430)</u>
<b>Fund Balance (Deficit) , End of Fiscal Year</b>	<u><u>\$ (5,366)</u></u>

See accompanying notes to the basic financial statements.



**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**  
**RECONCILIATION OF THE GOVERNMENTAL FUND STATEMENT OF**  
**REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**  
**TO THE STATEMENT OF ACTIVITIES**

**For the fiscal year ended June 30, 2019**

Net change in fund balances of governmental fund	\$ 64
Amounts reported for governmental activities in the Statement of Activities are different because:	
Certain revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the governmental fund.	<u>1,152</u>
Change in net position of governmental activity	<u><u>\$ 1,216</u></u>

See accompanying notes to the basic financial statements.

## **NOTES TO BASIC FINANCIAL STATEMENTS**

# ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY

## NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2019

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### **NOTE 1 REPORTING ENTITY AND SIGNIFICANT ACCOUNTING POLICIES:**

#### **Financial Reporting Entity:**

The Arroyo Verdugo Communities Joint Powers (Authority) is a public entity created in 2017 pursuant to a joint powers' agreement. Member agencies consist of the following entities: the City of Burbank, the County of Los Angeles, City of Glendale, City of La Cañada Flintridge, City of Pasadena, and the City of South Pasadena.

The Authority was created to provide a vehicle for the members to coordinate regional and cooperative planning, primarily in the area of transportation and determining how to prioritize regional transportation projects and the allocation of Measure M funds and other public monies, including building a more connective transportation system between the member agencies. It is the clear intent among the members that the Authority shall not possess the legal authority to compel any of its members to conduct any activities or implement any plans or strategies that they do not wish to undertake (except for the payment of dues). The goal and intent of the Authority is one of voluntary cooperation among members for the collective benefit of the cities within the Arroyo Verdugo subregion.

The Authority is financially accountable to the member cities and is governed by the Board of Directors. The Board of Directors consists of one person designated as a Director by each of the legislative body of each of the members. Each Member shall also appoint one Alternate Director. No member shall be limited to "ex officio" non-voting representation on the Governing Board; however, the Governing Board, at its sole discretion, may allow "ex officio" non-voting representation from public entities that are not members.

#### **Basis of Presentation:**

The accounting policies of the Authority conform to accounting principles generally accepted the United States of America as they are applicable to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

#### **Government-Wide Financial Statements:**

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activity of the Authority. The governmental activities, which is supported by member contributions and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support. The Authority's activity is governmental; no business-type activities are reported in the statements. The Authority also has no fiduciary activity.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are expenses that are clearly identifiable with a specific program, project, function or segment. Program revenues of the Authority include charges to customers: 1) or applicants who purchase, use, or directly benefit

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**June 30, 2019**

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**NOTE 1 REPORTING ENTITY AND SIGNIFICANT ACCOUNTING POLICIES (Continued):**

from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment.

Member contributions and other items that are properly not included among program revenues are reported instead as general revenues since there is no specific restriction on their usage.

Fund financial statements report detailed information about the Authority. The focus of governmental fund financial statements is on the major fund rather than reporting funds by type. The major governmental fund is presented in a separate column, and all non-major funds and aggregated into one column. There are no non-major funds.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation:**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under the economic resources measurement focus, all assets, liabilities, and deferred inflows of resources (whether current or noncurrent) associated with their activity are included on the statement of net position. Operating statements present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows.

Amounts paid to acquire capital assets are capitalized as assets in the government-wide financial statements, rather than reported as an expenditure. The Authority has no capital assets.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the current financial resources measurement focus, only current assets, current liabilities, and deferred inflows of resources are generally included on their balance sheets. The reported fund balance is considered to be a measure of "available spendable resources." Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balance. Accordingly, they are said to present a summary of sources and uses of "available spendable resources" during a period. Noncurrent portions of long-term receivables due to governmental funds are reported on their balance sheets in spite of their spending measurement focus.

Under the modified accrual basis of accounting, revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Authority considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, except for principal and interest on long-term liabilities which are recognized as expenditures to the extent they have matured. Proceeds of long-term liabilities are reported as other financing sources.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**June 30, 2019**

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**NOTE 1 REPORTING ENTITY AND SIGNIFICANT ACCOUNTING POLICIES (Continued):**

Intergovernmental revenues and member contributions are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period to the extent normally collected within the availability period. Other revenue items are considered to be measurable and available when cash is received by the Authority.

The accounts of the Authority are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, deferred inflows of resources, fund balances, revenues, and expenditures or expenses, as appropriate. Authority resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

The Authority's accounts are organized into one major fund as follows:

**Major Governmental Fund:**

The General Fund is used to account for the accumulation of resources for, and the payment of, transit services.

**Deferred Outflows/Inflows of Resources:**

In addition to assets, the Statement of Net Position and the Governmental Fund Balance Sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The Authority does not have any deferred outflows of resources to report.

In addition to liabilities, the Statement of Net Position and the Governmental Fund Balance Sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to future periods and will not be recognized as an inflow of resources (revenue) until that time. The Authority has one item that qualifies for reporting in this category. It is unavailable revenues from grants receivable collections, which is reported only in the Governmental Fund Balance Sheet and will be recognized as an inflow of resources in the period that the amounts become available.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**June 30, 2019**

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**NOTE 1 REPORTING ENTITY AND SIGNIFICANT ACCOUNTING POLICIES (Continued):**

**Use of Estimates:**

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that effect certain reported amounts and disclosures. Accordingly, actual results could differ from the estimates.

**Cash:**

Cash includes all demand accounts and savings accounts of the Authority.

**Grant Receivables:**

The member agency, the County of Los Angeles, has provided a grant to the Authority to be utilized for development of the Measure M Sub-Regional Plan for transit projects in the area. Grant receivables at June 30, 2019 were \$10,682. The Authority has determined that all receivables are collectible and, therefore, there is no allowance for doubtful accounts.

**Deferred Inflows of Resources:**

At June 30, 2019, the Authority had Deferred Inflows of Resources from unavailable revenues totaling \$10,682 resulting from grant receivables earned but not received until after the 60 day revenue recognition period of the Authority.

**Equity Classifications:**

**Government-wide Statements:**

Equity is classified as net position which can be further classified as net investment in capital assets, restricted, or unrestricted.

Net investment in capital assets - consists of net position represented by the current net book value of the Authority's capital assets, less the outstanding balance of any debt issued to finance these assets. The Authority has no capital assets or debt.

Restricted net position - consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. The Authority has no restricted net position at June 30, 2019.

Unrestricted - consists of net position which is not restricted or invested in capital assets.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**June 30, 2019**

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**NOTE 1 REPORTING ENTITY AND SIGNIFICANT ACCOUNTING POLICIES (Continued):**

**Equity Classifications (Continued):**

**Government-wide Statements (Continued):**

Sometimes the Authority will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted - net position and unrestricted - net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Authority's practice to consider restricted - net position to have been depleted before unrestricted - net position is applied.

**Fund Statements:**

Governmental fund equity is classified as fund balance. The Authority has not adopted a fund balance policy. Fund balance is further classified as follows:

Nonspendable - amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Committed - amounts that can be used only for specific purposes determined by a formal action of the governing board as the highest level of decision-making authority for the Authority. Commitments may be established, modified, or rescinded only through resolutions approved by the governing board.

Assigned - amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the Authority's adopted policy, only the governing board or director may assign amounts for specific purposes.

Unassigned - all other spendable amounts.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Authority considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balance are available, the Authority considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**June 30, 2019**

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**NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued):**

**Future/Pending Accounting Pronouncements:**

GASB Statement No. 84 "*Fiduciary Activities*" – The provisions of this statement are effective for fiscal years beginning after December 15, 2018.

GASB Statement No. 87 "*Leases*" – The provisions of this statement are effective for fiscal years beginning after December 15, 2019.

GASB Statement No. 89 "*Accounting for Interest Cost incurred before the End of a Construction Period*" – The provisions of this statement are effective for fiscal years beginning after December 15, 2019.

GASB Statement No. 90 "*Majority Equity Interests*" – The provisions of this statement are effective for fiscal years beginning after December 15, 2018.

GASB Statement No. 91 "*Conduit Debt Obligations*" – The provisions of this statement are effective for fiscal years beginning after December 15, 2020.

**NOTE 2 CASH AND INVESTMENTS:**

As of June 30, 2019, the Authority had a bank balance of \$140,778, outstanding checks of \$124,587, and a book balance of \$16,191. All deposits were fully covered by FDIC insurance. The Authority had no investments during the fiscal year or as of June 30, 2019.

**Investments Authorized by the California Government Code and the Authority's Investment Policy:**

Under provision of Section 53601 of the California Government Code, the Authority may invest in the following:



**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**June 30, 2019**

**NOTE 2 CASH AND INVESTMENTS (Continued):**

**Investments Authorized by the California Government Code and the Authority's Investment Policy (Continued):**

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Bankers' Acceptances	180 days	40%	30%
Certificates of Deposit	5 years	None	None
Negotiable Certificates of Deposit	5 years	30%	None
Commercial Paper, Prime Quality	270 days	25%	None
State of California Local Agency Investment Fund (LAIF)	N/A	None	\$ 65,000,000
Medium Term Notes, Prime Quality	5 years	30%	None
Money Market Mutual Funds, Prime Quality	N/A	20%	10%
Mutual Funds, Prime Quality	N/A	20%	10%
Passbook Savings and Money Market Accounts (Insured)	None	None	None
United States Treasury Obligations	5 years	None	None
United States Government Sponsored Agency Securities	5 years	None	None

**Custodial Credit Risk:**

Custodial credit risk for *deposits* is the risk that, in the event of failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for *investments* is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Authority's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits.

The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The fair value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Authority deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits. At June 30, 2019, the Authority had a bank balance of \$140,778.

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO BASIC FINANCIAL STATEMENTS  
(CONTINUED)**

**June 30, 2019**

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**NOTE 3 RISK MANAGEMENT:**

The Authority has various insurance coverage as follows:

General Liability – The Authority is insured up to \$1,000,000 aggregate limit with a \$5,000 deductible.

Public Officials Liability – The Authority is insured up to \$1,000,000 with a deductible of \$5,000.

Non-monetary Coverage – Defense Only – The Authority is insured up to \$50,000 for defense expense from such claims with a deductible of \$5,000.

Policy Aggregate Limit of Liability – The Authority is insured for claims and all defense expenses up to \$1,000,000 with a deductible of \$5,000.

Public Officials Crisis Management – The Authority is insured up to \$25,000 for all crisis management expenses with a deductible of \$5,000.

**Adequacy of Protection:**

None of the above insurance policies had experienced settlements or judgments that exceeded insured coverage during the fiscal year.

**NOTE 4 Deficit Fund Balance:**

The Authority's General Fund had a deficit fund balance of \$5,366 as of June 30, 2019. The Authority anticipates that future revenue will be sufficient to cover this deficit.

**REQUIRED SUPPLEMENTARY INFORMATION**

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**SCHEDULE OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE - BUDGET AND ACTUAL**

**GENERAL FUND**

**For the fiscal year ended June 30, 2019**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Member contributions	\$ 37,275	\$ 37,275	\$ 37,675	\$ 400
Subregional Measure M funding	120,800	120,800	91,208	(29,592)
Interest income			48	48
<b>Total Revenues</b>	<u>158,075</u>	<u>158,075</u>	<u>128,931</u>	<u>(29,144)</u>
<b>EXPENDITURES</b>				
Current:				
Transit services	<u>140,477</u>	<u>140,477</u>	<u>128,867</u>	<u>11,610</u>
<b>Total Expenditures</b>	<u>140,477</u>	<u>140,477</u>	<u>128,867</u>	<u>11,610</u>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	17,598	17,598	64	(17,534)
<b>Fund Balance, Beginning of Fiscal year</b>	<u>(5,430)</u>	<u>(5,430)</u>	<u>(5,430)</u>	
<b>Fund Balance, End of the Fiscal Year</b>	<u>\$ 12,168</u>	<u>\$ 12,168</u>	<u>\$ (5,366)</u>	<u>\$ (17,534)</u>

**ARROYO VERDUGO COMMUNITIES JOINT POWERS AUTHORITY**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

**For the Fiscal Year Ended June 30, 2019**

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**NOTE 1 BUDGETS AND BUDGETARY ACCOUNTING**

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for the general fund. Prior year operating appropriations lapse unless they are re-appropriated through the Authority's Board approval. Prior to July 1, the budget is legally enacted through approval of the Board.

The budget is revised by the Authority's governing board and the Executive Director during the fiscal year, to give consideration to unanticipated income and expenditures. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the individual fund level.



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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors  
Arroyo Verdugo Communities  
Joint Powers Authority  
La Cañada, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activity and the major fund of the Arroyo Verdugo Communities Joint Powers Authority (the Authority) as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements and have issued our report thereon dated January 21, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Authority's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Moss, Levy & Hartzheim*

Moss, Levy & Hartzheim, LLP  
Culver City, California  
January 21, 2020